



**CITY OF GILROY
YOUTH COMMISSION
REGULAR MEETING AGENDA**



MONDAY, OCTOBER 14, 2024 | 6:00 PM

GILROY SENIOR CENTER
7371 HANNA STREET
GILROY, CA 95020

Chair: Alfred James | **Vice Chair:** Maya Beyret
Treasurer: Emily Lai

Commissioners: Biruh Abandeh, Aiden Francis, Gianna Garcia, Anna Nguyen, Jacob Ortega, Karin Sandoval Rodriguez, Sofia Romero, Thanmay Sarath

Staff Liaison: LeeAnn McPhillips, Assistant City Administrator and Adam Henig, Recreation Manager



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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this meeting portion begins. Anyone wishing to address the Commission on

any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip and submit it to the Secretary **BEFORE** the Commission takes action on the item.

Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the Recreation Division at Senior Center, 7371 Hanna Street, during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org.
The outline for this agenda is as follows:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **SECRETARY'S REPORT**
5. **APPROVAL OF MINUTES**
 - 5.1. September 9, 2024
6. **INTRODUCTIONS**
7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
8. **NEW BUSINESS**
9. **OLD BUSINESS**
 - 9.1. Discuss and Adopt FY2025 (July 1, 2024 - June 30, 2025) Youth Commission Work Plan
 1. Staff Report: Adam Henig, Recreation Manager
 2. Public Comment
 3. Possible Action: The Commission will discuss and motion to approve the Fiscal Year 2025 (FY25) Youth Commission work plan.
10. **STAFF/COMMISSIONER COMMENTS**
11. **ADJOURNMENT**

City of Gilroy
Youth Commission Regular Meeting Minutes
Monday, September 9, 2024 | 6:00 PM

1. **CALL TO ORDER**

Chair Alfred James called the meeting to order at 6:01p.m.

2. **FLAG SALUTE**

3. **ROLL CALL**

Attendance	Attendee Name
Present	Maya Beyret, Vice Chair Alfred James, Chair Thanmay Sarath, Commissioner Jaimee Nguyen, Commissioner Anna Nguyen, Commissioner Jacob Ortega , Commissioner Karin Rodriguez Sandoval, Commissioner Gianna Garcia, Commissioner Emily Lai, Treasurer
Absent	Biruh Abaneh, Commissioner Aiden Francis, Commissioner

4. **SECRETARY'S REPORT**

The meeting agenda was posted on September 6, 2024.

5. **APPROVAL OF MINUTES**

5.1. August 26, 2024

RESULT: Pass

MOVER: Karin Rodriguez Sandoval, Voting Member

SECONDER Anna Nguyen, Voting Member

AYES: Commissioner Beyret, Commissioner James, Commissioner Sarath, Chair Nguyen, Voting Member Nguyen, Voting Member Ortega , Voting Member Rodriguez Sandoval, Voting Member Garcia, Voting Member Lai

ABSTAIN: Treasurer Francis, Voting Member Abaneh

Commissioner Sandoval Rodriguez motioned to approve the Monday, August 26, 2024 minutes. Commissioner Anna Nguyen seconded the motion. Motion passed with a 9-0-2 vote (Abandeh and Francis absent).

6. **INTRODUCTIONS**

None.

7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None.

8. **NEW BUSINESS**

8.1. **Treasurer's Report for the Youth Commission as of September 1, 2024.**

Treasurer Lai reported the Treasurer's Report as stated in the staff report. During the previous term, the Commission spent \$737.90 and has a current balance of \$1,068.83 in its account

8.2. **Discuss and Adopt FY2025 (July 1, 2024 - June 30, 2025) Budget Cycle Youth Commission Work Plan**

Henig presented his staff report. During his presentation, he shared examples of what other youth commissions around the country are working on, which was mentioned in the staff report. He also shared what the Commission has worked on previously. He empathized the need for the commission to adopt a legislative/policy task into their work plan.

Chair James directed the Commission to form small groups to discuss ideas for a proposed work plan. Each group shared their ideas:

- Commissioner Anna Nguyen's group would like to consider expanding on the city's need for a youth center. Her group also considered working on an environmental issue in partnership with the local chapter of the American Association of University Women (AAUW), who spoke at the August meeting.
- Vice Chair Beyret's group wanted to continue offering smaller events like Tech Week and Breakfast with Santa. She also wanted to bring back OpportuniTEEN fair and add a focus on college, providing support for resumes and scholarships.
- Commissioner Sarath concurred with bringing back the OpportuniTEEN Fair and wanted to incorporate an environmental issue.

Chair James proposed to table the discussion and adopt a work plan in October. Commissioner Jaimee Nguyen motioned to table the discussion until the next meeting. Sandoval Rodriguez seconded. Motion passed 9-0-2.

RESULT: Pass

MOVER: Jaimee Nguyen, Chair

SECONDER Karin Rodriguez Sandoval, Voting Member

AYES: Commissioner Beyret, Commissioner James, Commissioner Sarath, Chair Nguyen, Voting Member Nguyen, Voting Member Ortega, Voting Member Rodriguez Sandoval, Voting Member Garcia, Voting Member Lai

ABSTAIN: Treasurer Francis, Voting Member Abaneh

9. **OLD BUSINESS**

10. **STAFF/COMMISSIONER COMMENTS**

11. **ADJOURNMENT**

Chair James adjourned the meeting at 6:39 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at a regular meeting of the Youth Commission of the City of Gilroy.

/s/Adam Henig
Secretary



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Discuss and Adopt FY2025 (July 1, 2024 - June 30, 2025)
Youth Commission Work Plan

Meeting Date: October 14, 2024

From: Adam Henig, Recreation Manager

RECOMMENDATION

The Commission will discuss and motion to approve the Fiscal Year 2025 (FY25) Youth Commission work plan.

BACKGROUND

The purpose of the work plan is to provide a guide for the Commission to determine what are their goals and how they will achieve them. At the previous meeting, during its orientation, staff reviewed last year's work plan, which comprised of three areas:

- OpportuniTEEN Fair
- Senior Tech Day/Week
- Participate in youth focused community events

At the September meeting, the Commission discussed various options to include in their work plan. They included:

- Exploring the need for a youth center.
- Working on an environmental issue in partnership with the local chapter of the American Association of University Women (AAUW), who spoke at the August meeting.
- Offer Tech Week for seniors
- Participate in Breakfast with Santa in December at the Senior Center.
- Organize and host OpportuniTEEN fair with a focus on college, providing support for resumes and scholarships.

The Commission motion to table adoption until the October meeting.

ANALYSIS

The work plan provides an opportunity for the Commission to address topics and issues that affect Gilroy's youngest residents. The Commission should, however, be pragmatic

when developing its work plan. They should take the following into consideration when coming up with ideas:

- How much time will it require? It needs to be completed within the school year.
- Are there costs that will exceed its budget?
- Will it impact a sizable amount of youth and/or teens in Gilroy?
- Will the City Council support your efforts?