



**CITY OF GILROY
YOUTH COMMISSION
REGULAR MEETING AGENDA**



MONDAY, NOVEMBER 18, 2024 | 6:00 PM

GILROY SENIOR CENTER
7371 HANNA STREET
GILROY, CA 95020

Chair: Alfred James | **Vice Chair:** Maya Beyret
Treasurer: Emily Lai

Commissioners: Biruh Abandeh, Gianna Garcia, Anna Nguyen, Jacob Ortega, Karin Sandoval Rodriguez, Sofia Romero, Thanmay Sarath

Staff Liaison: LeeAnn McPhillips, Assistant City Administrator and Adam Henig, Recreation Manager



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Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to Staff's ability to post the documents before the meeting.

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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this meeting portion begins. Anyone wishing to address the Commission on

any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip and submit it to the Secretary **BEFORE** the Commission takes action on the item.

Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the Recreation Division at Senior Center, 7371 Hanna Street, during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org. The outline for this agenda is as follows:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **SECRETARY'S REPORT**
5. **APPROVAL OF MINUTES**
 - 5.1. October 14, 2024
6. **PRESENTATION**
 - 6.1. Santa Clara Family Health Plan – New Resource Center in Gilroy
7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
8. **NEW BUSINESS**
9. **OLD BUSINESS**
 - 9.1. Review FY2025 (July 1, 2024 - June 30, 2025) Youth Commission Work Plan
 1. Staff Report: Adam Henig
 2. Public Comment
 3. Possible Action: Comment and review the Fiscal Year 2025 Youth Commission work plan
10. **AGENDA ITEMS FOR NEXT MEETING**
11. **STAFF/COMMISSIONER COMMENTS**
 - a. Youth Commission Apparel
12. **ADJOURNMENT**

City of Gilroy
Youth Commission Regular Meeting Minutes
Monday, October 14, 2024 | 6:00 PM

1. **CALL TO ORDER**

Vice Chair Beyret called the meeting to order at 6:01 p.m.

2. **FLAG SALUTE**

3. **ROLL CALL**

Attendance	Attendee Name
Present	Maya Beyret, Vice Chair Thanmay Sarath, Commissioner Biruh Abaneh, Commissioner Jacob Ortega , Commissioner Karin Sandoval Rodriguez, Commissioner Sofia Romero , Commissioner Anna Nguyen, Commissioner Emily Lai, Treasurer
Absent	Gianna Garcia, Commissioner Alfred James, Chair Aiden Francis, Commissioner

4. **SECRETARY'S REPORT**

The meeting agenda was posted on October 10, 2024.

5. **APPROVAL OF MINUTES**

5.1. September 9, 2024

RESULT: Pass

MOVER: Anna Nguyen, Commissioner

SECONDER Karin Rodriguez Sandoval, Commissioner

AYES: Vice Chair Beyret, Commissioner Sarath, Commissioner Nguyen, Commissioner Abaneh, Commissioner Ortega, Commissioner Rodriguez Sandoval, Commissioner Romero , Commissioner Nguyen, Lai, Treasurer

ABSENT: Commissioner James, Commissioner Garcia, Commissioner Francis

Commissioner Nguyen motioned to approve the September 9, 2024 minutes.

Commissioner Rodriguez-Sandoval seconded the motion. Motion passed with a 8-0-0 vote (James, Garcia, and Francis were absent).

6. **INTRODUCTIONS**

Commissioner Romero introduced herself since it was her first meeting as a commissioner.

7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None.

8. **NEW BUSINESS**

9. **OLD BUSINESS**

9.1. Discuss and Adopt FY2025 (July 1, 2024 - June 30, 2025) Youth Commission Work Plan

Henig presented the staff report. The Commission continued their discussion about adopting a work plan for FY25. They divided themselves into three groups, where they discussed what they want to see on the work plan. All three groups were in favor of hosting OpportuniTEEN Fair again. One group was supportive of taking on a legislative assignment that had to do with the environment. Another wanted to help out with Breakfast with Santa and supporting seniors with their personal technological devices.

