



CITY OF GILROY

PARKS AND RECREATION
COMMISSION



REGULAR MEETING AGENDA

TUESDAY, NOVEMBER 18, 2025 | 6:00 PM

CITY CHAMBERS, CITY HALL
7351 ROSANNA STREET, GILROY, CA 95020

Chair: Luis Ramirez

Vice Chair: Javier Martinez

Commissioners: Emily Miller, Jorge Vargas, Jesse Jimenez, Salvatore Bozzo

Staff Liaison: Public Works Director John Doughty

Mission Statement

The Parks and Recreation Commission of the City of Gilroy is committed to enhancing the quality of life for its citizens by promoting planning, acquisition, development, and sustainability of parks, trails, cultural, historical and other recreational areas. The commission embraces wellness and recreation, park safety, and inclusiveness for all ages and abilities because Parks Make Life Better.



In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at least 72 hours prior to the meeting at (408) 846-0204 or cityclerk@cityofgilroy.org to help ensure that reasonable arrangements can be made.



Materials related to an item on this agenda submitted to the City of Gilroy Parks and Recreation Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to the Staff's ability to post the documents before the meeting.

KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE, TO RECEIVE A FREE COPY OF THE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION STAFF AT (408) 846-0204.

PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to

complete a Speaker's Card located at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this portion of the meeting begins. Anyone wishing to address the Commission on any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip as well and submit it to the Secretary **BEFORE** the Commission takes action on the item.

The agenda for this regular meeting is as follows:

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE - Led by Commissioner Vargas**
- 4. SECRETARY'S REPORT**
- 5. APPROVAL OF MINUTES**
 - 5.1. Approval of the Minutes from the October 21, 2025**
- 6. APPROVAL OF AGENDA**
 - 6.1. Approval of November 18, 2025 Parks and Recreation Commission Meeting Agenda**
- 7. INTRODUCTIONS**
 - 7.1. Nisha Patel, City Engineer**
- 8. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
- 9. NEW BUSINESS**
 - 9.1. FY 27 Work Program update**
 - i. Incorporate outreach and education for bicyclists and pedestrians.**
 - ii. Proposed Joint use to be added to the current work plan**
 - iii. Park closure times**
 - 9.2. Approval of the 2026 Parks & Recreation Commission Meeting Schedule**
 - 9.3. Parks Capital Improvement Program overview**
- 10. OLD BUSINESS**
- 11. DEPARTMENT UPDATES**
 - 11.1. Public Works Park Maintenance and Operations Update**
 - 11.2. Recreation Division Activities Update**

11.3. Arbor Day Update

12. COMMISSIONER PARK REPORTS & COMMENTS

12.1.

- **Bozzo - Carriage Hills, Gateway, Miller**
- **Jiménez - Farrell, Forest, San Ysidro**
- **Martínez - Rainbow, Los Arroyos, Las Ánimas**
- **Miller - Cydney Casper, Del Ray, Gilroy Sports**
- **Ramirez - Butcher, El Roble, Renz, Sunrise**
 - **La Ofrenda Bike Ride Bike Valet November 1st**
 - **Breakfast with Santa Update**
 - **Tree canopy coverage**
- **Vargas - Christmas Hill Park & Ranch Site, Hecker Pass**

12.2. Update of C.P.R.S (California Parks and Recreation Society) Conference

13. DIRECTOR REPORT

13.1. Commission Recruitments

14. FUTURE COMMISSIONER INITIATED ITEMS

15. ADJOURNMENT

15.1. Next Meeting - January 20, 2026

**City of Gilroy
Parks and Recreation Commission
Minutes
Tuesday, October 21, 2025 | 6:00 PM**

1. CALL TO ORDER

2. ROLL CALL

<u>Attendance</u>	<u>Attendee Name</u>
Present	Luis Ramirez, Chair
	Javier Martinez, Vice Chair
	Emily Miller, Commissioner
	Jorge Vargas, Commissioner
	Salvatore Bozzo, Commissioner
Absent	Jesse Jimenez, Commissioner

3. FLAG SALUTE

4. SECRETARY'S REPORT

The meeting packet was posted on Tuesday, October 14, 2025 at 1:16 pm.

5. APPROVAL OF MINUTES

5.1 September 16, 2025

RESULT: Pass

MOVER: Chair Ramirez

SECONDER Vice Chair Martinez

AYES: Commissioner Miller, Commissioner Vargas, Commissioner Jimenez, Commissioner Bozzo

ABSENT: Commissioner Jimenez

Approval of the Minutes from the September 16, 2025, Parks and Recreation Meeting as amended by Commissioner Miller

6. APPROVAL OF AGENDA

RESULT: Pass

MOVER: Commissioner Bozzo

SECONDER Chair Ramirez

AYES: Commissioner Vargas, Commissioner Jimenez, Commissioner Miller, Vice Chair Martinez

ABSENT: Commissioner Jimenez

7. INTRODUCTIONS

- No new introductions.

8. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- 1. This time has been set aside for the public to address the Commission on item that are NOT on this Agenda. The Commission may not act upon these comments at this meeting, other than to provide directions to staff to review the comments and return them at a future meeting. ALL speakers should submit a speaker's slip to the Secretary before this portion of the meeting and prepare a presentation not to be able to exceed three (3) minutes.**

9. NEW BUSINESS

9.1 Board and Commissions Appreciation Dinner

John Doughty reminded the commissioners about the Board and Commissions appreciation dinner scheduled for November 20, 2025.

9.2 Proposed 2016 VTA Measure B Encouragement and Education for Fiscal Year 2025

Adam Henig initiated the discussion on the Proposed 2016 VTA Measure B Encouragement and Education for Fiscal Year 2025, which reports to VTA the programs and projects the City completed.

