



CITY OF GILROY YOUTH COMMISSION REGULAR MEETING AGENDA



MONDAY, FEBRUARY 13, 2023 | 6:00 PM

GILROY SENIOR CENTER
7371 HANNA STREET
GILROY, CA 95020

Chair: Lavender Hwang

Vice Chair: Winston James

Commissioners: James Dinh, Aiden Francis, Sophie Gong, Isaac Hwang, Alfred James, Ezequiel Lopez, Alexis Nguyen, Jaimee Nguyen, Melanie Reynolds,

Staff Liaison: LeeAnn McPhillips, Assistant City Administrator, Administrative Services and Human Resources Director / Risk Manager



In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Division at least 72 hours prior to the meeting at (408) 846-0460 or rec@cityofgilroy.org to help ensure that reasonable arrangements can be made.



Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to Staff's ability to post the documents before the meeting.

KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this meeting portion begins. Anyone wishing to address the Commission on

any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip and submit it to the Secretary **BEFORE** the Commission takes action on the item.

Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the Recreation Division at Senior Center, 7371 Hanna Street, during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org.
The agenda for this regular meeting is as follows:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **SECRETARY'S REPORT**
5. **APPROVAL OF MINUTES**
 - 5.1. Monday, January 9, 2023
6. **INTRODUCTIONS**
 - 6.1. Welcome LeeAnn McPhillips, Assistant City Administrator, Administrative Services & Human Resources Director/Risk Manager
7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
8. **NEW BUSINESS**
 - 8.1. **Review the Youth Commission Bylaws**
 1. Staff Report: Adam Henig, Recreation Manager
 2. Public Comment
 3. Possible Action:
The Youth Commission to review and provide comment and propose edits to the Youth Commission Bylaws.
 - 8.2. **Brainstorm Social Issues Affecting Youth and Teens In Gilroy**
 1. Staff Report: LeeAnn McPhillips, Assistant City Administrator, Administrative Services and Human Resources Director / Risk Manager
 2. Public Comment
 3. Possible Action:
Discuss and develop a list of social issues affecting youth and teens in Gilroy, and then select one for the Commission to begin focusing on.

9. **OLD BUSINESS**

9.1. **Review of 2022-2023 Youth Commission Work Plan**

1. Staff Report: Vince Bautista, Jr., Recreation Coordinator

2. Public Comment

3. Possible Action:

Receive and comment about the 2022-2023 Youth Commission Work Plan. Also, the Commission should consider motioning to reschedule or table one of the following events, Royal Red Carpet or OpportuniTEEN Fair.

10. **COMMITTEE REPORTS**

11. **AGENDA ITEMS FOR NEXT MEETING**

12. **STAFF/COMMISSIONER COMMENTS**

12.1. Commission Opportunities:

1. Training request

2. Budget request (see attachment)

3. City Board and Commission Manuel

4. Council Correspondence

13. **ADJOURNMENT**

FUTURE MEETINGS

The next regular meeting of the Youth Commission will be held Monday, March 12, 2023 at 6:00 pm in the Gilroy Senior Center, 7371 Hanna Street, Gilroy, CA 95020.

City of Gilroy
Youth Commission Meeting Minutes
1/9/2023 12:00:00 AM

1. CALL TO ORDER

The regular meeting of the Youth Commission was called to order by vice chair W. James at 6:05 p.m.

2. FLAG SALUTE

Flag salute was led by vice chair W. James.

3. ROLL CALL

Attendance	Attendee Name
Present	Winston James, Youth Commissioner- Vice Chair James Dinh, Youth Commissioner Aiden Francis, Youth Commissioner Sophie Gong, Youth Commissioner Isaac Hwang, Youth Commissioner Alfred James, Youth Commissioner Alexis Miller, Youth Commissioner
Absent	Lavender Hwang, Youth Commissioner- Chair Ezequiel Lopez, Youth Commissioner

4. SECRETARY'S REPORT

The Youth Commission meeting packet and agenda was posted online and at the City Hall kiosk on Friday, January 6, 2022 at 4:00 p.m.

