



**CITY OF GILROY
YOUTH COMMISSION
REGULAR MEETING AGENDA**



MONDAY, SEPTEMBER 14, 2026 | 6:00 PM

GILROY SENIOR CENTER
7371 HANNA STREET, GILROY, CA 95020

Chair: Diana Diakova

Vice Chair: Biruh Abaneh

Treasurer: Abigail Nguyen

Commissioners: Biruh Abaneh, Alazander Cruz Bermudez, Ashleen Bhandal, Diana Diakova, Logan Gill, Sophia Gutierrez, Jaxson Liu, Abigail Nguyen, Jacob Ortega, William Purdy, Jeremy Vu, Kacie Walker

Staff Liaison: Michael Horta, Director of Human Resources and Risk Manager & Adam Henig, Recreation Manager



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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card located at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed

or not. Speaker's slips should be submitted to the Secretary **BEFORE** this portion of the meeting begins. Anyone wishing to address the Commission on any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip as well and submit it to the Secretary **BEFORE** the Commission takes action on the item.

Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the Recreation Division at Senior Center, 7371 Hanna Street, during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org.

The agenda for this regular meeting is as follows:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **SECRETARY'S REPORT**
5. **APPROVAL OF MINUTES**
 - 5.1. **Approval of the Minutes from the August 24, 2026 Special Meeting**
6. **INTRODUCTIONS**
7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
8. **NEW BUSINESS**
 - 8.1. **Discussion of 2026-27 Youth Commission Work Plan**
 - 8.2. **Treasurer's Report for the Youth Commission as of September 1, 2026**
 - 8.3. **Request to Change October 2026 Regular Meeting Date**
9. **OLD BUSINESS**
10. **STAFF/COMMISSION COMMENTS**
11. **ADJOURNMENT**

**City of Gilroy
Youth Commission
Draft Minutes
Monday, August 24, 2026 | 6:00 PM**

1. CALL TO ORDER

The meeting was called to order by Commissioner Ortega at 6:02 PM.

2. FLAG SALUTE

Commissioner Gill led the Pledge of Allegiance.

3. ROLL CALL

PRESENT:

Abigail Nguyen, Commissioner
Diana Diakova, Commissioner
Jacob Ortega, Commissioner
Jaxson Liu, Commissioner
Jeremy Vu, Commissioner
Kacie Walker, Commissioner
Logan Gill, Commissioner
Sophia Gutiérrez, Commissioner
William Purdy, Commissioner

TARDY:

Alazander Cruz Bermudez, Commissioner
Ashleen Bhandal, Commissioner
Biruh Abaneh, Commissioner

4. SECRETARY'S REPORT

The meeting packet was posted on August 21, 2026.

5. APPROVAL OF MINUTES

1. Approval of the Minutes from the May 11, 2026 Regular Meeting of the Youth Commission

Commissioner Diakova motioned to approve the May 11, 2026 Minutes.
Commissioner Gill seconded. Motion passed 10-0-0.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Commissioner Ortega opened public comment at 6:11 P.M.

Greg Felios - Stressed that pedestrian safety needs to be top of mind within the community with school back in session and also made the Commission aware of the upcoming election.

With no further speakers, Commissioner Ortega closed public comment.

7. INTRODUCTIONS

The Commission went around the table and shared their names and a fun fact about themselves.

8. ORIENTATION

Staff Member Henig provided a presentation. The presentation covered the purpose of the Youth Commission, what the Brown Act is, the Commission's bylaws, the current workplan, attendance and communication.

9. NEW BUSINESS

1. Elections for Chair, Vice Chair, and Treasurer for 2026-2027 Youth Commission

The Commission voted for the positions of Chair, Vice Chair and Treasurer.

For Chair, Commissioner Abaneh nominated himself. Commissioner Liu nominated Commissioner Vu, Commissioner Vu nominated Commissioner Liu and Commissioner Gutiérrez nominated Commissioner Diakova. Commissioner Diakova received the most votes and was selected as Chair.