- Chair Ramirez asked for clarity surrounding the roles and responsibilities of the commission since the Bicycle and Pedestrian Commission was merged with the Parks and Recreation Commission.
 - Bryce Atkins clarified that the Parks and Recreation Commission is responsible for the educational curriculum items and infrastructure items are sent to the planning commission.
- Commissioner Miller asked about the mobile versus browser functionality of the GIS Bike and Pedestrian Route Map. Additionally, Commissioner Miller expressed an interest in partnering with County Public Health in the future.

9.3 Review of the Proposed Recreation Assessment Consultant Scope of Work

- Bryce Atkins initiated the discussion on the Recreation Assessment Consultant Scope of Work update, which identified the draft task and deliverables for the project.
- The scope of work included 14 different tasks with unique deliverables for each task.
- Commissioner Bozzo asked about future review opportunities. Bryce Atkins mentioned once a firm is selected the commission will have additional opportunities to provide input. The process will take roughly 12 to 18 months.
- Commissioner Vargas and Commissioner Miller expressed support for the scope of work. Section 6 Facilities, Asset Management, and Capital Needs, and section 9 Partnerships, Sponsorships, and Volunteers were emphasized by commissioners.

10. OLD BUSINESS

10.1 Quarter Review of Parks and Recreation Work Plan

- John Doughty initiated the discussion on the Parks and Recreation work plan.
- Commissioner Miller noted the Plant Sale, Earth Day Resource Fair, and Cinco de Mayo events the commission participated in were absent in the report. Additionally, Commissioner Miller noted the upcoming CRPD Regional Mini Conference on November 6th, 2025, as an additional opportunity for commissioner engagement.
- Chair Ramirez noted the GUSD is having a board meeting on November 6th, 2025, to discuss joint use. Commissioner Miller expressed support in furthering joint use opportunities with GUSD. Staff recommended bringing back the parks and recreation commission work plan to discuss joint use.
- Vice Chair Martinez noted last year's Arbor Day event and how a tree from the event did not have proper irrigation and recommended reviewing irrigation plans ahead of this year's event.

11. DEPARTMENT UPDATES

11.1 Public Works Parks Updates

- Council approved reappropriation for Del Rey Park Playground and Hecker Pass Shade Structure.
- Christmas Hill Park structure was serviced with future plans for a cover.

11.2 Public Works Capital Improvement Project (CIP) Updates

- Civic Center master plan continues in environmental review.
- San Ysidro Park plans are paused while staff initiated the pickleball court project.
- Staff is looking for spring for sports court resurfacing at Las Animas Veteran Park.

11.3 Recreation Division Updates

- Adam Henig provided an update on recreation programming and contract classes.
- There is a Request for Proposals to serve as the pool operator for the Christopher High School Aquatic Center in 2026 currently open.
- Adam shared a list of upcoming special events.
- Commissioner Miller noted a potential missing costal clean up event information online. Staff noted the need to investigate the issue.

Vice Chair Martinez excused themselves at 7:01 pm.

12. COMMISSIONER PARK REPORTS & COMMENTS

- **Bozzo**
 - Carriage Hill was looking good.
 - Gateway Park may be getting fall flowers.
 - Miller Park has some trash collection issues but is getting addressed.

- **Miller**
 - Visited Cydney Casper, De Ray, and Gilroy Sports.
 - Cydney Casper's flooding was taken care of.
 - There was litter scattered around.
 - Del Ray was super busy.
 - The playground is old, with pavement shavings on the sidewalk, and some sidewalk uplifting is not marked.
 - Gilroy Sports park looks fabulous and was well done during the 5K event.

- **Ramirez**
 - Received some questions about the tennis courts at El Roble Park.
 - John Doughty noted they may need to be turned into an alternative use and be demolished.
 - Noted Sunrise Park and Renz Park looked good.

- **Vargas**
 - Asked questions about the park closure times and lighting options at Christmas Hill Park.
 - John noted there may need to be a review of the park closure policy.
 - Noted a lot of dog waste and dog activity at the park.
 - The major softball field electrical box may not be secure at Christmas Hill Park.
 - Noted a lot of use at the Ranch site and Christmas Hill Park and the conditions have improved. John noted his interested in adding a rapid reflecting flashing beacon.
 - Commissioner Vargas also noted the gopher and squirrel population at Christmas Hill Park.
 - John noted potentially doing a no feeding animals' ordinance.

13. DIRECTOR REPORT

13.1 Las Animas Veteran Park Pickleball Court Update

- Council moved forward with a six-court design.
- Added a six foot and eight-foot fence bid alternates.

13.2 Little League Update

- John Doughty and Matt Jones walked Christmas Hill Park and Las Animas Veteran Park with the little league representatives.
- Staff are looking at the varmint holes at Christmas Hill Park.
- Staff are looking at fence replacement work and improving drainage.
- The plan is to use the little league funds to add shade covers at the dugouts.
 - An MOU is on hold until the assessment is completed.

13.2 Arbor Day Update

- Chair Ramirez will accept the proclamation from Council on November 3rd.
- Commissioners were reminded the event will be held at Cydney Casper Park on November 5th.

13.3 San Ysidro Story Walk

- Commissioner Bozzo shared he and the Gilroy Elks Lodge were able to fundraise five thousand dollars for the San Ysidro Story Walk.
- He expressed a desire to present the check at the Christmas Hill Story Walk.

