



CITY OF GILROY

PARKS AND RECREATION
COMMISSION



REGULAR MEETING AGENDA

TUESDAY, MAY 19, 2026 | 6:00 PM

CITY CHAMBERS, CITY HALL
7351 ROSANNA STREET, GILROY, CA 95020

Chair: Javier Martinez

Vice Chair: Emily Miller

Commissioners: Luis Ramirez, Jorge Vargas, Jesse Jimenez, Salvatore Bozzo, Andrew Brinton, and Greg Felios

Staff Liaison: Public Works Director John Doughty

Mission Statement

The Parks and Recreation Commission of the City of Gilroy is committed to enhancing the quality of life for its citizens by promoting planning, acquisition, development, and sustainability of parks, trails, cultural, historical and other recreational areas. The commission embraces wellness and recreation, park safety, and inclusiveness for all ages and abilities because Parks Make Life Better.



In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at least 72 hours prior to the meeting at (408) 846-0204 or cityclerk@cityofgilroy.org to help ensure that reasonable arrangements can be made.



Materials related to an item on this agenda submitted to the City of Gilroy Parks and Recreation Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to the Staff's ability to post the documents before the meeting.

KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE, TO RECEIVE A FREE COPY OF THE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION STAFF AT (408) 846-0204.

PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting,

each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card located at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this portion of the meeting begins. Anyone wishing to address the Commission on any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip as well and submit it to the Secretary **BEFORE** the Commission takes action on the item.

The agenda for this regular meeting is as follows:

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE**
 - 3.1. Commissioner Felios to lead the flag salute**
- 4. SECRETARY'S REPORT**
 - 4.1. Agenda posted on May 14, 2026**
- 5. APPROVAL OF MINUTES**
 - 5.1. Approval of Minutes from the April 21, 2026 Regular Meeting**
 1. Staff Report:
 2. Public Comment
 3. Recommended Action:
- 6. APPROVAL OF AGENDA**
 - 6.1. Approval of Agenda for the May 19, 2026 meeting**
- 7. INTRODUCTIONS**
 - 7.1. None**
- 8. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
 - 8.1. This time has been set aside for the public to address the Commission on items that are NOT on this Agenda. The Commission may not act upon these comments at this meeting, other than to provide direction to staff to review the comments and return to them at a future meeting. ALL speakers should submit a speaker's slip to the Secretary before this portion of the meeting and prepare a presentation not to exceed three (3) minutes.**
- 9. NEW BUSINESS**

- 9.1. **Commission Discussion:**
 - Discussion and Possible Action to Affirm Formal Parks and Recreation Commission Tabling Events:**
 - 9.1.1. **Reminder — PW Day Open House — May 20, 2026 2pm-6pm**
 - 9.1.2. **Gilroy Health Fair — Saturday, June 20, Civic Center Plaza**
 - 9.1.3. **Party in the Park — Friday, June 26, San Ysidro Park**
 - 9.1.4. **EV Ride and Drive — Saturday, June 27, Civic Center Plaza**

10. OLD BUSINESS

- 10.1. **Review, Discussion and Possible Direction regarding City Park Regulations**

11. DEPARTMENT UPDATES

- 11.1. **Public Works Park Maintenance and Operations Updates**
- 11.2. **Recreation Division Updates**
- 11.3. **Parks Capital Projects Update - No update, June meeting will include Capital Projects discussion items**

12. COMMISSIONER PARK REPORTS & COMMENTS

- 12.1. **Commissioners may provide brief informational reports regarding parks, meetings attended, or community events related to Commission business. In accordance with the Brown Act, no action will be taken. Matters may be referred to staff or requested for placement on a future agenda.**
 - Chair Martinez - Rainbow, Los Arroyos, Las Animas**
 - Vice Chair Miller - Cydney Casper, Gilroy Sports, Christmas Hill/Ranch Site**
 - Commissioner Brinton - Gilroy Sports, Las Animas, El Roble**
 - Commissioner Felios - Del Rey, Christmas Hill/Ranch Site, Hecker Pass**
 - Commissioner Jimenez - Farrell, Forest, San Ysidro**
 - Commissioner Ramirez - Miller, Butcher, Renz**

13. DIRECTOR REPORT

- 13.1. **Peoples Quality Air Grant**

14. FUTURE COMMISSIONER INITIATED ITEMS

15. ADJOURNMENT

16. NEXT MEETING SCHEDULED

- 16.1. **June 16, 2026 at 6:00pm**

**City of Gilroy
Parks and Recreation Commission
Meeting Minutes
April 21, 2026 | 6:00 PM**

1. CALL TO ORDER

Chair Javier Martinez called the meeting to order at approximately 6:00 PM, noting the presence of a quorum and welcoming Commissioners, staff, and members of the public.

