

**City of Gilroy Youth
Commission August 28, 2023
Special Meeting Minutes**

1. CALL TO ORDER

The special meeting of the Youth Commission was called to order by Chair L. Hwang at 6:32 p.m.

2. FLAG SALUTE

3. ROLL CALL

Attendance	Attendee Name
Present	Aiden Francis, Commissioner Sophie Gong, Commissioner Alfred James, Commissioner Jaimee Nguyen, Commissioner Melanie Reynolds, Commissioner Lavender Hwang, Chair Maya Beyret, Commissioner Thanmay Sarath, Commissioner Crystal Pablo, Commissioner Saed Mustafa, Commissioner
Absent	Winston James, Vice Chair

4. SECRETARYS REPORT

The Youth Commission meeting packet and agenda was posted online and at the City Hall kiosk on Friday, August 25, 2023.

5. APPROVAL OF MINUTES

5.1. May 8, 2023

RESULT: Pass

MOVER: Aiden Francis, Commissioner

SECONDER Sophie Gong, Commissioner

AYES: Commissioner Francis, Commissioner Gong, Commissioner James, Commissioner Nguyen, Commissioner Reynolds, Chair Hwang, Commissioner Beyret, Commissioner Sarath, Commissioner Pablo

ABSTAIN: Commissioner Mustafa

ABSENT: Vice Chair James

5.2. July 5, 2023

RESULT: **Pass**

MOVER: Jaimee Nguyen, Commissioner

SECONDER Crystal Pablo, Commissioner

AYES: Commissioner Francis, Commissioner Gong, Commissioner James, Commissioner Nguyen, Commissioner Reynolds, Chair Hwang, Commissioner Beyret, Commissioner Pablo

ABSTAIN: Commissioner Sarath, Commissioner Mustafa

ABSENT: Vice Chair James

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

7. PRESENTATION

7.1. 2023-2024 Youth Commission Orientation: Staff presented an overview of the Gilroy Youth Commission's roles and responsibilities. The following topics were discussed:

- *What is the Youth Commission?* – staff provided an overview of the body, including the qualifications to serve, staff, meeting times, etc.
- *What is the Brown Act?* – staff provided the history of the Brown Act and how it relates to the Youth Commission.
- *Meetings* – information on how meetings are run using Robert's Rules of Order.
- *Absences* – Staff reviewed the City's commission absence policy.
- *Communication* – Staff went over ways to communicate.
- *Youth Commission Bylaws* – Staff reviewed the main topics listed in the Bylaws.
- *End of year presentation to City Council* – a video was showed of the 2022-23 Youth Commission presentation.

8. NEW BUSINESS

8.1. Proposal to Change September 2023 Meeting Date

Staff requested due to scheduling conflicts that the September 11 meeting date be changed to either September 26 or September 28. The Commission supported holding their next meeting, which will focus on revising their 2023-24 work plan, on September 28.

RESULT: **Pass**

MOVER: Sophie Gong, Commissioner

SECONDER Saed Mustafa, Commissioner

AYES: Commissioner Francis, Commissioner Gong, Commissioner Nguyen, Commissioner Reynolds, Chair Hwang, Commissioner Beyret, Commissioner Sarath, Commissioner Pablo, Commissioner Mustafa

ABSTAIN: Commissioner W. James

ABSENT: Vice Chair James

8.2. Elections for Chair, Vice Chair, and Treasurer for 2023-2024

Youth Commission

Since it was the first meeting of the school year, the Commission had the opportunity to select a Chair, Vice Chair, and Treasurer for the 2023-2024 term. Each Commissioner voted on paper and returned his/her nominations to City staff. The results were:

- Chair: Commissioner Nguyen was selected as chair with a 6-4-1 vote over Commissioner Gong, who was nominated by Commissioner Reynolds.
- Vice Chair: There were four commissioners who ran for the office of Vice Chair—Commissioners James, Mustafa, Pablo, and Reynolds (nominated by Gong). Pablo and Reynolds remained as a tie after two rounds of elections. The Youth Commission will vote again at the September 28 meeting.
- Treasurer- Commissioner Francis was the only nomination. The Commission voted unanimously to support Francis.

Since the selection of the Vice Chair was unresolved, the Commission will table the election of this office for the September meeting.

9. OLD BUSINESS

9.1. 2023-2024 Youth Commission Tentative Work Plan

Staff went over the Commission's current work plan and informed them that the meeting in September will be focused on revising the current work plan so it will be in alignment with City Council's direction. The following was discussed.

- **Research Issues in Support of Gilroy's Youth:** Staff explained the background of this topic and emphasized how Council wants them to focus on an issue affecting Gilroy's youth and teens. During the discussion the following were mentioned as possible topics: Violence in schools; Slur (racial, gender, etc.); Health and wellness; Impact of social media.
- **OpportuniTEEN Fair:** An opportunity to host a resource fair for youth and teen residents.
- **Participate in Community Events:** These could include the annual Downtown Gilroy Holiday Parade, the Holiday Posada event, Day of the Child event, and Breakfast with Santa.

10. AGENDA ITEMS FOR NEXT MEETING

The following items will be added to the September regular meeting agenda:

1. Brainstorm and adopt 2023-24 Youth Commission Work Plan
2. Youth Commission Apparel
3. Elections for Vice Chair for 2023-2024 Youth Commission

11. STAFF/COMMISSIONER COMMENTS

The Youth Commission is invited to attend the City of Gilroy Commission Dinner on Thursday, November 9, 2023 at Old City Hall at 6:00 p.m.

12. ADJOURNMENT

Chair L. Hwang adjourned the meeting at 8:29 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at a regular meeting of the Youth Commission of the City of Gilroy.

/s/Vince Bautista, Jr.
Secretary