

City of Gilroy
Youth Commission Regular Meeting Minutes
Monday, February 13, 2023 | 6:00 PM

1. **CALL TO ORDER**

The regular meeting of the Youth Commission was called to order by Chair L. Hwang at 6:01 p.m.

2. **FLAG SALUTE**

Flag salute was led by chair L. Hwang.

3. **ROLL CALL**

Attendance	Attendee Name
Present	James Dinh, Commissioner Aiden Francis, Commissioner Sophie Gong, Commissioner Isaac Hwang, Commissioner Alfred James, Commissioner Ezequiel Lopez, Commissioner Jaimee Nguyen, Commissioner Melanie Reynolds, Commissioner Winston James, Vice Chair Lavender Hwang, Chair
Absent	Alexis Miller, Commissioner

4. **APPROVAL OF MINUTES**

4.1. Monday, January 9, 2023

RESULT: Pass 10-0-0

MOVER: Aiden Francis, Commissioner

SECONDER Winston James, Vice Chair

AYES: Commissioner Dinh, Commissioner Francis, Commissioner Gong, Commissioner Hwang, Commissioner James, Commissioner Lopez, Commissioner Nguyen, Commissioner Reynolds, Vice Chair James, Chair Hwang

5. **SECRETARY'S REPORT**

The Youth Commission meeting packet and agenda was posted online and at the City Hall kiosk on Friday, February 10, 2023.

6. **INTRODUCTIONS**

6.1. The Youth Commission welcomed LeeAnn McPhillips to the Youth Commission board. Mrs. McPhillips has 24 years of experience with the City of Gilroy. LeeAnn is well educated and knowledgeable in risk management, recruitment, employee benefits and compensation, labor relations, employee safety, and a wide range of fields. LeeAnn takes pride in her duties and is excited to join the Youth Commission as the Executive Sponsor.

7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

No public comment.

8. NEW BUSINESS

8.1. Review the Youth Commission Bylaws

Staff provided the Commissioners with the Youth Commission Bylaws that were adopted in 2010. The bylaws were reviewed, and the following sections were discussed and proposed for revision:

- **Memberships:** Section 2a. The Parks and Recreation Commission is not involved in the selection process for Youth Commissioners. Selections are made by the City Council. Requested to eliminate.
- **Officers:** Section 3,1. Elect a Treasurer. Treasurer can have access to the budget.
- **Meetings**
 - Section 4,1. Commission requested to add the months of August-September to the Youth Commission calendar year. This will allow time for the Commission to prepare for the year.
 - Section 4,6. Requested to eliminate.
 - Section 4,7. Requested to eliminate.
- **Attendance:** Section 7, 2. Agreed to move forward to adopt City Council Resolution No. 2022-58, Attendance Policy for City Boards, Commissions, and Committees.

The proposed revisions to the bylaws were approved to bring back to the next regular meeting of the Youth Commission for final review and approval, which passed 10-0-0.

RESULT: Pass

MOVER: Isaac Hwang, Commissioner

SECONDER Alfred James, Commissioner

AYES: Commissioner Dinh, Commissioner Francis, Commissioner Gong, Commissioner Hwang, Commissioner James, Commissioner Lopez, Commissioner Nguyen, Commissioner Reynolds, Vice Chair James, Chair Hwang

8.2. Brainstorm Social Issues Affecting Youth and Teens in Gilroy

The Youth Commission was asked to develop a list of issues affecting youth and teens in Gilroy. The Commission proposed the following items:

- Substance Abuse (Commissioner Aiden)
- Financial literacy for Teens (Chair Lavender)
- Lack of STEM exposure (Commissioner James)
- Youth Center (Vice Chair Winston)
- Fentanyl (Commissioner Ezequiel)
- Youth access to recreation services (Commissioner Alfred)
- Gang violence prevention (Commissioner Alfred)
- Mental health services (Commissioner Melanie)
- Lack of youth access of recreation services (teen center/hangout) (Chair Lavender)
- Focus on teens (Chair Lavender)

The Commission expressed interest in supporting a potential Youth/Teen Center as part of an overall Community Center. They were informed by staff there's another group that will be presenting its vision for a youth center at an upcoming City Council meeting, but that the Youth Commission should have its own vision should this be a topic the Youth Commission would like to communicate to City Council. Before their next meeting, the Commission will research different elements that can be incorporated into the facility and potential locations within the city. The Commission agreed that a youth and teen center would be a great facility and outlet for their peers.

9. **OLD BUSINESS**

9.1. **Review of 2022-2023 Youth Commission Work Plan**

The Commission discussed the following items from their current work plan:

- **Kids Discovery Art:** Saturday, April 29, 2023 from 1-4 pm at San Ysidro Park. They will meet at 11 am for set up.
- **Royal Red Carpet:** The Commission decided to change the date of this event to Saturday, May 13. The team will report at 7:45 am for set up.
- **OpportuniTEEN Fair:** The Commission agreed to postpone the OpportuniTEEN Fair until Fall 2023. Logistics and details will be discussed at a later meeting.

The changes to the work plan were voted upon by the Commission and passed 10-0-0.

RESULT: Pass

MOVER: Aiden Francis, Commissioner

SECONDER James Dinh, Commissioner

AYES: Commissioner Dinh, Commissioner Francis, Commissioner Gong, Commissioner Hwang, Commissioner James, Commissioner Lopez, Commissioner Nguyen, Commissioner Reynolds, Vice Chair James, Chair Hwang

10. **COMMITTEE REPORTS** – There were none.

11. **AGENDA ITEMS FOR NEXT MEETING** – The following items will be added to the next regular meeting agenda:

1. Adopt the revised Youth Commission Bylaws
2. Vision for a Youth and Teen Center

12. **STAFF/COMMISSIONER COMMENTS** – Staff liaison Henig informed the Commission about letting the commission and staff know about training opportunities that are relevant to the Youth Commission. He also informed the Commission that the City Clerk's Office is working on updating the City Board and Commission Manual. McPhillips explained the budget request opportunity, citing the attached letter in the meeting packet. She also informed the Commission about Council Correspondence and how the Commission can submit formal communication to the Council.

13. **ADJOURNMENT** - Chair L. Hwang adjourned the meeting at 8:10 p.m.