For Vice Chair, Commissioners Gutiérrez and Purdy nominated themselves. Commissioner Vu nominated Commissioner Abaneh, Commissioner Abaneh nominated Commissioner Liu, Commissioner Ortega nominated Commissioner Bermudez, Commissioner Liu nominated Commissioner Vu and Commissioner Gutiérrez nominated Commissioner Bhandal. Commissioner Abaneh received the most votes and was selected as Vice Chair.

For Treasurer, Commissioner Purdy nominated himself. Commissioner Diakova nominated Commissioner Nguyen, Commissioner Vu nominated Commissioner Liu, Commissioner Abaneh nominated Commissioner Vu and Commissioner Bermudez nominated Commissioner Bhandal. Commissioner Nguyen received the most votes and was selected as Treasurer.

2. Recreation Needs Assessment Update

Staff Member Henig provided a report and update on the Recreation Needs Assessment.

10. OLD BUSINESS

None.

11. STAFF/COMMISSION COMMENTS

Staff Member Henig shared that the next Youth Commission meeting will be held on September 14, 2026.

12. ADJOURNMENT

Commissioner Ortega adjourned the meeting at 7:41pm



City of Gilroy

Youth Commission

STAFF REPORT

Agenda Item Title: Discussion of 2026-27 Youth Commission Work Plan

Meeting Date: September 14, 2026
 From: Adam Henig, Recreation Manager
 Department: Youth Commission
 Submitted by: Adam Henig, Recreation Manager
 Prepared by: Adam Henig, Recreation Manager

RECOMMENDATION

Receive and comment on the FY26 Commission Work Plan. Determine who will serve on the assigned committees that are needed to complete the Work Plan items. Lastly, the Commission should designate a commissioner to work on this term's logo design for their apparel.

BACKGROUND

The purpose of the work plan is to serve as a guide for the Commission's goals. During the budget adoption for FY26 and FY27, the Youth Commission approved the following work plan:

1. Identify a legislative issue that impacts youth and teens of Gilroy or community at large.
2. Participate in a Community Clean-up day
3. Organize and host an Intergenerational Dance at the Senior Center
4. Support Breakfast with Santa
5. Assist seniors with their Technological devices
6. Organize and host OpportuniTEEN Fair

At the end of this term in May, the chair will present to the City Council the Commission's accomplishments from this past year.

ANALYSIS

Commissioners will review each item and identify the various committees that will need to be formed and who will serve on them. For example, there will need to be a committee for the Intergenerational dance (games and music; decorations and theme), OpportuniTEEN Fair (recruiting vendors, logistics, marketing) and the legislative issue.

Upon its formation, a committee will meet with city staff and then report its findings at the following regular commission meeting.

FISCAL IMPACT/FUNDING SOURCE

The City Council has set aside funds for the OpportuniTEEN Fair (\$1150) and Intergenerational Dance (\$2,075) events as well as Youth Commission apparel (\$550).

Attachments:

None



City of Gilroy Youth Commission STAFF REPORT

Agenda Item Title: Treasurer's Report for the Youth Commission as of September 1, 2026

Meeting Date: September 14, 2026

From: Adam Henig, Recreation Manager and Abigail Nguyen

Department: Youth Commission

Submitted by: Adam Henig, Recreation Manager

Prepared by: Adam Henig, Recreation Manager

RECOMMENDATION

Review and accept the Treasurer's reports as of September 1, 2026.

BACKGROUND

The Treasurer is responsible for maintaining the Youth Commission's financial budget, which is part of a financial account managed by the Recreation Division.

For the 2026-27 term, the Commission selected Abigail Nguyen to serve as its treasurer. Nguyen will work closely with staff in managing the Youth Commission budget to ensure it is accurate. Per the Youth Commission's bylaws, the Commission will receive a treasurer's report three times during the term--August, December, and April. Since a report was not presented at the August meeting (as officers were not yet selected), the report is being shared this month.