13.4 Christmas Hill Grand Opening Story Celebration Story Walk

- Chair Ramirez noted he will be in attendance for the Grand Opening.
- John Doughty noted the Library District is interested in creating a new MOU.
- John Doughty noted potential water damage in the story walk boards after the storms and was interested in learning more about the story replacement schedule from the Library District.
- Commissioner Bozzo was interested in having the Elk Lodge donation acknowledged on the boards at San Ysidro.

14. FUTURE COMMISSIONER INITIATED ITEMS

15. ADJOURNMENT

The meeting adjourned at 7:48 pm.

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14. FUTURE COMMISSIONER INITIATED ITEMS

15. ADJOURNMENT

The meeting adjourned at 7:48 pm.

EXISTING JOINT USE AGREEMENTS BETWEEN THE GILROY UNIFIED SCHOOL DISTRICT & THE CITY OF GILROY

Presented to the Board of Education on November 6, 2025



- Civic Center Act
- School District Bonds vs. City Bonds
- Existing Joint Use Agreements between GUSD and City of Gilroy
- Examples of maintenance cost:
 - GHS pool
 - GHS resurfacing of Track & Field (2015)

CIVIC CENTER ACT ED CODE §38130-38139

Item 9b
Updated: 9:42 a.m. 11/6/25



Purpose: Declares school facilities and grounds as civic centers available for community use when not needed for school programs



Permitted Uses: Nonprofit, lawful, and non-discriminatory purposes such as: youth & recreational programs, public meetings and forums, educational, cultural, and civic activities.



District Authority: The Governing Board sets rules and priorities for community use. Fee Schedules to recover costs (utilities, maintenance, etc.), conditions for approval or denial based on educational mission or safety.



Key limitations: Use cannot interfere with school operations



RESTRICTIONS OF THE CIVIC CENTER ACT

School facilities or grounds shall not be used for any of the following activities:

- Any use by an individual or group for the commission of any crime or any act prohibited by law
- Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work
- Any use which involves the possession, consumption, or sale of drugs or any restricted substances, including tobacco
- Any use which involves the possession, consumption, or sale of alcoholic beverages, except for special events approved by the Superintendent or designee pursuant to Business and Professions Code 25608 which are covered by a special events permit pursuant to Division 9 of the Business and Professions Code and which will occur at a time when students are not on the grounds. Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.
- The district may exclude certain school facilities from nonschool use for safety or security reasons.



SCHOOL BONDS ARE NOT CITY BONDS

The primary use of schools are instructional facilities – not recreational facilities.

	School Bond	City Bond
Issuer	School District	City Government
Purpose	School facilities. Build, modernize, repair classrooms, gyms, cafeterias, safety upgrades, technology, etc.	Citywide infrastructure. Roads, parks, libraries, police/fire stations, utilities, etc.
Who votes	Voters living within the school district	Voters living within the city limits
Voter threshold	55% (under Prop 39)	Typically 66.67%
Repayment source	Property tax on property owners in the school district	Property tax or specific revenues (for revenue bonds)
Geographic scope	Only covers the school district boundary	Limited to city limits

MEASURE E – QUESTION ON THE BALLOT

Measure E: Gilroy Unified School District Bond Issue



The basics

Election date:

June 7, 2016

Status:

✔ Approved

Majority required:

55%

Topic:

Local school bonds

Amount: \$170 million

Tax: Up to \$60 per \$100,000 in value

Matures in: Legal limit

“To improve the quality of local school facilities; renovate or replace leaky roofs; improve student access to computers and modern technology; renovate plumbing and sewer systems; make health, safety and security improvements; upgrade science labs and classrooms throughout the District; and construct a new elementary school, shall Gilroy Unified School District issue \$170,000,000 of bonds, at legal rates, with an independent citizens’ oversight committee, NO money used for administrator salaries and all funds controlled locally?”

Gilroy Unified School District, Measure E

Result	Votes	Percentage
✔ Yes	7,748	60.86%
No	4,982	39.14%



JOINT USE AGREEMENTS - SOLORSANO

Description	Terms of agreement	Purpose	Related costs
Ascencion Solorsano Gym	<ul style="list-style-type: none">Entered on May 29, 2003.Term is for 99 years (May 2102).City reimbursed GUSD \$3,376,726 to build the gym and parking lot.	<ul style="list-style-type: none">GUSD has exclusive use of gym during school year. Weekdays from 7 am to 5 pm.City has exclusive use at weeknights and all weekend, and during weeks when school is not in session.City has exclusive use of office and storage area as part of this new facility.	<ul style="list-style-type: none">GUSD and City share equal responsibility for all routine maintenance and capital maintenance.Shared utilitiesParties share own costs for its own useDistrict provides its own recreational materials (basketball hoops, backboards, end-of court padding, volleyball standards and nets)



JOINT USE AGREEMENTS – CHRISTOPHER HS







Description	Term of agreement	Purpose	Related costs
CHS Aquatics Center	<ul style="list-style-type: none"> Entered May 2, 2012 City provided \$4,346,986 to defray land acquisition, construction & development Term through December 31, 2061. 	<ul style="list-style-type: none"> “Competitive Pool Facility” primarily intended for the use of District’s students “Activity Pool Facility” for recreational use by City Residents, shared-use restrooms. 	<ul style="list-style-type: none"> City provides all janitorial for the restrooms in the Activity Pool Facility City is responsible for administration, lifeguards, admissions and supervision of the Activity Pool.
CHS GYM	<ul style="list-style-type: none"> Entered July 16, 2007 Expires July 31, 2027 Total cost of the project estimated to be \$7.5 million. City max contribution of \$2.2 million. District pursued State of California Type I Joint Use Project Funding that would pay for up to 50% of the project cost. 	<ul style="list-style-type: none"> District and City staff coordinate community use of the facility. 	<ul style="list-style-type: none"> District is responsible for care, maintenance, utilities, and scheduling the facility. Services include custodial for facility.