2. ROLL CALL

Attendance	Attendee Name
Present	Javier Martinez, Chair Salvatore Bozzo, Commissioner Andrew Brinton, Commissioner Greg Felios, Commissioner Jesse Jimenez, Commissioner
Absent	Emilly Miller, Vice Chair Luis Ramirez, Commissioner

3. FLAG SALUTE

Jesse Jimenez led the Pledge of Allegiance

4. SECRETARY'S REPORT

Secretary reported that the meeting agenda and packet were posted on April 16, 2026, in accordance with the Brown Act.

5. APPROVAL OF MINUTES

Approval of Minutes from the March 24, 2026 Special Meeting

Motion: Approve the minutes as presented

RESULT: Pass

MOVER: Chair Javier Ramirez

SECONDER: Commissioner Salvatore Bozzo

AYES: Chair Martinez, Commissioners Bozzo, Brinton, Felios, Jimenez

ABSENT: Vice Chair Miller, Commissioner Bozzo

6. APPROVAL OF AGENDA

The Commission reviewed the agenda for the April 21, 2026 meeting.

Motion: Approve the April 21, 2026 agenda as presented

RESULT: Pass

MOVER: Chair Martinez

SECONDER: Commissioner Felios

AYES: Chair Martinez, Commissioners Bozzo, Brinton, Felios, Jimenez

ABSENT: Vice Chair Miller, Commissioner Ramirez

7. INTRODUCTIONS

Presenter: John Doughty – Public Works Director

Mr. Doughty introduced Juanita Menig, who will serve as the Parks and Recreation Commission Clerk. Mrs. Menig shared her background, connection to the community, and expressed enthusiasm for supporting the Commission and engaging with the community.

8. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Joan Lewis – Community Member

Mrs. Lewis spoke regarding the condition of Reyes Park (formerly Oak Park). She provided Historical context stated that the park has significantly deteriorated over time. She described Issues including dead vegetation, malfunctioning irrigation, weed overgrowth, and hazardous Conditions such as exposed stumps.

Ms. Lewis expressed frustration with prior attempts to contact City staff and officials without resolution. She emphasized the importance of maintaining existing parks before developing new and urged the City to prioritize repairs, restore landscaping, and improve irrigation systems.

Malachi Diaz – Community Member

Mr. Diaz spoke in support of a proposed disc golf course at Christmas Hill Park. He described disc golf as a low-cost, accessible recreational activity for all ages and highlighted opportunities for youth programming, community events, and increased park usage.

Mr. Diaz emphasized that with proper design and planning, disc golf could safely coexist with existing park amenities and foster community engagement and stewardship.

9. NEW BUSINESS

9.1 Brown Act Training

Presenter: John Doughty – Public Works Director

Mr. Doughty provided training on the Brown Act, emphasizing requirements for open meetings, transparency, and legal compliance.

Topics included:

- Definition of a meeting and quorum
- Prohibition of serial communications, including “daisy chain” and “hub-and-spoke” scenarios
- Appropriate use of email, text messaging, and social media
- Public Records Act requirements
- Participation in community events and avoiding quorum violations

Commission Discussion:

Commissioners asked questions regarding interactions with the public, responding to inquiries, and participation at community events. Staff advised Commissioners to avoid discussing Commission business outside of noticed meetings and to consult staff or legal counsel when needed.

9.2 Prepare for National Bike to Wherever Month (May)

Presenter: Adam Henig – Recreation Manager

Staff provided an overview of planned activities and outreach efforts associated with National Bike to Wherever Month, including opportunities to promote bicycle safety and encourage community participation.

