



**CITY OF GILROY
YOUTH COMMISSION
REGULAR MEETING AGENDA**



MONDAY, DECEMBER 9, 2024 | 6:00 PM

GILROY SENIOR CENTER
7371 HANNA STREET
GILROY, CA 95020

Chair: Alfred James | **Vice Chair:** Maya Beyret
Treasurer: Emily Lai

Commissioners: Biruh Abandeh, Gianna Garcia, Anna Nguyen, Jacob Ortega, Karin Sandoval Rodriguez, Sofia Romero, Thanmay Sarath

Staff Liaison: LeeAnn McPhillips, Assistant City Administrator, and Adam Henig, Recreation Manager



In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Division at least 72 hours prior to the meeting at (408) 846-0460 or rec@cityofgilroy.org to help ensure that reasonable arrangements can be made.



Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to Staff's ability to post the documents before the meeting.

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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this meeting portion begins. Anyone wishing to address the Commission on

any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip and submit it to the Secretary **BEFORE** the Commission takes action on the item.

Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the Recreation Division at Senior Center, 7371 Hanna Street, during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org. The outline for this agenda is as follows:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **SECRETARY'S REPORT**
5. **APPROVAL OF MINUTES**
 - 5.1. November 18, 2024
6. **INTRODUCTIONS**
7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
8. **NEW BUSINESS**
 - 8.1. Treasurer's Report for the Youth Commission as of December 1, 2024.
 1. Staff Report: Emily Lai, Treasurer
 2. Public Comment
 3. Possible Action: Review and accept Treasurer's reports as of December 1, 2024.
9. **OLD BUSINESS**
 - 9.1. Review FY2025 (July 1, 2024 - June 30, 2025) Youth Commission Work Plan
 1. Staff Report: Adam Henig, Recreation Manager
 2. Public Comment
 3. Possible Action: Comment and review the Fiscal Year 2025 Youth Commission work plan.
10. **AGENDA ITEMS FOR NEXT MEETING**
11. **STAFF/COMMISSIONER COMMENTS**
12. **ADJOURNMENT**

City of Gilroy
Youth Commission Regular Meeting Minutes
Monday, November 18, 2024 | 6:00 PM

1. **CALL TO ORDER**

Chair James called the meeting to order at 6:05 p.m.

2. **FLAG SALUTE**

3. **ROLL CALL**

Attendance	Attendee Name
Present	Alfred James, Chair Thanmay Sarath, Commissioner Biruh Abaneh, Commissioner Jacob Ortega , Commissioner Karin Rodriguez Sandoval, Commissioner Gianna Garcia, Commissioner Anna Nguyen, Commissioner
Absent	Emily Lai, Treasurer Sofia Romero , Commissioner Maya Beyret, Vice Chair

4. **SECRETARY'S REPORT**

The meeting agenda was posted on November 15, 2024.

5. **APPROVAL OF MINUTES**

5.1. October 14, 2024

RESULT: Pass

MOVER: ,

SECONDER ,

AYES: Commissioner Beyret, Commissioner James, Commissioner Sarath, Commissioner Abaneh, Commissioner Ortega , Commissioner Rodriguez Sandoval, Commissioner Garcia, Commissioner Romero , Commissioner Nguyen, Commissioner Lai

Commissioner Nguyen motioned to approve the October 14, 2024 minutes. Commissioner Rodriguez-Sandoval seconded the motion. Motion passed with a 7-0-0 vote (Beyret, Romero, and Lai were absent).

6. **PRESENTATION**

6.1. Santa Clara Family Health Plan – New Resource Center in Gilroy

Daysi Quijada of the Santa Clara Family Health Plan (SCFHP) presented about the organization's new Resource Center in Gilroy, which will open in Fall 2025.

7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None.

8. **NEW BUSINESS**

9. **OLD BUSINESS**

9.1. Review FY2025 (July 1, 2024 - June 30, 2025) Youth Commission Work Plan

Henig presented the staff report about the Commission's FY25 Work Plan:

- **Tech Week/Days for Seniors** – the following commissioners planned to attend the Senior Center on these days to assist seniors with their personal devices:
 - Monday, November 25 – Anna, Karin,
 - Tuesday, November 26 – Karin, Thanmay
 - Wednesday, November 27 – Karin, Thanmay
 - Tuesday, December 17 – Jacob, Alfred, Biruh
 - Wednesday, December 18 – Gianna

Henig will follow up with those commissioners who were absent.