JOINT USE AGREEMENTS

Description	Term of agreement	Purpose	Related costs
<p>Cesar E. Chavez Gym (formerly known as the MACSA gym)</p> <p><i>Location:</i> 9227 IOOF Ave Gilroy, CA</p>	<ul style="list-style-type: none"> Originally, MACSA and GUSD partnership Partnership modified with the State of California to include City of Gilroy (after MACSA's terminated charter) Term of agreement ends on June 30, 2026 Grant provided \$2,082,500 	<ul style="list-style-type: none"> Former GUSD MACSA Charter School secured a grant from the State of California Parks and Recreation Department through the 2000 Park Bond Act, MURRAY-HAYDEN PROGRAM The passage of Prop 12 provided \$100 million in funding. Program was established to distribute funds to public agencies and community-based organizations <i>for acquisition, development and rehabilitation projects located in neighborhoods "which have a critical lack of parks and/or open space, and/or, deteriorated park facilities that are in an area of significant poverty and unemployment and have a shortage of services for youth."</i> 	<ul style="list-style-type: none"> City of Gilroy reimburses GUSD for \$16,500 per year for utilities, maintenance Building maintenance is the responsibility of GUSD. City is required to manage the gym during non-school hours. City staff is present during City Program hours and is responsible for custodial services

CONSIDERATIONS OF ADDITIONAL USES

-  Build for Students. Primary focus remains on instruction, athletics, and enrichment.
-  Bond-Funded Facilities. General Obligation Bonds were voter-approved for educational purposes.
-  Cost & Maintenance: additional use increases wear, utilities, staffing, and repair costs.
-  Safety & Security: requires a controlled access and supervision
-  Legal & Liability risks: injuries or misuse create exposure
-  Equity Concerns: heavy public use may limit student access

ANNUAL COST OF INSURANCE PREMIUM FOR GUSD

Property insurance: \$746,276



Worker's Compensation insurance:
\$301,568



Total cost of insurance
premiums: \$1,047,844



GILROY HIGH SCHOOL POOL PROJECT \$5,800,000 – MEASURE E



OPTIONS

	35M X 25YD	39M X 25YD	39 M X 25YD Peninsula
POOL			
Total Lanes	12	16	15
Learn to Swim Lanes	4	4	4
Competition Lanes	8	11	10
Transitional Lane	1	1	1
Accommodates 25M Floating Water Polo	NO	YES	YES
1M Diving Boards	2	2	2
DECK			
Complete Deck Replacement	NO	NO	NO
Underground Utility Replacement	YES	YES	YES
New Deck Surge Tank	YES	YES	YES
Mechanical Room Upgrades and Repairs	YES	YES	YES
Delivery Access	YES	YES	YES
OTHER			
Proposed Covered & Enclosed Storage	NO	NO	NO
Pool Equipment - FF&E	YES	YES	YES
Shade Structures	NO	NO	NO
Score board	NO	NO	NO
Lighting	NO	NO	NO
Bleachers	NO	NO	NO
TOTAL PROJECT COST	\$5.0M-\$5.2M	\$5.4M-\$5.6M	\$5.6M-\$5.8M

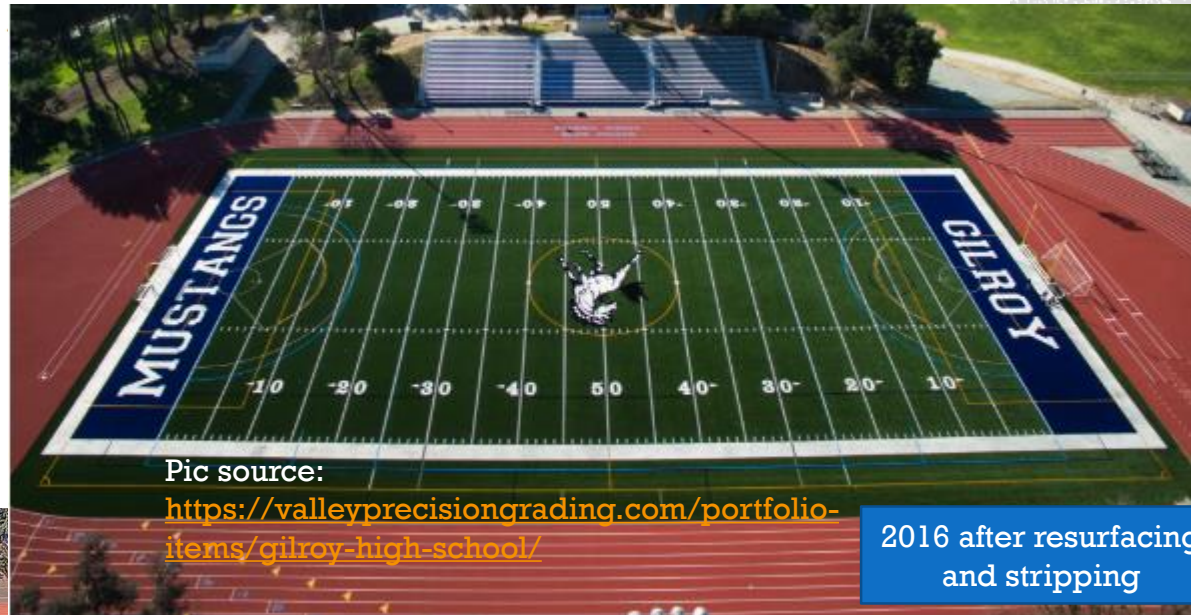
Gilroy High School Stadium gets \$2 million facelift

BY JACK FOLEY, EDITOR - August 7, 2015 1442

KEEPING TRACK: ALVARO MEZA, RIGHT, AND JIM BOMBACI OF GILROY UNIFIED SCHOOL DISTRICT GO OVER DETAILS, ON MONDAY AUG. 3, 2015, OF REPLACING THE SYNTHETIC GRASS AND GILROY HIGH SCHOOL'S STADIUM AND INSTALLING A NEW, NINE-LANE EPOXY/RUBBER TRACK.