5. APPROVAL OF MINUTES

5.1. December 12, 2022

RESULT: Pass

MOVER: Winston James, Youth Commissioner- Vice Chair

SECONDER Alexis Miller, Youth Commissioner

AYES: Youth Commissioner- Vice Chair James, Youth Commissioner Dinh, Youth Commissioner Francis, Youth Commissioner Gong, Youth Commissioner Hwang, Youth Commissioner James, Youth Commissioner Miller

ABSENT: Youth Commissioner- Chair Hwang, Youth Commissioner Lopez

6. APPROVAL OF AGENDA

Monday, January 9, 2023

RESULT: Pass

MOVER: Sophie Gong, Youth Commissioner

SECONDER Isaac Hwang, Youth Commissioner

AYES: Youth Commissioner- Vice Chair James, Youth Commissioner Dinh, Youth Commissioner Francis, Youth Commissioner Gong, Youth Commissioner Hwang, Youth Commissioner James, Youth Commissioner Miller

ABSENT: Youth Commissioner- Chair Hwang, Youth Commissioner Lopez

Enactment No.: Resolution No. 2023-01

7. AWARDS/RECOGNITIONS

None.

8. INTRODUCTIONS

None.

9. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comment.

10. NEW BUSINESS

No, new business items.

11. OLD BUSINESS

11.1. Updated 2022-2023 Youth Commission Work Plan.

Holiday Posada Event: Saturday, December 17, 2022

- Glows: A lot of youth, volunteers, different activities, loved the jingle bells, letters to Santa, and face paint.
- Grows: Ornaments- had to purchase more, snow- small and messy, walking up to the table. Need to form a line.

Kids Discovery Art: Saturday, April 29, 2023. Activities will include:

1. Face paint: Alexis
2. Bracelets: Sophie
3. Guided games: Isaac, James, Winston

Royal Red Carpet: Saturday/Sunday, April 15-16 or Saturday, April 22, 2023, (9-12pm) Activities will include:

1. Photo booth/back drop: Isaac
2. Games: James
 - a. Board games
 - b. JENGA
 - c. Corn hole
3. Nails: Sophie
4. Face paint: Alexis
5. Arts and crafts:
 - a. Crowns & stickers: Alfred
 - b. Wands: Aiden
 - c. Rings
 - Decorations: Sophie, Lavender, and Aiden
 - Flyer: Alexis
 - Fundraising/Donations: Everyone
 - Marketing: Everyone

OpportuniTEEN Fair: Saturday, May 13, 2023, (1-4pm)

Companies, vendors, and resources:

- a. Library partnership: Isaac
 - b. Gilroy Gardens: Isaac
 - c. Kumon (tutoring):
 - d. Swimming swan
 - e. Old Navy
 - f. Gavilan
 - g. Outlets
 - h. Kaiser
 - i. Corda Valle
 - Suggestion: More teen resources
 - Flyer: James
- Sponsorships:
- Michaels- Winston
 - Costco- Isaac
 - Target
 - Hobby Lobby
 - Johann's
 - Safeway
 - Nob Hill
 - Dollar Tree

12. COMMITTEE REPORTS NONE

None.

13. AGENDA ITEMS FOR NEXT MEETING

Updates on the Youth Commission Work Plan.

14. STAFF/COMMISSIONER COMMENTS

Staff Bautista gave an update on Youth Commission apparel from Cal Silk. The commission is excited to receive their new apparel at the February meeting.

15. FUTURE MEETINGS

The next regular meeting of the Youth Commission will be held Monday, February 13, 2023 at the Gilroy Senior Center in Classroom 1, 7371 Hanna Street, Gilroy, CA 95020.

16. ADJOURNMENT

Vice chair W. James adjourned the meeting at 7:13 p.m.

Minutes completed by Vince Bautista, Jr., Secretary



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Review the Youth Commission Bylaws
Meeting Date: February 13, 2023
From: Adam Henig, Recreation Manager

RECOMMENDATION

Receive and comment on the Youth Commission Bylaws.

BACKGROUND

Staff is bringing the adopted bylaws to the Youth Commission (Commission) for review. The Youth Commission Bylaws were adopted in 2010, over 12 years ago. The bylaws are attached to this staff report. The bylaws need to be reviewed, and require updating to ensure that the Commission is functioning optimally. The bylaws are intended to provide additional guidance and structure for the Commission, particularly guidance on how to conduct the business of the Commission, responsibilities for performance and conduct of commissioners, and generally how the Commission is to function as a team.

The topics that are covered in the bylaws include, but are not limited to:

- The powers and duties of the Commission, which provides specifics about what the Commission was created to do and what it is responsible for.
- The requirements of membership, which identifies qualifications required of candidates that may serve on the Commission.
- The listing of the officers of the Commission, and how selection of those officers are to be performed.
- The terms of the meetings, including the date and time of the meeting, the nature of special meetings, requirements for reviewing the bylaws, and the establishment of a Parks and Recreation Commissioner to serve as a liaison with no voting powers.
- What constitutes a quorum for the Commission.
- The ability and conditions of setting up committees from the Commission members.
- Attendance requirements to retain status as a member of the Commission.
- The process for making amendments to these bylaws.