- **Breakfast with Santa (BWS)** – All commissioners present (except for Jacob) will support BWS at the Senior Center on Saturday, December 7.
- **Environmental Issues** – Each group reported on their findings.
 - **Maya, Anna, Karin, and Gianna** - they contacted the local AAUW chapter, who was interested in organizing a special event. Since the commission's focus is on developing a policy, the collaboration most likely would not work, however, the commission can still participate in the event.
 - **Thanmay, Biruh, Emily and Alfred** – They conducted research to see what other youth commissions have done and discovered that there is a Gilroy/Morgan Hill Youth Climate Action Team. The Team advocated and contributed to a city-wide climate action plan in Morgan Hill and made a recommendation to MHUSD for the adoption of a similar plan. There was a letter submitted to the City of Morgan Hill City Council. Henig requested that the group obtain the letter.
 - **Jacob, Sofia, Karin** - They investigate a variety of issues that the Commission could develop a policy for. For example, Jacob came up with the following list:
 - Ban single use plastic within city limits.
 - Compostable packaging
 - Incentives for solar panels
 - Allocating vacant land for the use of community gardens
 - Protecting wildlife land
 - Creating more community trash pickup days.

Karin came up with several ideas too, which derived from the County's Santa Clara Valley Habitat Plan. One of the recommendations she mentioned was to protect invasive species such as the Loma Prieta Hoita. To protect this flower, which can be found in Gilroy and throughout the South Valley, Karin advocated that the Commission can request that Council create incentives(which the Commission can provide examples of) to grow more of it and protect it. The Commission supported this idea as their legislative issue.

- **OpportuniTEEN Fair** – It was recommended that a group of commissioners form a committee to support the pre-planning of the event.

Henig recommended that half the Commission focus on the OpportuniTEEN Fair and the other half on the environmental issue. For the OpportuniTEEN Fair, which will likely be held again in March, the pre-planning committee will comprise of Gianna, Biruh, Alfred, Anna, and Thanmay. The environmental issue committee will be Karin and Jacob with those commissioners not present.

10. **AGENDA ITEMS FOR NEXT MEETING**

None.

11. **STAFF/COMMISSIONER COMMENTS**

Henig mentioned that he needed assistance with the design for the Youth Commission T-shirts. Jacob and Thanmay volunteered. The goal is to have T-shirts ready for Breakfast with Santa on December 7.

12. **ADJOURNMENT**

James adjourned the meeting at 7:14 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at a regular meeting of the Youth Commission of the City of Gilroy.

Adam Henig
Secretary



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Treasurer's Report for the Youth Commission as of December 1, 2024.

Meeting Date: December 9, 2024

From: Emily Lai, Commission Treasurer

RECOMMENDATION

Review and accept Treasurer's reports as of December 1, 2024.

BACKGROUND

The Treasurer is responsible for maintaining the Youth Commission's financial budget, which is part of a financial account managed by the Recreation Division. For the 2024-25 term, the Commission selected Emily Lai in August to serve as its treasurer.

Since the most recent treasurer's report, which was presented at the September meeting, the Commission has spent \$264.45 on Youth Commission T-shirt. The Commission currently has a balance in the amount of \$804.38.

Per the Youth Commission's bylaws, the Commission will receive a treasurer's report three times during the term--August, December, and April, which is when the next report will be presented.

Given the amount of funds remaining in the budget, staff recommends that the Commission apply for a grant through a local civic organization in order to continue its programming such as OpportuniTEEN Fair.

Attachments:

1. 2024-25 Youth Commission Budget as of 12.1.24

801 FUND ANALYSIS

PERIOD ENDING: 6/30/2025

ACCOUNT DESCRIPTION: "Youth Commission"

PREPARER: Adam Henig

DATE:

ACCOUNT # 801-2400-D140-3899

MUNIS: 8005000-47830 80050D140-DEPOSITS

TRANS DATE	DEPOSITOR/ VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditure -	ENDING BALANCE +
7/1/2024	BEGINNING BALANCE		\$1,068.83			
11/26/2024	Zazzle	Youth Commission T-shirts	\$1,068.83		264.45	\$804.38
			\$804.38			
					\$264.45	\$804.38



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Review FY2025 (July 1, 2024 - June 30, 2025) Youth Commission Work Plan

Meeting Date: December 9, 2024

From: Adam Henig, Recreation Manager

RECOMMENDATION

Comment and review the Fiscal Year 2025 Youth Commission work plan.