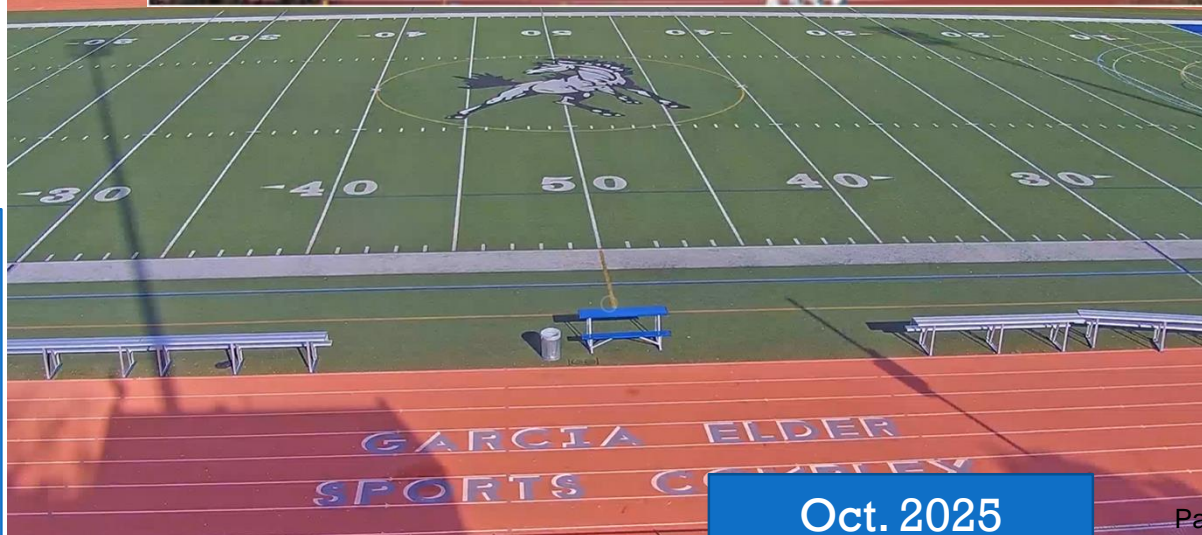
2015



Pic source:

<https://valleyprecisiongrading.com/portfolio-items/gilroy-high-school/>

2016 after resurfacing and stripping



Oct. 2025

- CHS and GHS fields are under Rhino Pro Maintenance program (\$25k)
- GUSD staff perform weekly field wash-downs to keep turf clean and maintenance
- Bleacher washing & general maintenance
- Lights and scoreboard repairs as needed



City of Gilroy

2025 Parks and Recreation Meeting Schedule

3rd Tuesday of every Month

Gilroy City Council Chambers | 7351 Rosanna St. Gilroy,

CA

6:00 p.m.

January	Tuesday, January 20, 2026
February	Tuesday, February 17, 2026
March	Tuesday, March 17, 2026
April	Tuesday, April 21, 2026
May	Tuesday, May 19, 2026
June	Tuesday, June 16, 2026
July	No Meeting
August	Tuesday, August 18, 2026
September	Tuesday, September 15, 2026
October	Tuesday, October 20, 2026
November	Tuesday, November 17, 2026
December	No Meeting

MEMORANDUM

City of Gilroy

Public Works

Date: November 18, 2025
To: Parks and Recreation Commission
From: John Doughty, Staff Liaison
 Matt Jones, Deputy Public Works Director
Subject: FY26 Parks Capital Projects

The Parks and Recreation Commission Chair recently requested information regarding planned FY26 parks related capital projects.

Background: The City Council authorized \$500,000 for capital repair/replacement in the FY26 budget and an additional \$500,000 for FY27. As staff has discussed with the Commission, \$500,000 is greatly appreciated, but the cost of repairs and replacements across the park network is significant.

Staff identified a number of potential projects for FY26. Following are the projects to be completed in FY26 with the allocated \$500,000.

1.	Las Animas Veterans Park Restroom Rehab	\$ 30,000
2.	Rainbow Park Playground Retrofit	\$185,998
3.	El Roble Park Playground Retrofit	\$ 50,248
4.	Las Animas Tennis Courts 6 & 7 Resurfacing/Repairs	\$ 60,000
5.	Restriping Citywide Parks Basketball and Handball Courts	\$ 70,000
Sub-Total		\$498,459

We also will be delivering the following projects in FY26 from funds carried over from FY25.

1.	Hecker Pass Park Shade Structure installation	\$123,750
2.	Del Rey Park Playground Retrofit	\$ 96,800
3.	Las Animas Restroom Replacement	\$277,909
Sub-Total		\$396,246

Total **\$894,705**



MEMORANDUM

To: Parks and Recreation Commission

From: Parks Division, City of Gilroy

Through: John Doughty, Public Works Director

Meeting Date: November 18, 2025

Subject: **Public Works Park Maintenance and Operations Update** – November 2025

The following is an update on recent activities and programs managed by the Parks Division.

