



**CITY OF GILROY  
YOUTH COMMISSION  
SPECIAL MEETING AGENDA**



**MONDAY FEBRUARY 26, 2024 | 6:00 PM**

**GILROY SENIOR CENTER  
7371 HANNA STREET  
GILROY, CA 95020**

**Chair:** Jaimee Nguyen | **Vice Chair:** Melanie Reynolds  
**Treasurer:** Aiden Francis

**Commissioners:** Biruh Abaneh, Maya Beyret, Gianna Garcia, Sophie Gong, Alfred James, Emily Lai, Saed Mustafa, Thanmay Sarath

**Staff Liaison:** LeeAnn McPhillips, Assistant City Administrator, Vince Bautista, Jr., Recreation Coordinator, Adam Henig, Recreation Manager



In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Division at least 72 hours prior to the meeting at (408) 846-0460 or [rec@cityofgilroy.org](mailto:rec@cityofgilroy.org) to help ensure that reasonable arrangements can be made.



Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available with the agenda packet on the City website at [www.cityofgilroy.org](http://www.cityofgilroy.org) subject to Staff's ability to post the documents before the meeting.

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**PUBLIC COMMENT GUIDELINES:**

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this meeting portion begins. Anyone wishing to address the Commission on

any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip and submit it to the Secretary **BEFORE** the Commission takes action on the item.

Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the Recreation Division at Senior Center, 7371 Hanna Street, during normal business hours. These materials are also available with the agenda packet on the City website at [www.cityofgilroy.org](http://www.cityofgilroy.org). The outline for this agenda is as follows:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
5. **OLD BUSINESS**
  - 5.1. Discussion of status of OpportuniTEEN Fair 2024
    1. Staff Report: Adam Henig
    2. Public Comment
    3. Possible Action: Review and comment on the status of the upcoming OpportuniTEEN Fair event.
6. **AGENDA ITEMS FOR NEXT MEETING**
7. **STAFF/COMMISSIONER COMMENTS**
  - 7.1 – YAC Attack Conference, Saturday, March 9.
8. **ADJOURNMENT**



# City of Gilroy Youth Commission

## STAFF REPORT

|                           |                                                 |
|---------------------------|-------------------------------------------------|
| <b>Agenda Item Title:</b> | Discussion of status of OpportuniTEEN Fair 2024 |
| <b>Meeting Date:</b>      | February 26, 2024                               |
| <b>From:</b>              | Adam Henig, Recreation Manager                  |

### **RECOMMENDATION**

Review and comment on the status of the upcoming OpportuniTEEN Fair event.

### **BACKGROUND**

The OpportuniTEEN Fair is scheduled for Saturday, March 23, 2024, at the Gilroy Civic Center Plaza from 11:30 a.m. - 2:30 p.m. At the commission's most recent meeting, they assessed their overall readiness for the March 23 event. They had originally set a goal of securing 25 vendors. At the time of February 12 meeting, they had secured 16.

Because they had fallen short of their goal, staff recommended two options:

- a. Change the date of the event to April
- b. Host a special meeting to ensure there's enough time to ensure they have everything needed—vendors, donations, food truck, etc.—to have a successful event.

The Commission elected to have a special meeting, however, they were tasked with recruiting more organizations to serve as vendors for the event. The following agencies and businesses were added to the list of prospective vendors along with the assigned commissioner responsible for following up:

- Oakwood School Summer Camp (Garcia)
- Boys and Girls Club Summer Camp (Beyret)
- Gilroy Movie Theater (Sarath)
- National Honor Society (Mustafa)
- Camp Campbell (Nguyen)
- Walden West (Nguyen)
- Downtown Live/Gilroy Downtown Business Association (James)
- Harvard University Board (Nguyen)
- Fifth Street Coffee (Reynolds)

- Poki Bowl (Nguyen)
- Interact Club (Lai)
- Sea Cadet (James)
- Gilroy Bowling (Mustafa)
- Saved By Nature (Beyret)
- SCC Parks (Mustafa, Reynolds)

As of the publishing of the meeting packet, the number of confirmed vendors is now 22.

### **ANALYSIS**

Moving forward, the Commission will need to do the following to prepare for the March 23 event:

- Secure more vendors in case some do not show up on the day of the event.
- Discuss the outreach strategy to ensure every teenager in Gilroy is aware of the event
- Determine how the “passport system” will work.
- Obtaining donations and giveaways.