Some changes are required due to the out-of-date nature of the current bylaws. The prime example is the Attendance Policy for City Boards, Commissions and Committees, which was revised by the City Council through Resolution No. 2022-58 in August of 2022 (attached), and the bylaws must be amended to match that policy directive of the City Council. Another is the liaison seat for the Parks and Recreation Commission, as there is not currently assigned any such liaison assignment from the Parks and Recreation Commission. As the bylaws are reviewed, additional changes may be needed, or even desired by the Youth Commission.

Staff is recommending that the Youth Commission develop recommended edits to the Bylaws, and incorporate the Council-adopted attendance policy. This endeavor will grant the Commission the ability to guide and suggest policy going forward from a youth perspective, with the exception of policy required from Council action like the attendance policy.

Attachments:

1. Youth Commission Bylaws

**City of Gilroy
Youth Commission**

BYLAWS

SECTION 1. **Powers and Duties.** The Youth Commission (Commission) shall be advisory to the City Council (Council) and shall have the following powers and duties:

1. Provide Council advice from the youth of the Gilroy community.
2. Study problems, activities and concerns of the youth; hold forums on these problems, and recommend community programs to the Council which the Commission finds necessary and/or desirable.
3. Involve the youth of Gilroy in their community, and provide information about issues in their city government which pertain to them.
4. Work with other City commissions and City Council in providing input on youth issues in our community.
5. Annually determine the Commission's goals and objectives and report these to the Council.

SECTION 2. **Membership.**

1. Any person who lives in the Gilroy Unified School District and who will be between 13 – 19 years of age during the year following his or her appointment will be eligible for membership on the Commission.
2. There will be eleven (11) members of the Commission. They shall be appointed by the City Council of the City of Gilroy.

2a. Selection of the Commission's founding members will be made by the City Council upon recommendations made by the Parks & Recreation Commission.

The Parks and Recreation Commission shall review the list of applicants for Commission positions, conduct interviews, and nominate a slate of candidates for appointment. The founding nominating committee shall also provide a list of alternates in the case of a vacancy on the Commission.

Commented [AH1]: This currently does not occur.

Commented [AH2]: This currently does not occur.

3. Terms of appointments to the Commission shall commence in September of each year and shall be for a term of two years. A commissioner will not serve more than three terms.
4. Vacancies on the Commission during the year shall be filled by City Council.
5. In appointing members of the Youth Commission, every effort will be made to consciously consider ethnicity, gender, school grade, and geographical residence in an attempt to more fully represent all segments of Gilroy's youth population.

SECTION 3. Officers.

1. Annually, the Commission shall elect from its membership a Chairperson, Vice Chairperson, Recording Secretary and Treasurer.

Commented [AH3]: These positions currently do not exist.

The Chairperson shall preside at all meetings of the Commission, and shall supervise the efficient and responsible operation of the Commission.

The Vice Chairperson shall preside at Commission meetings in the absence of the Chairperson, shall assume specific leadership responsibilities as determined by the Chairperson, and shall assist the Chairperson in fulfilling his or her responsibilities as needed.

The Recording Secretary shall record all minutes of Commission meetings to present to the full Commission for approval at the following regular meeting.

The Treasurer shall be responsible for maintaining the Youth Commission budget and reporting on said budget balance at each regularly scheduled meeting.

Commented [AH4]: This currently does not take place.

SECTION 4. Meetings.

1. The Commission shall meet not less than once each month.
2. Each Commission meeting shall be open to the public and is subject to the Brown Act, California Government Code Section 54950 et. seq. The Commission shall keep written minutes of all meetings.
3. Special meetings may be called by the Commission provided at least three days' notice is given to all members and to the media, all in accordance with the Brown Act and City Charter Section 904.

Commented [AH5]: Currently, the commission does not meet during the summer months.

4. The Commission shall publish an annual calendar, subject to change, indicating the regularly scheduled meetings for the entire year.
5. The first meeting of each year shall be an orientation meeting that shall include outgoing members of the Commission, and a review of the bylaws. The second meeting shall be an extended meeting in which issues and concerns are identified, and planning for the year begins.
6. A Parks & Recreation Commissioner will serve as a liaison with no voting powers.
7. The outgoing chairperson may serve as an advisor to the Commission for one year with no voting powers.