Parks projects

- Playground retrofit at Del Rey Park underway.
- Arbor day tree planting at Cydney Casper Park
- Repaired lifted concrete at Mulberry picnic site.
- Installed 50 Hometown Heroes Banners downtown.
- Opened the field for play after reseeding.
- Weed abatement at the shooting range.
- Landscape Maintenance at the city owned homes
- Assisted recreation with events San Ysidro and Christmas Hill Park
- Removed the Tree well bricks at Del Rey Park
- New BBQ'S received for Sycamore and Walnut reservation sites.
- Refurbishing the Basketball hoops and backboards at Carriage Hills Park
- Received new Basketball hoops for Sunrise Park
- Repaired playground rocker at Carriage hill Park
- Repaired Drinking fountain at Rainbow Park

Service Requests

- Illegal dumping
- Graffiti removal
- Tree limb removal in Uvas parkway
- Fencing repair
- Irrigation repairs
- Drinking fountain repairs
- Paver repair and leveling at Rainbow Park
- Multiple special events and reservations
- Reclaimed water fixes for permitting.





MEMORANDUM

To: Parks and Recreation Commission

From: Adam Henig, Recreation Manager, Recreation Division, City of Gilroy

Through: John Doughty, Public Works Director

Meeting Date: November 18, 2025

Subject: Recreation Division Updates – November 2025

The following is an update on recent activities and programs managed by the Recreation Division.

- I. Adult Sports** - Adult recreation volleyball, which began in April 2025 and happens at Wheeler Gym on Tuesday evenings, continues to be a popular program among residents. Adults 18 and over can either purchase a one-day registration for \$10 or a punch pass for \$80 that can be used for 10 visits.

SEASON	# of one-time participants	# of 10-punch pass purchased
Summer 2025 (15 weeks)	55	17
Fall 2025 (through 11/10)	65	8

- II. Aquatics** - On November 17, City Council will have an opportunity to select from the three applicants who submitted a Request for Proposal to serve as the pool operator for the Christopher High School Aquatics Center in 2026 with a possible one-year option in 2027. Bids closed on October 24. City staff formed a preliminary committee to review and provide Council with a recommendation based on the quality of the submittal.

- III. Contract Classes** - Our fee-based recreation instructor contractual programs continue to generate a lot of interest from the community. This season, classes range from tennis, soccer (including the fall league), and taekwondo to hula dancing, drivers education, and art workshops. Programs are offered for youth, teens, and adults. The comparison chart below shows

the total number of registrations for fee-based contract classes between 2024 and 2025 (through November 10).

SEASON	Total # of Registrations
Fall 2024 (through 12/31/24)	1,042
Fall 2025 (through 11/10)	720

IV. Seniors – In addition to the ongoing programming taking place at the Senior Center, seniors are actively engaged in programs and themed events. During Halloween there was a costume contest for the seniors. The following week, they celebrated Dia De Los Muertos. In addition, regular activities such as Tai Chi, meditation, chair yoga, and craft projects are continually offered.



V. Youth Sports – The city-run Youth Basketball League will begin in mid-December for K-5th graders. Among the three age divisions, there are 125 players registered. Teams will be practicing and competing weekly for eight weeks at Solorsano Middle School Gym (joint use with GUSD).

VI. Upcoming Special Events - Gilroy Recreation has the following special events coming up:

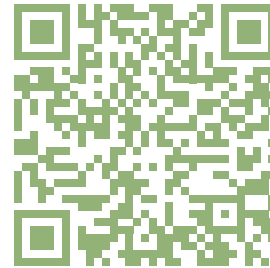
- Friday, November 21 - A collaboration with the Youth Commission and the Senior Advisory Board, the Intergenerational Dance will be held at the Senior Center.
- Saturday, December 6 – The annual Breakfast with Santa event at the Senior Center.
- Friday, December 19 – The annual holiday dance for the adaptive community, which will be held at the Senior Center.



BOARD AND COMMISSION OPEN SEATS APPLY NOW FOR 2026 OPENINGS!

Arts & Culture Commission
Building Board of Appeals
Library Commission
Open Government Commission
Parks & Recreation Commission
Personnel Commission
Physically Challenged Board of Appeals
Planning Commission
Library Bond Oversight Commission

Apply online at
www.cityofgilroy.org/apply
or scan the QR code below.



Applications can be submitted online or emailed to cityclerk@cityofgilroy.org and must be received by Monday, November 24, 2025 at 5:00 p.m.

City Council interviews will be held during a City Council Meeting. Applicants will be provided with meeting details following the close of the recruitment period. Interview and appointment dates are TBD at this time.

Please call the City Clerk at (408) 846-0204 with questions.

Arts & Culture Commission – 1 vacant seat (term ending 12/31/2027) and 2 seats (term ending 12/31/2029)

This seven (7) member body advises Recreation Staff and the City Council on matters pertaining to cultural and artistic activities to encourage, promote, and stimulate the growth of broad-based arts in the community, and meets on the 2nd Tuesday of each month at 6:30 p.m.

Building Board of Appeals – 1 vacant seat (term ending 12/31/2027) and 2 vacant seats (term ending 12/31/2029)

Building Board of Appeals members serve 4-year terms. The Building Board of Appeals is a 5-member Board that meets as necessary to address matters pertaining to building and construction and hears all building appeals as set forth in the City Charter. The Board is comprised of four persons qualified by experience and training, and one public member.

Library Commission – 2 vacant seats (term ending 12/31/2027), 1 seat (term ending 12/31/2029)

Comprised of five (5) members, this Commission serves as an advisory and liaison body to the City Council, staff and the City Librarian on matters concerning the Library, and meets the 2nd Wednesday of the month at 7:00 p.m.