Commissioners discussed the importance of supporting active transportation initiatives and increasing public awareness of bicycle and pedestrian safety. Staff highlighted opportunities for Commission involvement in outreach and educational efforts.

9.3 Discussion and Possible Action to Affirm Formal Parks and Recreation Commission Tabling at:

9.3.1 Arbor Day at Sunrise Park – April 22, 2026

- Commissioner Bozzo and Commissioner Felios will attend

9.3.2 Dia de Los Ninos – May 1, 2026

- Commissioner Jimenez and Commissioner Felios will attend

9.3.3 Cinco de Mile Celebration – May 3, 2026

- Commissioner Brinton and Commissioner Felios will attend

9.3.4 Bike to Wherever – May 17, 2026

- Chair Martinez, Commissioner Bozzo, Commissioner Brinton, Commissioner Jimenez, Commissioner Felios will attend in shifts from 6:30am – 9:30am

9.3.5 Public Works Community Outreach Event – May 20, 2026

- Chair Martinez, Commissioner Jimenez, and Commissioner Felios will attend and distribute the bicycle helmets

Staff discussed expectations for Commission participation, including engaging with community members, sharing information about park programs, and promoting City initiatives.

Staff also reminded Commissioners of Brown Act requirements, specifically the need to avoid situations where a quorum is present at events without proper notice.

Commissioners expressed support for participating in community outreach events and discussed availability.

10. OLD BUSINESS

10.1 Parks and Recreation Commission Work Program

Staff presented updates to the Commission Work Program, including revisions to priorities and alignment with broader City initiatives.

Commissioners discussed the importance of maintaining flexibility within the Work Program while ensuring focus on key community needs.

10.2 Initial Outreach Schedule for Bike/Pedestrian Safety

Staff and Commissioners discussed opportunities to expand outreach efforts related to traffic

safety, including workshops and educational initiatives targeting both youth and adults.

Motion: Approve the Work Program

MOVER: Chair Martinez

SECONDER: Commissioner Brinton

AYES: Chair Martinez, Commissioners Bozzo, Brinton, Felios, Jimenez

ABSENT: Vice Chair Miller, Commissioner Ramirez

RESULT: Motion Passed

10.3 Authorize Chair to sign letter regarding Joint-Use (see attached draft)

Staff presented a draft letter supporting joint-use agreements with the Gilroy Unified School District to expand access to recreational facilities.

Commissioners discussed the benefits of shared use, including increased access to facilities for both youth and adult programs, and the importance of collaboration between agencies.

Motion: Authorize the Chair to sign and submit the joint-use letter

MOVER: Commissioner Jesse Jimenez

SECONDER: Not clearly stated

AYES: Chair Martinez, Commissioners Bozzo, Brinton, Felios, Jimenez

ABSENT: Vice Chair Miller, Commissioner Ramirez

RESULT: Motion Passed

11. DEPARTMENT UPDATE

11.1 Public Works Park Maintenance and Operations Updates

Staff provided updates on ongoing park maintenance efforts, noting that work continues to focus on safety-related priorities, including repair of trip hazards, sidewalk issues, irrigation deficiencies, and general park upkeep.

Staff explained that maintenance is prioritized based on usage, safety concerns, and available resources, and that coordination between divisions supports timely repairs and improvements.

11.2 Recreation Division Updates

Staff provided updates on recreation programming and upcoming community events, including youth programs, seasonal activities, and outreach efforts such as Día del Niño.

Staff noted continued planning for summer programs and camps, with an emphasis on providing accessible and engaging opportunities for the community.

11.3 Parks CIP Updates

Staff provided updates on capital improvement projects, including park upgrades, facility improvements, and ongoing project coordination.

Staff noted that timelines are dependent on funding, design, and construction scheduling, and that projects continue to be prioritized based on community need and safety.

12. COMMISSIONER PARK REPORTS AND COMMENTS

Commissioners provided updates and observations related to park conditions, community

feedback, and recent site visits.

Chair Martinez shared general observations regarding park usage and emphasized the importance of maintaining safe and well-maintained park facilities.

Commissioner Bozzo provided comments related to park conditions within assigned areas and noted the importance of ongoing maintenance and responsiveness to community concerns.