The Treasurer is responsible for maintaining the Youth Commission's financial budget, including Youth Commission items approved by City Council, which is part of a financial account managed by the Recreation Division, and will oversee the council-approved budgets too (see attachment).

ANALYSIS

The Commission currently has \$159.51 in its budget. In addition to these funds, the

Commission was allocated funds from the City Council during the budget adoption for FY26 and FY27. The following items received funding:

- **\$2,075** - to organize and host an Intergenerational Dance (\$1,870.15 was spent)
- **\$1,150** - to organize and host OpportuniTEEN Fair (March '26) (\$594.90 was spent)
- **\$550** — for 25-26 youth commission apparel (\$339 was spent)

The Commission will need to budget accordingly to ensure they do not overspend.

Youth Commission Budget

TRANS DATE	DEPOSITOR/ VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditures -	ENDING BALANCE +
7/1/2024	BEGINNING BALANCE		\$ 1,068.53			
11/26/2024	Zazzle	Youth Commission T-shirts	\$ 1,068.53		264.45	\$804.08
2/27/2025	Amazon	Thank you baskets	\$ 804.08		66.54	\$737.54
3/5/2025	PeachJar	Advertising flyer for Opp. Fair	\$ 737.54		\$ 100.00	\$637.54
3/19/2025	Smart & Final	Snacks for Opp. Fair	\$ 637.54		\$ 80.45	\$557.09
3/19/2025	Camino Coffee	Gift Card for OpportuniTEEN Fair	\$ 557.09		\$ 20.00	\$537.09
3/20/2025	Savvy's Downtown Sweets	Gift Card for OpportuniTEEN Fair	\$ 537.09		\$ 20.00	\$517.09
3/21/2025	Fifth Street Roasting	Gift Card for OpportuniTEEN Fair	\$ 517.09		\$ 20.00	\$497.09
3/21/2025	Domino's	Lunch for vendors	\$ 497.09		\$ 134.58	\$362.51
3/22/2025	Super Doughnuts	Morning snack for vendors	\$ 362.51		\$ 68.00	\$294.51
1/27/2026	CPRS District 4	YAC Attack	\$ 294.51		\$ 60.00	\$234.51
1/27/2026	CPRS District 4	YAC Attack	\$ 234.51		\$ 30.00	\$204.51
1/27/2026	CPRS District 4	YAC Attack	\$ 204.51		\$ 30.00	\$174.51

FY26 Budgeted Items

Apparel

TRANS DATE	VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditures -	ENDING BALANCE +
9/1/2025	BEGINNING BALANCE		\$ 550.00			
10/24/2025	CustomInk	Youth Commission T-shirts	\$ 550.00		\$ 339.90	\$210.10

OpportuniTEEN Fair

TRANS DATE	DEPOSITOR/ VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditures -	ENDING BALANCE +
9/1/2025	BEGINNING BALANCE		\$ 1,150.00			
3/4/2026	PeachJar	Advertisement for OpportuniTEEN Fair	\$1,150.00		\$100.00	\$1,050.00
3/13/2026	Amazon	Thank you gifts to vendors	\$1,050.00		\$59.45	\$990.55
3/17/2026	Amazon	Balloons	\$990.55		\$26.10	\$964.45
3/18/2026	Brew City Burgers	Gift card for OpportuniTEEN Fair raffle	\$964.45		\$20.00	\$944.45
3/18/2026	Fifth Street Coffee	Gift card for OpportuniTEEN Fair raffle	\$944.45		\$20.00	\$924.45
3/18/2026	Camino Coffee	Gift card for OpportuniTEEN Fair raffle	\$924.45		\$20.00	\$904.45
3/18/2026	Pizza My Heart	Gift card for OpportuniTEEN Fair raffle	\$904.45		\$20.00	\$884.45
3/18/2026	Smart and Final	Snacks for Vendors	\$884.45		\$92.43	\$792.02
3/20/2026	Savvy's Downtown Sweets	Gift card for OpportuniTEEN Fair raffle	\$792.02		\$20.00	\$772.02
3/21/2026	Dominos	Fair	\$772.02		\$131.92	\$640.10
3/21/2026	Super Donut	Donuts for vendors and Commissioners	\$640.10		\$85.00	\$555.10

