

City of Gilroy
Youth Commission Regular Meeting Minutes
Monday, November 13, 2023 | 6:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 6:01 p.m.

2. **FLAG SALUTE**

The flag salute was led by Chair Nguyen.

3. **ROLL CALL**

Attendance	Attendee Name
Present	Maya Beyret, Commissioner Aiden Francis, Treasurer Sophie Gong, Commissioner Alfred James, Commissioner Saed Mustafa, Commissioner Jaimee Nguyen, Chair Melanie Reynolds, Vice Chair Thanmay Sarath, Commissioner
Absent	None

4. **SECRETARY'S REPORT**

The meeting packet and agenda was posted at the City Hall Kiosk on Thursday, November 9, 2023.

5. **APPROVAL OF MINUTES**

5.1. Monday, October 9, 2023

RESULT: Pass

MOVER: Alfred James, Commissioner

SECONDER Melanie Reynolds, Vice Chair

AYES: Commissioner Beyret, Treasurer Francis, Commissioner Gong, Commissioner James, Commissioner Mustafa, Chair Nguyen, Vice Chair Reynolds, Commissioner Sarath

Commissioner James motioned to approve the October 9, 2023 minutes. Vice Chair Reynolds seconded the motion. Motion passed with a 8-0-0 vote.

6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

No public comment.

7. **NEW BUSINESS**

No new business reports.

8. **OLD BUSINESS**

8.1. **Discuss FY2024 Youth Commission Work Plan.**

Below is a summary of the FY2024 Youth Commission Work Plan:

OpportuniTEEN Fair- For this year's OpportuniTEEN Fair, it will be held on Saturday, March 23, 2024, at the Gilroy Civic Center Paseo from 11:30am-2:30 p.m. Wheeler Center Gym will be a backup venue if weather is inclement. The Commission organized the following committees for the event:

- A. Marketing Committee: Melanie, Jaimee, Saed
 - Meeting with staff on November 20 at 6:15pm at the Gilroy Senior Center.
 - Identify point of contacts at local schools: Christopher, Gilroy, and Gilroy Early College Academy
 - Develop a marketing plan through social media.
 - Targeted age groups: 14-18 year olds
 - Create a "Save the Date" flyer (Jaimee)
- B. Vendor Outreach Committee: Aiden, Maya, Jaimee, Saed
 - Meeting with staff on Monday, November 20 at 5:30 p.m. at the Gilroy Senior Center.
 - Reach out to businesses that hire teenagers; companies that offer internships for teens; and teen-focused resource agencies.
 - Seek donations from vendors for event day raffles prizes for participants
 - Compose a letter/email message to possible vendors. Include event information and how to confirm
- C. Event Details Committee: Alfred, Sophie, Thanmay, Melanie
 - Meeting virtual with staff on Monday, November 27 at 6:30 p.m.
 - Research food, music, decoration, raffles, registration, layout
 - Organize event-day assignments for commissioners and volunteers

Each Committee will select a lead representative to share their progress at the Monday, December 11, 2023 meeting.

Senior Tech Day- Staff will create a volunteer spreadsheet for the months of December through April of possible dates to provide digital assistance to seniors at the Senior Center.

Breakfast with Santa- The event is scheduled for Saturday, December 9, 2023, at the Gilroy Senior Center. Commissioners should arrive at 7:45 a.m.

9. **AGENDA ITEMS FOR NEXT MEETING**

The following item will be added to the December regular meeting agenda:

1. Continue to discuss the 2023-24 Youth Commission Work Plan

10. **STAFF/COMMISSIONER COMMENTS**

No comments.

11. **ADJOURNMENT**

Chair Nguyen adjourned the meeting at 7:04 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at a regular meeting of the Youth Commission of the City of Gilroy.

Vince Bautista, Jr.
Secretary