### **Attachments:**

1. Attachment 1 - OpportuniTEEN\_ Vendor Outreach Spreadsheet
2. Attachment 2 - Event Details Committee

| Name of Business/Organization                | Type of Opportunity        | Commissioner  | Status    |
|----------------------------------------------|----------------------------|---------------|-----------|
| Academic & Wellness Center                   | Volunteer                  | Maya          | Confirmed |
| AFS                                          | Volunteer, Internship      | Melanie       |           |
| Boy Scouts                                   | Volunteer                  | Alfred        | Confirmed |
| Boys & Girls Club (Summer Camp)              | Job                        | Maya          |           |
| Camp Campbell (summer camp)                  | Job                        | Jaimee        |           |
| City of Gilroy Emergency Services            | Volunteer                  | Adam          | Confirmed |
| City of Gilroy Police Department (Explorers) | Volunteer                  | Adam          | Confirmed |
| City of Gilroy Recreation & HR               | Job, Volunteer, Internship | Adam/Vince    | Confirmed |
| Digital Nest                                 | Volunteer, Internship      | Jaimee        | Confirmed |
| Diversity Our Narrative- Gilroy Chapter      | Volunteer                  | Jaimee        | Confirmed |
| Downtown Gilroy Business Association         | Volunteer                  | Alfred        |           |
| Fifth Street Coffee                          | Job                        | Melanie       |           |
| First Tee                                    | Volunteer                  | Jaimee        | Confirmed |
| Gilroy Bowl                                  | Job                        | Saed          |           |
| Gilroy Foundation                            | Volunteer                  | Melanie       | Confirmed |
| Gilroy Gardens                               | Job                        | Maya          | Confirmed |
| Harvard University                           | Volunteer, Internship      | Jaimee        | Confirmed |
| Interact Club                                | Volunteer                  | Emily         |           |
| Mathnasium                                   | Job                        | Emily         |           |
| Miss CEO                                     | Internship                 | Jaimee        | Confirmed |
| Movie Theater (Gilroy)                       | Job                        | Thanmay       |           |
| National Honor Society                       | Volunteer, Internship      | Saed          | Confirmed |
| Oakwood Summer Camp Program                  | Job                        | Gianna        |           |
| Pinnacle Bank                                |                            | Jaimee        | Confirmed |
| Poki Bowl                                    | Job                        | Melanie       |           |
| Santa Clara County Parks                     | Volunteer, Job             | Saed, Melanie |           |
| Saved By Nature (Richard Tejada)             | Volunteer, Job             | Maya          |           |
| Sea Cadets                                   | Volunteer                  | Alfred        |           |
| Sixth Street Art Studio                      | Job                        | Jaimee        | Confirmed |

|                                             |                       |         |                  |
|---------------------------------------------|-----------------------|---------|------------------|
| South County Task Force                     | Volunteer, Internship | Vince   | Confirmed        |
| Starbucks                                   | Job                   | Saed    | No               |
| Swan Aquatics                               | Job                   | Adam    | Confirmed        |
| TeraBats- Coding Club                       | Volunteer             | Jaimee  | Confirmed        |
| TownCats                                    | Volunteer             | Melanie | Confirmed        |
| Walden West (Summer Camp)                   | Job                   | Jaimee  |                  |
| YMCA Youth Board of Mount Madonna           | Volunteer             | Jaimee  | Confirmed        |
| Youth Alliance                              | Job                   | Jaimee  | Confirmed        |
| SBARI                                       | Volunteer             | Thanmay | Confirmed        |
|                                             |                       |         | Confirmed: 22    |
|                                             |                       |         | Pending: 9       |
|                                             |                       |         | Unsolicited : 16 |
|                                             |                       |         |                  |
|                                             |                       |         |                  |
|                                             |                       |         |                  |
|                                             |                       |         |                  |
| St. Josephs                                 | Thanmay               |         |                  |
| Cyber Security TBD                          | Aiden                 |         |                  |
| Gavilan College                             | Maya                  |         |                  |
| Google                                      | Maya                  |         |                  |
| Jamba Juice                                 | Saed                  |         |                  |
| Kaiser                                      | Saed                  |         |                  |
| Nike                                        | Aiden                 |         |                  |
| Pacific Ocean Water Sports                  | Aiden                 |         |                  |
| Rebecca's Childrens Services                | Aiden                 |         |                  |
| Santa Clara County Public Health Department | Adam                  |         |                  |
| Second Harvest of SV                        | Aiden                 |         |                  |

**Event Details**

Food  
- Taco truck  
- Kona ice  
Music  
Decorations  
Map layout  
Balloons/Arch  
Flowers  
Tables- How many?  
Raffle- What format?  
Tickets for raffles?  
RSVP/Registration  
Passports  
Snacks for vendors?

**Assignments**

Alfred  
Pending  
Pending  
Make a group playlist  
Everyone  
Sophie  
Thanmay  
Sophie  
18  
Vendors  
Who's purchasing them?  
Melanie  
Alfred