Spent \$594.90

<i>Intergenerational Dance</i>						
TRANS DATE	DEPOSITOR/ VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditures -	ENDING BALANCE +
9/1/2025	BEGINNING BALANCE		\$ 2,075.00			
10/21/25	Oriental Trading	Senior Dinner Decorations and Equipment	\$ 2,075.00		\$ 293.57	\$1,781.43
10/22/25	Walmart	Senior Dinner Movie posters	\$ 1,781.43		\$ 61.83	\$1,719.60
10/22/2025	Allposters	Senior Dinner Movie posters	\$ 1,719.60		\$ 25.06	\$1,694.54
10/22/2025	Amazon	Senior Dinner Decorations	\$ 1,694.54		\$ 212.67	\$1,481.87
10/22/2025	movieposters	Senior Dinner Movie posters	\$ 1,481.87		\$ 46.98	\$1,434.89
10/23/2025	Amazon	Dots for Musical Chairs	\$ 1,434.89		\$ 28.36	\$1,406.53
10/29/2025	Amazon	Fairy Lights	\$ 1,406.53		\$ 10.90	\$1,395.63

10/29/2025	Oriental Trading	Movie Napkins	\$	1,395.63		\$	32.12	\$1,363.51
10/29/2025	Amazon	Senior Dinner Decorations	\$	1,363.51		\$	67.64	\$1,295.87
10/31/2025	Movieposters	Senior Dinner Movie poster	\$	1,295.87		\$	28.49	\$1,267.38
11/5/2025	Amazon	Drinking Cups	\$	1,267.38		\$	43.62	\$1,223.76
11/5/2025	Walmart	Paper Cups	\$	1,223.76		\$	35.47	\$1,188.29
11/12/2025	Target	Popcorn Supplies and Cutlery	\$	1,188.29		\$	46.20	\$1,142.09
11/12/2025	Michaels	Poster Frames	\$	1,142.09		\$	98.19	\$1,043.90
11/13/2025	Staples	Senior Dinner Decorations and Equipment	\$	1,043.90		\$	38.49	\$1,005.41
11/13/2025	Amazon	Fairy Lights	\$	1,005.41		\$	20.70	\$984.71
11/13/2025	Amazon	Fairy Lights	\$	984.71		\$	10.90	\$973.81
11/18/2025	Target	Paper Bowls	\$	973.81		\$	10.79	\$963.02
11/18/2025	Staples	Markers	\$	963.02		\$	8.17	\$954.85
12/1/2025	YMCA	Provided dinner	\$	954.85		\$	750.00	\$204.85
							\$	1,870.15



City of Gilroy Youth Commission STAFF REPORT

Agenda Item Title: Request to Change October 2026 Regular Meeting Date

Meeting Date: September 14, 2026

From: Adam Henig, Recreation Manager

Department: Youth Commission

Submitted by: Adam Henig, Recreation Manager

Prepared by: Adam Henig, Recreation Manager

RECOMMENDATION

Motion to approve changing the regular meeting date from October 12, 2026 to October 19, 2026.

BACKGROUND

The October regular meeting date lands on Monday, October 12, 2026, which is a scheduled day off for Gilroy Unified School District students (Indigenous Peoples' Day holiday observance). To ensure a quorum and maximum participation from the community, Staff is recommending that the Commission reschedule this meeting to the following Monday, October 19, 2026. The start time and location would remain the same.