Commissioner Sandoval Rodriguez motioned to organize OpporutniTEEN Fair; be involved with community events such as Breakfast with Santa and Senior Tech Day or Week; Resubmit a letter of support to the City Council in favor of funding a youth center in Gilroy; and identifying an environmental issue that impacts Gilroy (e.g., protecting native plants that are endangered) and submit a memo/white paper to the City Council about it. The Commission agreed that it would research possible environmental issues before the next meeting and report back about it. Vice Chair Beyret seconded the motion. Motion passed with a 8-0-0 vote (James, Garcia, and Francis were absent).

RESULT: Pass

MOVER: Karin Rodriguez Sandoval, Commissioner

SECONDER Vice Chair Beyret

AYES: Vice Chair Beyret, Commissioner Sarath, Commissioner Nguyen, Commissioner Abaneh, Commissioner Ortega, Commissioner Rodriguez Sandoval, Commissioner Romero , Commissioner Nguyen, Treasurer Lai

ABSENT: Commissioner James, Commissioner Garcia, Commissioner Francis

Beyret, Nguyen, and Sandoval Rodriguez, will contact the local chapter of American Association of University Women (AAUW), who had expressed interest in collaborating with the Commission, to see if they had any specific ideas. Lai, Sarath, and Abandeh, will conduct research on what other youth commissions have done that is related to this topic. Ortega, Romero, and Sandoval Rodriguez will look into specific environmental issues that the Commission could take on. The commissioners who are absent will be assigned to a group.

10. **STAFF/COMMISSIONER COMMENTS**

There was a question about commissioners using other means of communication to talk with one another outside of meetings. In order to avoid violating the Brown Act, Henig explained that it is best when not in a meeting to only communicate with those in your group on this topic.

11. **ADJOURNMENT**

Beyret adjourned the meeting at 6:51p.m.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at a regular meeting of the Youth Commission of the City of Gilroy.

Adam Henig
Secretary



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Review FY2025 (July 1, 2024 - June 30, 2025) Youth Commission Work Plan

Meeting Date: November 18, 2024

From: Adam Henig, Recreation Manager

RECOMMENDATION

Comment and review the Fiscal Year 2025 Youth Commission work plan.

BACKGROUND

At the October 14 meeting, the Youth Commission adopted its FY25 work plan. It comprised of the following:

- **OpportuniTEEN Fair** – similar to the previous year's event, but this time add a college admission component
- **Tech Week for Seniors** – commissioners will identify days that they can assist seniors with their personal devices.
- **Support Breakfast with Santa** – commissioners will assist at the annual Breakfast with Santa event on Saturday, December 7 at the Gilroy Senior Center.
- **Environmental issue** – identifying a specific environmental issue that impacts Gilroy or Gilroyans.
- Resubmit a **letter of support** to the City Council in favor of funding a youth center in Gilroy

ANALYSIS

The Commission should focus on the next steps for each of these work plan items.

OpportuniTEEN Fair

Last year, the event was held on Saturday, March 23 at the Wheeler Center Gym. A committee should be formed and will be made up of 3-4 commissioners who will each lead a OpportuniTEEN Fair subcommittee. Each subcommittee will have a specific assignment and be responsible for one of the following:

- **Recruiting Vendors** – recruit local businesses, nonprofits, and government agencies to table at the event.
- **Marketing of the event** – spreading the word to Gilroy teens about the event. A marketing strategy will be developed.
- **Logistics** – everything that is needed for the day of the event.

The committee will also determine the 2025 date.

Tech Week for Seniors

Commissioners will identify days that they can assist seniors with their personal devices at the Senior Center. Staff recommends the following days (GUSD is off these days):

- November 25-27 (M-W) from 10:30-11:15am
- January 24, 2025 (F) from 10:30-11:15am

Support Breakfast with Santa

Commissioners will assist at the annual Breakfast with Santa event on Saturday, December 7 at the Gilroy Senior Center. Commissioners should arrive at 8:00 a.m.

Environmental issue

Once an issue has been identified and agreed upon, staff recommends a committee form that focuses on researching the issues, which eventually will culminate in a memo/white paper presented to the City Council.