Commented [AH6]: This currently does not occur

SECTION 5. Quorum.

1. A quorum is necessary at a Commission meeting for any action to be taken. A majority of the Commission shall constitute a quorum.
2. In the event that there is no quorum, any discussions which are held by those assembled shall be regarded as informal. No action may be taken.

SECTION 6. Committees.

1. Committees shall be formed, as needed, in relation to the responsibilities of the Commission. As needs dictate, these may be standing committees that function throughout the year, or task-oriented committees that function only until the task is completed.
2. Youth who satisfy the membership requirements for membership on the Commission but who are not on the Commission may be appointed to any task-oriented committee by the approval of the Commission.
3. The Commission may appoint representatives of the Youth Commission to serve as liaisons to other policy bodies and groups of the City. Commission representatives shall report out to the full Commission of the actions at said meetings.

Commented [AH7]: This currently does not occur.

SECTION 7. Attendance.

1. Commission members are expected to attend all meetings of the Commission.
2. Per City Council Resolution No. 2022-58, *Attendance Policy for City Boards, Commissions and Committees*, a commissioner who is absent in a calendar year for more than

Commented [AH8]: Policy updated to reflect 2022 resolution.

33% of the total Regular Meetings scheduled to be held in that calendar year will be subject to potential termination of membership from the Body, upon action of the City Council.

~~Whenever a member of the Commission has missed a combination of three regular Commission meetings, special meetings, work meetings, or Commission sanctioned events without permission of the Commission as expressed in its official minutes, his or her office shall become vacant. Attendance records shall be kept and members shall be informed by letter when he or she has reached two absences from regular meetings, special meetings, work meetings, or Commission sanctioned events.~~

~~Absences will be deemed as excused and recorded in the Commission's minutes only if the Commission advisor or Chairperson is notified forty-eight (48) hours in advance of the meeting.~~

SECTION 8. Amendments.

1. Amendments to these bylaws may be initiated at any Commission meeting, to be voted upon not sooner than the next regularly scheduled meeting.
2. Recommendation of any amendment shall require a two-thirds (2/3) vote of Commission members.
3. These amendments must be submitted to the City Council.
4. Upon approval by the City Council, amendments shall take effect immediately, unless otherwise stipulated in the amendment or by the City Council.

RESOLUTION 2022-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GILROY AMENDING A POLICY GOVERNING BOARD, COMMISSION AND COMMITTEE ATTENDANCE, AS PREVIOUSLY ADOPTED BY RESOLUTION NO. 2018-41

WHEREAS, the City's Boards, Commissions and Committees are established in order to provide advice and recommendations to the City Council and City Administrator and play an important role of providing broad representation of ideas into the processes of the City; and

WHEREAS, the City Council of the City of Gilroy wishes to establish attendance standards for these Boards, Commissions and Committees and to create a systematic procedure for reporting absences which applies to all members who are appointed by the City Council or City Administrator; and

WHEREAS, the City Council of the City of Gilroy adopted Resolution 2018-41 that approved a policy governing Board, Commission, and Committee attendance; and

WHEREAS, the City Council wish to amend the attendance policy for these Boards, Commissions, and Committees.

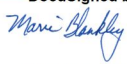
NOW, THEREFORE, BE IT RESOLVED THAT

1. Resolution No. 2018-41 be rescinded in its entirety.
2. The City Council of the City of Gilroy adopts the attached policy governing Board, Commission and Committee attendance, which is incorporated by this reference.

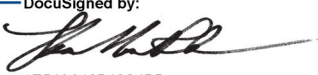
PASSED AND ADOPTED by the City Council of the City of Gilroy at a regular meeting duly held on the 1st day of August, 2022 by the following roll call vote:

AYES:	COUNCIL MEMBERS:	BRACCO, HILTON, LEROE-MUÑOZ, MARQUES, TOVAR, BLANKLEY
NOES:	COUNCIL MEMBERS:	ARMENDARIZ
ABSTAIN:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE

APPROVED:

DocuSigned by:

9EE7CEC2F0D8427...
Marie Blankley, Mayor

ATTEST:

DocuSigned by:

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Thai Nam Pham, City Clerk

City of Gilroy

Policy Governing Board, Commission and Committee Attendance

BACKGROUND

The City of Gilroy's Boards, Commissions and Committees are established in order to provide advice and recommendations to the City Council and City Administrator, and in the context of quasi-judicial Boards and Commissions such as the Planning Commission and Building Board of Appeals, to make independent decisions and take administrative actions. The Boards, Commissions and Committees of the City play an important role of providing broad representation of ideas into the processes of the City.