Commissioner Brinton shared observations regarding park usage and infrastructure conditions, including the need for continued attention to maintenance.

Commissioner Felios provided comments related to park conditions and community feedback, emphasizing the importance of maintaining high-quality park amenities.

Commissioner Jimenez shared observations from park visits and highlighted the importance of community engagement and accessibility of park spaces.

13. DIRECTOR'S REPORT

13.1 Recreation Assessment

Public Works Director Doughty

Mr. Doughty provided an update on the Recreation Needs Assessment, noting that the City has engaged a consultant to assist with evaluating current recreational programs, facilities, and future community needs.

Mr. Doughty explained that the assessment will include community outreach, data collection, and analysis to better understand gaps in services and identify opportunities to enhance recreational offerings. He noted that the process will help guide future planning efforts and support informed decision-making regarding programs, facilities, and resource allocation.

Commissioners acknowledged the importance of the assessment and expressed support for continued community engagement throughout the process.

13.2 Disc Golf

Public Works Director Doughty

Mr. Doughty provided an update regarding the potential development of a disc golf course at Christmas Hill Park.

Noted that staff continues to evaluate the feasibility of the proposal, including considerations related to site layout, safety, compatibility with existing park uses, and community interest.

Commissioners discussed the potential benefits of disc golf, including increased recreational opportunities and community engagement, as well as the importance of thoughtful planning to ensure safe integration within the park.

Staff indicated that additional review and coordination may be required before bringing the item forward for further consideration.

14. FUTURE COMMISSIONER INITIATED ITEMS

NONE

15. ADJOURNMENT

Meeting ended at 8:00pm

16. NEXT MEETING

May 19, 2026 at 6:00pm



PUBLIC WORKS WEEK

COMMUNITY OPEN HOUSE



Wednesday,
May 20, 2026

2:00 PM - 6:00 PM



City Hall

7351 Rosanna Street
Gilroy, CA



Discover How Public Works Serves Our Community

Public Works staff will be on hand to teach about **water conservation, engineering, park maintenance, road maintenance, and more.**

Vehicles and equipment will be on display for **learning and exploration.** Interactive displays will help enhance the learning experience for visitors of all ages.

Come meet the team that helps keep Gilroy clean, safe, and running every day.

Event Highlights



**PUBLIC WORKS
EQUIPMENT
SHOWCASE**



**INTERACTIVE WATER
& INFRASTRUCTURE
DEMONSTRATIONS**



**PARKS & ROAD
MAINTENANCE**



**CITY CAREERS &
PUBLIC WORKS
EDUCATION**

Fun for Kids • Families Welcome • Free Community Event

SEMANA DE OBRAS PÚBLICAS

CASA ABIERTA COMUNITARIA



Miércoles,
20 de mayo de 2026
2:00 PM - 6:00 PM



**Ayuntamiento de
Gilroy**

7351 Rosanna Street
Gilroy, CA



Descubra Cómo las Obras Públicas Sirven a Nuestra Comunidad

El personal de Obras Públicas estará disponible para educar sobre la conservación, la ingeniería, el mantenimiento de parques, calles y más.

Los vehículos y equipos estarán en exhibición para aprender y explorar. Las exhibiciones interactivas ayudarán a mejorar la experiencia de aprendizaje para visitantes de todas las edades.

Venga a conocer al equipo que ayuda a mantener Gilroy limpio, seguro y funcionando todos los días.

Aspectos Destacados del Evento



**EXHIBICIÓN DE
EQUIPOS DE
OBRAS PÚBLICAS**



**DEMOSTRACIONES
INTERACTIVAS DE
AGUA E
INFRAESTRUCTURA**



**MANTENIMIENTO
DE PARQUES Y
CALLES**



**CARRERAS Y
EDUCACIÓN EN OBRAS
PÚBLICAS**

Diversión para Niños • Familias Bienvenidas • Evento Comunitario Gratuito



MEMORANDUM

To: Parks and Recreation Commission

From: Parks Division, City of Gilroy

Through: John Doughty, Public Works Director

Meeting Date: May 19, 2026

Subject: Parks Division Updates – May 2026

The following is an update on recent programs managed by the Parks Division.

