





**CITY OF GILROY**  
**PERSONNEL COMMISSION**  
**SPECIAL MEETING AGENDA**



The agenda for this meeting is outlined as follows:

**1. OPENING**

**1.1. Call to Order**

**1.2. Roll Call**

**1.3. Report on Posting the Agenda**

**2. COMMUNICATIONS BY MEMBERS OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Public comment by members of the public on items NOT on the agenda, but within the subject matter jurisdiction of the Personnel Commission. Please limit your comments to three (3) minutes. (This portion of the meeting is reserved for person desiring to address the commission on matters not on the agenda. The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action is requested, the Commission may place the matter on a future agenda.)

**3. APPROVAL OF MINUTES**

**3.1. Approval of the Minutes from the Personnel Commission Meeting of February 23, 2026**

**4. HUMAN RESOURCES DIRECTORS REPORT**

**5. INFORMATIONAL ITEMS**

**5.1. Recruitment & Employment Status Report**

**6. NEW BUSINESS**

**6.1. Job Description and Salary Range for Classification of Assistant City Administrator**

**6.2. Updates to the Job Description for Part-Time Water Conservation Officer**

**7. FUTURE BUSINESS**

**7.1. Updates to Civil Engineer Job Classifications in Public Works and Utilities Departments**

**7.2. Updates to Maintenance Worker I and II Classifications in Public Works and Utilities Departments**

**7.3. Updates to Sworn and Non-Sworn Job Classifications in the Police Department**

**7.4. Updates to Accounting Assistant I and II Job Classifications in the Finance Department**

**8. ADJOURNMENT**

**NEXT MEETING DATES**

Monday, July 27, 2026 at 5:30 p.m.

**MEETING SCHEDULE**

The City of Gilroy Personnel Commission meets regularly on the fourth Monday of each month at 5:30 p.m.

**If a holiday should fall on the regular meeting date, the meeting will be rescheduled to the following Monday.**