

City of Gilroy
Youth Commission Regular Meeting Minutes
Monday, April 8, 2024 | 6:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Chair Nguyen.

2. **FLAG SALUTE**

The flag salute was led by Chair Nguyen.

3. **ROLL CALL**

Attendance	Attendee Name
Present	Maya Beyret, Commissioner Sophie Gong, Commissioner Alfred James, Commissioner Thanmay Sarath, Commissioner Aiden Francis, Treasurer Jaimee Nguyen, Chair Biruh Abaneh, Voting Member Emily Lai, Voting Member
Absent	Saed Mustafa, Commissioner Melanie Reynolds, Vice Chair Gianna Garcia, Voting Member

Attendance	Attendee Name
Present	Alfred James, Commissioner Thanmay Sarath, Commissioner Jaimee Nguyen, Chair Biruh Abaneh, Commissioner Sophie Gong, Commissioner Aiden Francis, Treasurer Maya Beyret, Commissioner Emily Lai, Commissioner
Absent	Gianna Garcia, Commissioner Saed Mustafa, Commissioner Melanie Reynolds, Vice Chair

4. **SECRETARY'S REPORT**

The meeting agenda was posted on April 5, 2024.

5. **APPROVAL OF MINUTES**

5.1. March 11, 2024

RESULT: Pass

MOVER: Aiden Francis, Treasurer

SECONDER Biruh Abaneh, Voting Member

AYES: Commissioner Beyret, Commissioner Gong, Commissioner James,

Commissioner Sarath, Treasurer Francis, Chair Nguyen, Voting Member Abaneh, Voting Member Lai

ABSENT: Commissioner Mustafa, Vice Chair Reynolds, Voting Member Garcia

Commissioner Francis motioned to approve the Monday, March 11, 2024 minutes. Commissioner Abaneh seconded the motion. Motion passed with a 8-0-3 vote.

Commissioner James motioned to approve the Monday, February 12, 2024 minutes. Commissioner Abaneh seconded the motion. Motion passed with a 7-0-4 vote.

6. **INTRODUCTIONS**

None.

7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None.

8. **NEW BUSINESS**

8.1. Discussion of End of Year Presentation to City Council

1. Staff Report: Adam Henig
2. Public Comment
3. Possible Action:

Discuss what will the end-of-year presentation to City Council will include.

The Commission discussed what they would like to include the end-of-year presentation. The following was mentioned:

- Spend more time on OpportuniTEEN Fair.
- Focus on the planning of OpportuniTEEN Fair as well as the outcome of the event
- Also include Breakfast with Santa, YAC Attack, and plans for the future.

Henig will meet with Chair Nguyen before the next meeting and develop a presentation that may include a short video of OpportuniTEEN Fair.

9. **OLD BUSINESS**

9.1. Review FY2024 Youth Commission Work Plan

1. Staff Report: Adam Henig
2. Public Comment
3. Possible Action:

Review the Fiscal Year 2024 Youth Commission Work Plan and debrief the

OpportuniTEEN Fair event.

The Commission debriefed the OpportuniTEEN Fair and provided the following feedback:

- Attendance was better than expected.
- Other businesses that weren't tabling have expressed interest in wanting to participate if offered again next year.
- The majority of vendors were present
- Having it indoors made it easier to manage and were able to setup the night before
- Great job on promoting the event in advance
- Shorten the length of the event from 3 hours to 2.5 hours. Recruit even more vendors.
- Instead of setting up the tables into two square, have one long rectangle to allow for attendees to visit more vendors
- Make the Youth Commission's table more significant. It should be bigger and more prominent.
- Survey participants and vendors to see how impactful the event was.

Nguyen and James provided additional analysis based on the data that was collected. They said the majority of attendees visited tables that offered volunteer opportunities.

Henig mentioned that there were two more community events the Commission can participate in: Bike to Wherever Day on May 16 and the Creek clean-up on May 18. The former is on a school day, but starts before school begins. The clean-up is on a Saturday. At the next meeting, the commissioners will report on whether or not they can attend.

9.2. Treasurer's Report for the Youth Commission as of April 3, 2024.

1. Staff Report: Adam Henig
2. Public Comment
3. Possible Action:

Review and accept Treasurer's reports as of April 3, 2024.

Treasurer Francis reported on the Commission's budget, following expenses from the OpportuniTEEN Fair. With just over a thousand dollars left, the Commission is concerned about the sustainability of their budget as the balance nears zero. Henig suggested that the Commission request additional funds during next year's preparation of the next fiscal cycle budget. Additional funds would allow the Commission to be able to cover the expenses of an event or program like OpportuniTEEN Fair.

10. COMMITTEE REPORTS

11. AGENDA ITEMS FOR NEXT MEETING

It was requested the Commission will discuss the City Council presentation and the two

upcoming community events, Bike to Whereever Day and the annual Creek Clean-up. Also, Henig mentioned that the Commission should assist with recruitment efforts to broaden the diversity of the commission.

12. **STAFF/COMMISSIONER COMMENTS**

13. **ADJOURNMENT**

Chair Nguyen adjourned meeting adjourned at 6:33 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at a regular meeting of the Youth Commission of the City of Gilroy.

/s/Vince Bautista, Jr.
Secretary