Parks projects

- Playground retrofit at Rainbow Park is in progress
- Playground retrofit at El Roble Park is in progress
- Memorial Bench installation along the Uvas Creek Trail is in progress
- Plants ordered for the Las Animas Oaks restroom landscape
- Playground fiber refresh completed at all parks
- Replaced worn BBQs at Christmas Hill Park
- Replaced damaged fencing and barriers along CHP parking lots
- Tree removed from the upper Christmas Hill trail
- Replaced damage horse shoe pit in the Mulberry picnic area
- Staff have begun pressure washing Play structures, LAVP, Rainbow, and Los Arroyos completed
- Home Town Heroes banners installed downtown
- Weed abatement along Uvas Creek between Wren and Laurel Street.
- Arbor Day tree planting at Sunrise Park
- Large pine tree removed from SYP
- Facilities repaired and replaced damaged lighting at the SYP Basketball courts
- Facilities assisting with recent restroom door lock damage.

Projects in Progress

- Weed abatement ranch site
- Memorial bench install Uvas Creek
- Ousley Park sign install at Gilroy Golf Course is scheduled for installation
- Pressure washing Playstructures and picnic areas to continue Carriage Hill, GSP, SYP, CHP, Forest, and Del Rey
- Ground squirrle abatement scheduled CHP
- Dug out improvements at Christmas approved

- Landscape improvements to City Hall
- Restoring plant material at Sunrise Park along Jicarrillo Pl

Service request

- Graffiti Park restrooms, picnic areas, Trails
- Illegal dumping parks and trails
- Restroom vandalism to locking mechanism Miller Park, CHP, and LAVP
- Restroom vandalism to fixtures at GSP, LAVP, and Miller Park
- Weed abatement.
- Irrigation leaks and repairs





MEMORANDUM

To: Parks and Recreation Commission

From: Adam Henig, Recreation Manager, Recreation Division, City of Gilroy

Through: John Doughty, Public Works Director

Meeting Date: May 19, 2026

Subject: Recreation Division Updates – May 2026

The following is an update on recent activities and programs managed by the Recreation Division.

- **Adaptive** – the annual Fishability event was held on May 1 at McAlpine Park. This event is co-sponsored with Sportsmen Chef, who organize the event, provide lunch, and teach participants how to fish. 100 participants registered for this event, all of whom had a great time.
- **“Beyond Gilroy”** – Students went on their final field trip of the year, which was to Palm Beach State Park in Watsonville. They helped clean the beach. Their final meeting will be on May 12, where they will receive a certification of completion, a T-shirt, and a celebration with their families. The program, which is funded through a State of California grant, will be offered again next year.
- **East Gilroy** – On Friday, May 1, the annual Day of the Child special event was held at San Ysidro Park (see photo). Hundreds of people attended and were treated to entertainment, food, crafts, and lots of fun.
- **Recreation Needs Assessment** – The Agreement is circulating and will be signed soon, which will allow the selected firm, PROS Consulting, to begin their work.
- **Senior Center** – At this year’s Senior Resource Fair, which was held on Friday, May 8, there were more than twenty vendors providing information about their services to local seniors.
- **Summer Day Camp** – More than 200 campers are already registered for the city-run Summer Day Camp. Camp will be held at the Gilroy Gardens Lodge



and will be run by seasonal recreational leaders and teen volunteers. The camp offers early/after care, weekly field trips, daily access to Gilroy Gardens, and lots of fun!

- **Volunteer Appreciation Day** - Three City volunteers were recently honored for their dedicated service to the City of Gilroy. They were Connie Rogers of the Gilroy Museum, Gloria Franco-Moore from the Senior Center, and Chris Chagoya of the Adaptive program.

Since 1998, Connie has been volunteering at the Museum. Connie is the lead docent at the Museum, has served as President of the Gilroy Historical Society, and continues to remain active in the Museum's affairs. Gloria has regularly volunteered at the Senior Center for the past four years. In addition, to being an active participant in many senior-related activities—walking club, meditation, facial yoga, tai chi—she's also very friendly and always offers a warm welcome to newcomers. And Chris has been a volunteer with the adaptive program since 2012. A consistent presence, he supports the program by helping with clean-up, leading the back of the line, and completing whatever task is asked of him.

