

City of Gilroy
Youth Commission Regular Meeting Minutes
Monday, January 8, 2024 | 6:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 6:02 p.m. by Chair Nguyen.

2. **FLAG SALUTE**

The flag salute was led by Chair Nguyen.

3. **ROLL CALL**

Attendance	Attendee Name
Present	Maya Beyret, Commissioner Sophie Gong, Commissioner Alfred James, Commissioner Thanmay Sarath, Commissioner Aiden Francis, Treasurer (late) Melanie Reynolds, Vice Chair Jaimee Nguyen, Chair
Absent	Saed Mustafa, Commissioner

4. **SECRETARY'S REPORT** – The meet agenda was posted on January 5. 2024.

5. **APPROVAL OF MINUTES**

5.1. Monday, December 11, 2023

Commissioner James motioned to approve the Monday, December 11, 2023 minutes. Vice Chair Reynolds seconded the motion. Motion passed with a 6-0-2 vote.

RESULT: Pass

MOVER: Alfred James, Commissioner

SECONDER Melanie Reynolds, Vice Chair

AYES: Commissioner Beyret, Commissioner Gong, Commissioner James, Commissioner Sarath, Vice Chair Reynolds, Chair Nguyen

ABSENT: Treasurer Francis, Commissioner Mustafa

6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

A staff member from Digital Nest in Gilroy introduced themselves and their organization.

7. **NEW BUSINESS**

None.

8. OLD BUSINESS

8.1. Discuss FY2024 Youth Commission Work Plan

The Commission discussed the following items from their work plan.

1. **OpportuniTEEN Fair-** The committees reported their updates. Treasurer Francis arrived to the meeting.

Vendor Outreach Committee: Aiden, Maya, Jaimee, Saed

- Commission finalized the letter that will be sent to potential vendors and donors.
- Deadline to participate in event is Thursday, February 1, 2024. Then a follow-up reminder will be sent to vendors who did not respond.
- The following changes were made to the vendor outreach:
 - *Downtown Gilroy Business Association* – Alfred is now the contact
 - *Leadership Gilroy* – Jaimee is now the contact
 - *Community Solutions* – Melanie is now the contact
 - *St. Louise Hospital* – Melanie is now the contact
 - *Digital Nest* - Jaimee is now the contact
 - *St. Josephs* – Thanmay is now the contact
 - Adoption Center Pet Volunteer - Thanmay is now the contact
 - Sixth Street Studios - Jaimee is now the contact
 - *Gilroy Fire* – Adam is the contact
 - *Youth Alliance* - Jaimee is now the contact
- Thanmay will reach out to Costco for a potential donation.

Event Details Committee: Alfred, Sophie, Thanmay, Melanie

- For event map, Sophie made changes to the event map and will increase the number of tables.
- No response from Kona Ice
- Sophie is looking into the costs of a possible floral arrangement.
- Colors for the theme will be forest green and gold

Marketing Committee: Melanie, Jaimee, Saed

- Jaimee updated the *Save the Date* event flyer and staff will send out the final copy to commissioners.
 - Melanie will create a registration page for participants through Google Documents. She will also look into creating a QR code as well.
2. **Senior Tech Day** - Overall, the commissioners served over twenty seniors at the Gilroy Senior Center during the week of January 2. Commissioners noted that participation increased toward the end of the week. If done again, commissioners will host it in the dining hall where they are easily accessible to the seniors.

9. AGENDA ITEMS FOR NEXT MEETING

The Commission will continue to discuss the 2023-24 Youth Commission Work Plan.

10. STAFF/COMMISSIONER COMMENTS

- 10.1. Staff reminded commissioners about the upcoming Youth Advisory Council/Conference on Saturday, March 9, 2024, in Burlingame. Commissioners RSVP by the next meeting. Aiden and Saed confirmed their attendance.

11. **ADJOURNMENT**

Chair Nguyen adjourned the meeting at 7:11 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at a regular meeting of the Youth Commission of the City of Gilroy.

Vince Bautista, Jr.
Secretary