The City Charter provides that, in addition to those Boards and Commissions established by the City Charter, the Council may create by ordinance such advisory boards and commissions as in its judgment are required, and may grant them such powers and duties as are consistent with the provisions of the City Charter. In addition, the Charter allows the Council by motion or the City Administrator with Council consent to appoint temporary committees to render counsel and advice. The City Charter describes that if a member absents themselves from three consecutive regular meetings without permission of such board or commission expressed in its official minutes, their office shall become vacant.

PURPOSE AND APPLICATION

In addition to the Charter provision described above, this policy establishes attendance standards for these Boards, Commissions and Committees for regular meetings and creates a systematic procedure for reporting absences which applies to all Boards, Commissions and Committees of the City whose members are appointed by the City Council or City Administrator.

SECTIONS

- I. Definitions**
- II. Absences**
- III. Reporting Absences**
- IV. Removal**

SECTION I. DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Body – City Boards, Commissions and Committees (including City-created task forces).

Member – An individual who has been appointed by the City Council or City Administrator to a Body.

Absence – The failure of a Member to attend a scheduled meeting.

Regular Meeting – A routinely scheduled meeting of the body.

Staff Liaison – The City staff member responsible for the coordination of meetings of the Body and facilitation of communications with the Members thereof.

SECTION II. ABSENCES

Each Member of a Body is expected to attend every Regular and special Meeting of the Body.

Any Member who is absent in a calendar year for more than 33% of the total Regular Meetings scheduled to be held in that calendar year will be subject to potential termination of membership from the Body, upon action of the City Council. Where applying a 33% calculation creates other than a whole number, normal number rounding to the nearest whole number will be used.

SECTION III. REPORTING ABSENCES

Absences are to be reported through the Staff Liaison to the Body. Such reporting shall be made by email, in person, or by phone, and shall be made no less than 72 hours before a meeting if possible.

SECTION IV. REMOVAL

If a Member exceeds the number of allowed absences described in this policy, the City Administrator shall report this fact to the City Council, which may decide in its discretion that such absences warrant a declaration that the Member's office shall become vacant.



CERTIFICATE OF THE CLERK

I, THAI NAM PHAM, City Clerk of the City of Gilroy, do hereby certify that the attached **Resolution No. 2022-58** is an original resolution, or true and correct copy of a city Resolution, duly adopted by the Council of the City of Gilroy at a Regular Meeting of said held on Council held **Monday, August 1, 2022**, at which meeting a quorum was present.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Official Seal of the City of Gilroy this **Monday, August 1, 2022**.

DocuSigned by:

1E54AA19B46C4BB...

Thai Nam Pham, CMC, CPMC
City Clerk of the City of Gilroy

DocuSigned by:

(Seal)





City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Brainstorm Social Issues Affecting Youth and Teens In Gilroy

Meeting Date: February 13, 2023

From: LeeAnn McPhillips, Assistant City Administrator

Department: Administrative Services

RECOMMENDATION

Discuss and develop a list of social issues affecting youth and teens in Gilroy, and then select one for the Commission to begin focusing on.

BACKGROUND

In addition to what the events the Youth Commission (Commission) currently works on, the Commission is being asked to get involved in a community discussion about the most important issue(s) that currently impacts youth and teens. These issues could include, but not be limited to, mental health, the environment, school, drug use, or any other issue that may present itself in the youth community. The Commission will then be asked to identify one of these issues, the most pressing one, to begin developing an approach to help address some aspect of the issue.

ANALYSIS

Commissioners will brainstorm potential topics and eventually narrow down this list to what they believe is the single most pressing issue that affects Gilroy's youth and teens. Eventually, Commissioners will study this issue and come up with a way at the local government level to implement a policy that addresses it. For example, if they were to select the environment, they could recommend to City Council that the City should ban all Styrofoam takeout containers from all restaurants because of the impact it has on water sources.



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Review of 2022-2023 Youth Commission Work Plan
Meeting Date: February 13, 2023
From: Vince Bautista Jr., Recreation Coordinator
Department: Recreation

RECOMMENDATION

Receive and comment about the 2022-2023 Youth Commission Work Plan. Also, staff recommends the Commission should consider motioning to reschedule or table one of the following events, Royal Red Carpet or OpportuniTEEN Fair.

BACKGROUND

The Youth Commission adopted its 2022-2023 Work Plan on Monday, October 10, 2022. The Work Plan is reviewed and updated at each meeting.