BACKGROUND

At the October 14 meeting, the Youth Commission adopted its FY25 work plan. It comprised of the following:

- OpportuniTEEN Fair – similar to the previous year’s event, but this time add a college admission component
- Tech Week for Seniors – commissioners will identify days that they can assist seniors with their personal devices.
- Support Breakfast with Santa – commissioners will assist at the annual Breakfast with Santa event on Saturday, December 7 at the Gilroy Senior Center.
- Environmental issue – identifying a specific environmental issue that impacts Gilroy or Gilroyans.
- Resubmit a letter of support to the City Council in favor of funding a youth center in Gilroy

ANALYSIS

Below is a status update for each of the work plan items.

OpportuniTEEN Fair

Last year, the event was held on Saturday, March 23 at the Wheeler Center Gym. A committee has been formed (Alfred, Gianna, Thanmay, Biruh, Anna) to lead the event planning efforts. They will be responsible for the following:

- Recruiting Vendors – recruit local businesses, nonprofits, and government agencies to table at the event.

- The Committee met in November and identified which organizations to recruit and who will contact them. See attachment.
- Marketing of the event – spreading the word to Gilroy teens about the event. A marketing strategy will be developed. This will occur once the vendors have been solidified.
- Logistics – everything that is needed for the day of the event. This will begin approximately 30 days prior to the event.

A tentative date for the event is scheduled for Saturday, March 22, 2025 at Wheeler Center Gym.

Tech Week for Seniors

Commissioners will identify days that they can assist seniors with their personal devices at the Senior Center.

- November 25-27 - Approximately, twelve seniors were assisted by the following commissioners: Karin, Anna, Thanmay, and Sofia.

During the week of December 16 from 10:30-11:15am, Jacob, Alfred, Biruh, and Gianna have offered to support.

Support Breakfast with Santa

Commissioners will assist at the annual Breakfast with Santa event on Saturday, December 7 at the Gilroy Senior Center. Commissioners should arrive at 8:00 a.m.

Legislative Issue

The Commission has selected its legislative issue, which will focus on protecting the vulnerable and native Loma Prieta Hoita, a flower that is grown throughout the SF Bay Area, especially in South County. The committee will conduct research about the importance of the flower and what legislative recommendations it can make to the City Council. The research will culminate into a brief memo that will be submitted to the City Council at the end of this school year. The committee members are Karin, Jacob, Emily, Sofia, and Maya and plan to meet before this upcoming Commission meeting.

Attachments:

1. 2025 OpportuniTEEN Fair Vendors -11.27.2024

Name of Business/Organization	Job	Internship	Volunteer	Commissioner
Academic & Wellness Center		X		Maya
American Eagle	X			Gianna
Aquatics Provider	X			Adam
Brew City	X			Thanmay
City of Gilroy Emergency Services			X	Biruh
City of Gilroy Police Department (Explorers)			X	Adam
City of Gilroy Recreation	X	X	X	Biruh
Digital Nest		X	X	Anna
Diversity Our Narrative- Gilroy Chapter			X	Alfred
FFA (GHS)			X	Anna
Gavilan College		X	X	Alfred
Gilroy Bowl	X			Thanmay
Gilroy Foundation		X	X	Alfred
Gilroy Gardens	X			Maya
Gilroy Library			X	Gianna
House of Bagels	X			Anna
Interact Club			X	Emily/Anna
Journeys	X			Gianna
Kumon	X			Alfred
Levis'	X			Gianna
LJB Farms	X			Gianna
Non-Starbucks Coffee Shops	X			Anna
Old Navy	X			Anna
O'neils	X			Gianna
Red Cross		X	X	Anna
SBARI			X	Thanmay
Sixth Street Art Studio			X	Gianna
South County Task Force		X	X	Adam
St. Louise Hospital		X	X	Alfred
Starbucks	X			Thanmay
TeraBats- Coding Club			X	Biruh
Tommy Hilfiger	X			Alfred
TownCats			X	Thanmay
YMCA Youth Board of Mount Madonna			X	Alfred
Youth Alliance	X			Biruh

Breakdown

Alfred - 7
 Anna - 7
 Gianna - 7
 Thanmay - 5
 Biruh - 4
 Adam - 3
 Maya - 2
 Emily - 1