Open Government Commission – 1 seat (term ending 12/31/2029)

This five (5) member Commission is tasked with oversight in ensuring that citizens of Gilroy are provided with greater access to information to ensure governmental transparency. They advise the City Council and city staff on appropriate ways in which to uphold and enforce Chapter 17A of the City Code, commonly known as the “Gilroy Open Government Ordinance”, and acts as an appeal body for public requests for records if the records are denied by staff. This Commission meets quarterly.

Parks & Recreation Commission – 1 vacant seat (term ending 12/31/27) and 3 seats (term ending 12/31/2029)

This seven (7) member body advises the City Council, the Planning Commission and staff on matters pertaining to public parks, urban forestry and recreation in the advancement of park and recreation planning and programming. Meetings are held the 3rd Tuesday of each month at 6:00 p.m.

Personnel Commission – 2 vacant seats (term ending 12/31/2029) and 2 seats (terms ending 12/31/2027)

The Personnel Commission is a five (5) member body that advises on and reviews job descriptions and classification recommendations for job positions, and serves as a neutral body to hear appeals of disciplinary matters. Regular meetings are held the 4th Monday of each month at 5:30 p.m.

Physically Challenged Board of Appeals – 1 vacant seat (term ending 12/31/2029) and 3 vacant seats (term ending 12/31/27)

Comprised of five (5) members, this body conducts hearings regarding enforcement of public accommodations for the physically challenged, and discusses items of interest to the physically challenged. Meetings are held at 10:00 a.m. on an as needed basis.

Planning Commission – 2 seats (terms ending 12/31/2029)

This seven (7) member body acts as an advisory body to the Council in the review of planning applications for land use entitlements including subdivisions, planned unit developments, zone changes, conditional use permits and variances, and participates in comprehensive planning studies. Meetings are held the 1st Thursday of each month at 6:00 p.m.

Library Bond Oversight Commission – 3 seats (term ending when funds are fully allocated - 2027-2028)

This commission meets quarterly. Schedule to be adopted as first order of business.

***Please note that terms are subject to change**

ORDINANCE NO. 2025-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GILROY AMENDING THE TERMS OF SERVICE FOR CITY BOARDS AND COMMISSIONS TO ALIGN EXPIRATIONS AND RECRUITMENTS WITH ODD-NUMBERED YEARS

WHEREAS, the City of Gilroy appoints members to various boards and commissions whose terms of service have historically been set to expire on December 31 every year; and

WHEREAS, Commission recruitments are currently held annually between October and January; and

WHEREAS, City staff has identified that aligning all board and commission term expirations and recruitment cycles to occur in odd-numbered years so as not to coincide with the general municipal elections to promote greater public participation and improve operational efficiencies in the commissioner appointment process; and

WHEREAS, adjusting the current terms of office by extending all board and commission terms that expire on December 31 of an even-numbered year by one (1) year will allow for a smooth transition to a consistent schedule where all terms expire on December 31 of odd-numbered years; and

WHEREAS, in an effort to stagger the appointments on the Personnel Commission the City Council desires extending terms for two (2) Personnel Commissioners (Nita Eddie-Mitchell and Melissa Haro) that expire on December 31, 2025, by two (2) years, to expire December 31, 2027, which will allow the commission to maintain a quorum and even out commissioner expiring terms for two (2) to expire in 2027 and three (3) to expire in 2029; and

WHEREAS, this adjustment is administrative in nature and does not affect the rights or responsibilities of any appointed board or commission member, but instead promotes efficiency and consistency in City operations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GILROY DOES ORDAIN AS FOLLOWS:

Section 1. Term Extension. All City of Gilroy board and commission member terms that are currently set to expire on December 31 of an even-numbered year shall be extended by one (1) year, with new expiration dates of December 31 of the following odd-numbered year.

Section 2. Alignment of Future Terms. All future board and commission appointments, reappointments, and term expirations shall occur on December 31 of odd-numbered years, beginning with the transition created by Section 1 of this Ordinance.

Section 3. Vacancies and Recruitment. Should a board or commission position become vacant at any time prior to the end of the appointed term, City staff shall conduct a recruitment process to fill the vacancy in accordance with established City procedures.

Any individual appointed to fill a vacancy shall serve for the remainder of the unexpired term, maintaining alignment with the overall schedule of term expirations on December 31 of odd-numbered years.

Section 4. Youth Commission Exception. The Youth Commission shall remain on its existing term cycle. Current Youth Commission member terms, which expire annually in June, shall not be extended and will continue to follow their established schedule.

Recruitments for the Youth Commission shall continue to be conducted as scheduled each spring in accordance with current practices.

Section 5. Implementation. The City Clerk is hereby directed to update all official records, term lists, and recruitment materials to reflect the adjusted expiration dates, new vacancy procedures, and future odd-year recruitment cycle.

Section 6. Purpose and Benefits. This change provides the following benefits:

1. **Administrative Efficiency:** Conducting board and commission recruitments in odd-numbered years avoids overlapping with City Council elections, reducing staff workload and scheduling conflicts.
2. **Improved Recruitment Participation:** Community members are more likely to engage in recruitment processes when not coinciding with election season and related civic activities.
3. **Consistency and Transparency:** A uniform expiration cycle across all boards and commissions simplifies public communication, appointment planning, and recordkeeping.
4. **Operational Continuity:** Extending current terms by one year and ensuring timely vacancy recruitment prevents service interruptions and preserves institutional knowledge.

Section 7. Severability. If any section, sub-section, clause or phrase in this Ordinance or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Ordinance or the application of such provisions to other persons or circumstances shall not be affected.

Section 8. Effective Date. This Ordinance shall take effect thirty (30) days after its adoption.