ANALYSIS

Here is the status update of the items still pending in the work plan.

- **Kids Discover Art** will be held on Saturday, April 29, 2023. Commissioners are expected to face paint, lead arts and crafts, and games. Commissioners will assist with set up and clean up. Commissioners should RSVP by Monday, April 10, 2023.
- **Royal Red Carpet.** Commissioners will provide an update on what they achieved since the last meeting. Commissioners need to determine what else needs to be completed to have a successful event.
- **OpportuniTEEN Fair.** Each subcommittee will report an update on possible vendors for the fair as well as confirming the location. The tentative event date and time is scheduled for Saturday, May 13, 2023 from 1-4pm.

Based on the limited amount of time and the number of upcoming events in the spring, staff recommends rescheduling or tabling either Royal Red Carpet or OpportuniTEEN Fair.

Attachments:

1. Gilroy Youth Commission Work Plan



Project Name	Work	Lead Commissioner/ Staff	Date	Time	Location	Status
Holiday Parade	Participate in the Gilroy Holiday Parade.	5 commissioners	12/3/2022	Check in at 3:45pm Event starts at 5:00pm	Downtown Gilroy	Parade was cancelled due to rain.
Holiday Posada Event	Participate in the Holiday Posada event held at San Ysidro Park.	7 attended	12/17/2022	Check in at 1:30pm. Event starts at 3-8pm	San Ysidro Park	GYC hosted an arts and crafts/face painting booth. Served 300 youth.
Kids Discovery Art/Day of the Child	The Commission will be partaking in arts and crafts, face paint, and lead games.	All commissioners	29-Apr-23	1-4 pm	San Ysidro Park	Confirmed with Community Coordinator and SYP Nueva Vida team.
Royal Red Carpet	Face paint, wands, color pages, hair, nails, games, and snacks.	All commissioners	April 15-16 or April 22	9-12 pm	Wheeler Gym	Subcommittees were formed. Each subcommittee is in charge of a supplies list.
OpportuniTEEN Fair	Meet and greet residents at special events in the City; inform residents about the Commission & parks and recreation	All commissioners	13-May-23	1-4 pm	Gilroy Library (Pending)	Subcommittee are formed. Each committee is in charge of reaching out to vendors.
City Council Presentation in May 2023.	Prepare a PowerPoint presentation to City Council.	All commissioners	Early month of May	6:00 PM	City Hall Council Chambers	Waiting to confirm date with City Clerk

Other discussions

Last updated: 2/7/2023

Promotion of recreational activities

Hack-a-thon/support

Partner with agencies

Vaping and drinking	Fundraisers
Mental health issues	Diversity and inclusion
Coping mechanisms	
Surveys in the community	
Educating youth on social issues	

Events/Ideas held in the past

Mental health convention	Send out care packages to seniors.
Host other commissions	Youth sports clinic
Diversity talent show/culture	Fun fest/Fun run
Adult classes	Earth day/Scavenger hunt
Assist people to pre-register	Social wellness game night
Support Senior Center dance	College workshop
Breakfast with Santa	Tournament
Movie night	



City of Gilroy

7351 Rosanna Street
Gilroy, California
95020

City Administrator's Office
Telephone (408) 846-0250
<http://www.cityofgilroy.org>

February 10, 2023

To: Gilroy Youth Commission

Re: City of Gilroy's Fiscal Year 2024 and 2025 Budget Development

The City has commenced its budget development process for the Fiscal Years 2024 and 2025. This process is a formal method through which the City Council establishes its priorities and goals for the upcoming fiscal years. The budget is then developed to align with the established priorities and goals. The City develops and adopts two one-year budgets, also known as biennial budget. Each fiscal year begins on July 1st and ends on June 30th.

I would like to invite you to participate in the process by providing input on what you would like the City Council to consider in this budget development. The input could include funding for professional training, conferences, grants, or projects the board would like the City Council to consider. All input received will be presented to the City Council. Based on the scope and request of funding, items may either be automatically included as part of the recommended budget or presented to Council for further consideration.

Request should include the following information:

- A description of the item you are requesting
- The justification of the request and how it may fit within any Commission Workplan
- An estimate of the cost for the request, including any revenue source (if applicable)

Request should be issued by the board collectively. An action to approve the recommendations is encouraged. Please prepare a memo to the Board's assigned Executive Sponsor. All requests should be submitted no later than April 11, 2023.

Respectfully,

Jimmy Forbis
City Administrator