PASSED AND ADOPTED this ___ day of _____, 2025 by the following roll call vote:

AYES: **COUNCIL MEMBERS:**
NOES: **COUNCIL MEMBERS:**
ABSTAIN: **COUNCIL MEMBERS:**
ABSENT: **COUNCIL MEMBERS:**

APPROVED:

Greg Bozzo, Mayor

ATTEST:

Kim Mancera, City Clerk

CERTIFICATE OF THE CLERK

I, **KIM MANCERA**, City Clerk of the City of Gilroy, do hereby certify that the attached **Ordinance No. 2025-XX** is an original ordinance, or true and correct copy of a City Ordinance, duly adopted by the Council of the City of Gilroy at a Regular Meeting of said Council held on **Monday, _____, 2025**, with a quorum present.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Official Seal of the City of Gilroy this **Date**.

Kim Mancera

City Clerk of the City of Gilroy

(Seal)

The below table shows the current and proposed term expirations for all Boards and Commissions:

ARTS AND CULTURE COMMISSION TERMS

<u>Current Appointee</u>	<u>Current Term Expiration</u>	<u>Proposed Term Expiration</u>
Reynisson, Melanie	December 31, 2025	<i>no change - 2025</i>
McCormack, Camille	December 31, 2025	<i>no change - 2025</i>
Dario Villa, Ruben	December 31, 2026	December 31, 2027
Taylor, Steven	December 31, 2027	<i>no change - 2027</i>
Porter, Steven	December 31, 2027	<i>no change - 2027</i>
Zamora, Wendy	December 31, 2028	December 31, 2029
<i>Vacant</i>	December 31, 2026	December 31, 2027

BUILDING BOARD OF APPEALS TERMS

<u>Current Appointee</u>	<u>Current Term Expiration</u>	<u>Proposed Term Expiration</u>
Zhang, Zhuoyuan	December 31, 2026	December 31, 2027
Robinson Jr., Ronald	December 31, 2026	December 31, 2027
<i>Vacant</i>	December 31, 2027	<i>no change - 2027</i>
<i>Vacant</i>	December 31, 2028	December 31, 2029
<i>Vacant</i>	December 31, 2028	December 31, 2029

LIBRARY COMMISSION TERMS

<u>Current Appointee</u>	<u>Current Term Expiration</u>	<u>Proposed Term Expiration</u>
Nooshabadi, Saied	December 31, 2025	<i>no change - 2025</i>
Coverson-Baxter, Victoria	December 31, 2028	December 31, 2029
Lowry, Kasandra	December 31, 2029	<i>no change - 2029</i>
<i>Vacant</i>	December 31, 2026	December 31, 2027
<i>Vacant</i>	December 31, 2027	<i>no change - 2027</i>

OPEN GOVERNMENT COMMISSION TERMS

<u>Current Appointee</u>	<u>Current Term Expiration</u>	<u>Proposed Term Expiration</u>
Sandhu, Sharpy	December 31, 2025	<i>no change - 2025</i>
Somavia, Shayne	December 31, 2026	December 31, 2027
Sanchez Bentz, Diana	December 31, 2026	December 31, 2027
McCauley, Ann Marie	December 31, 2028	December 31, 2029
Krilee, Janet	December 31, 2028	December 31, 2029

PARKS AND RECREATION COMMISSION TERMS

<u>Current Appointee</u>	<u>Current Term Expiration</u>	<u>Proposed Term Expiration</u>
Miller, Emily	December 31, 2025	<i>no change - 2025</i>
Jimenez, Jesse	December 31, 2025	<i>no change - 2025</i>
Vargas, Jorge	December 31, 2025	<i>no change - 2025</i>
Ramirez, Luis	December 31, 2026	December 31, 2027
Bozzo, Salvatore	December 31, 2027	<i>no change - 2027</i>
Martinez, Javier	December 31, 2028	December 31, 2029
<i>Vacant</i>	December 31, 2027	<i>no change - 2027</i>

PERSONNEL COMMISSION TERMS

<u>Current Appointee</u>	<u>Current Term Expiration</u>	<u>Proposed Term Expiration</u>
Haro, Melissa	December 31, 2025	December 31, 2027
Edde-Mitchell, Nita	December 31, 2025	December 31, 2027
Cummings, Catherine	December 31, 2028	December 31, 2029
<i>Vacant</i>	December 31, 2026	December 31, 2029
<i>Vacant</i>	December 31, 2028	December 31, 2029

PHYSICALLY CHALLENGED BOARD OF APPEALS

<u>Current Appointee</u>	<u>Current Term Expiration</u>	<u>Proposed Term Expiration</u>
Machado, Marco	December 31, 2028	December 31, 2029
<i>Vacant</i>	December 31, 2025	December 31, 2027
<i>Vacant</i>	December 31, 2025	December 31, 2027
<i>Vacant</i>	December 31, 2025	December 31, 2027
<i>Vacant</i>	December 31, 2026	December 31, 2029

PLANNING COMMISSION TERMS

<u>Current Appointee</u>	<u>Current Term Expiration</u>	<u>Proposed Term Expiration</u>
Kushner, Annedore	December 31, 2025	<i>no change - 2025</i>
Leongardt, Adriana	December 31, 2025	<i>no change - 2025</i>
Betson, Patricia	December 31, 2026	December 31, 2027
Bhandal, Manny	December 31, 2026	December 31, 2027
Elle, Stephanie	December 31, 2027	<i>no change - 2027</i>
Valdez, Monica	December 31, 2027	<i>no change - 2027</i>
Dauenhauer, Brian	December 31, 2028	December 31, 2029