



**CITY OF GILROY
YOUTH COMMISSION
REGULAR MEETING AGENDA**



MONDAY, MAY 12, 2025 | 5:00 PM

GILROY SENIOR CENTER
7371 HANNA STREET
GILROY, CA 95020

Chair: Alfred James | **Vice Chair:** Maya Beyret
Treasurer: Emily Lai

Commissioners: Biruh Abaneh, Ethan Diep, Gianna Garcia, Anna Nguyen, Jacob Ortega, Karin Sandoval Rodriguez, Sofia Romero, Thanmay Sarath

Staff Liaison: LeeAnn McPhillips, Assistant City Administrator and Adam Henig, Recreation Manager

In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Division at least 72 hours prior to the meeting at (408) 846-0460 or rec@cityofgilroy.org to help ensure that reasonable arrangements can be made.



Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to Staff's ability to post the documents before the meeting.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this meeting portion begins. Anyone wishing to address the Commission on

any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip and submit it to the Secretary **BEFORE** the Commission takes action on the item.

Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the Recreation Division at Senior Center, 7371 Hanna Street, during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org.

The outline for this agenda is as follows:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **SECRETARY'S REPORT**
5. **APPROVAL OF MINUTES**
 - 5.1. April 14, 2025
6. **INTRODUCTIONS**
7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
8. **NEW BUSINESS**
 - 8.1. Change Youth Commission Meeting Schedule in August 2025.
 1. Staff Report: Adam Henig, Recreation Manager
 2. Public Comment
 3. Possible Action: Change the regular meeting date in August from August 11, 2025 to August 25, 2025.
 - 8.2. Reflection of the 2024-2025 term
 1. Staff Report: Adam Henig, Recreation Manager
 2. Public Comment
 3. Possible Action: Based on this year's progress, make recommendations to improve upon for the 2025-26 term.
9. **OLD BUSINESS**
10. **STAFF/COMMISSIONER COMMENTS**
 - 10.1. Upcoming Civic Center Master Plan workshop, Tuesday, May 20 at Wheeler Gym (9am or 6pm).
 - 10.2. Congratulations to outgoing seniors: Alfred, Karin, Maya, and Sofia!
11. **ADJOURNMENT**

**City of Gilroy
Youth Commission Regular Meeting Minutes
Monday, April 14, 2025 | 6:00 PM**

1. CALL TO ORDER

Chair James called the meeting to order at 6:04 p.m.

2. FLAG SALUTE

3. ROLL CALL

Attendance	Attendee Name
Present	Alfred James, Chair Biruh Abaneh, Commissioner Jacob Ortega , Commissioner Karin Rodriguez Sandoval, Commissioner Anna Nguyen, Commissioner Emily Lai, Treasurer Gianna Garcia, Commissioner
Absent	Maya Beyret, Vice Chair Thanmay Sarath, Commissioner Sofia Romero , Commissioner Ethan Diep, Commissioner

4. SECRETARY'S REPORT

Meeting agenda was posted on April 4, 2025.

5. APPROVAL OF MINUTES

5.1. March 10, 2025

Motion to approve the minutes with an amendment (adding Commissioner Diep's name to roll call) was made by commissioner Nguyen. Commissioner Sandoval Rodriguez seconded. Motion passed 7-0-0

RESULT: Pass

MOVER: Anna Nguyen, Commissioner

SECONDER Karin Rodriguez Sandoval, Commissioner

AYES: Commissioner James, Commissioner Abaneh, Commissioner Ortega, Commissioner Rodriguez Sandoval, Commissioner Lai, Commissioner Nguyen, Commissioner Garcia

ABSENT: Commissioner Beyret, Commissioner Romero, Commissioner Sarath, Commissioner Diep

6. INTRODUCTIONS

None.

7. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None.

8. PRESENTATION ABOUT CIVIC CENTER MASTER PLAN

Public Works Project Manager Ryan Osenton presented an update about the Civic Center Master Plan and its current status. He passed out three maps of a potential layout of the space.

NEW BUSINESS

9.

9.1. Treasurer's Report for the Youth Commission as of April 1, 2025.

Treasurer Lai presented her report of the Commission's finances. Following OpportuniTEEN Fair, the Commission now has a balance of \$294.81 in its account.

9.2. Discussion of End of Year Presentation to City Council

Henig reviewed the expectations for the annual presentation to the City Council. The Chair will present this year's accomplishments—Senior Tech Days, OpportuniTEEN Fair, Breakfast with Santa—while a member (s) of the Legislative Committee will present on their issue they're advocating for, saving the Loma Prieta flower. Henig will meet with James and one or two members of the Legislative Committee to review the presentation.

10.

OLD BUSINESS

10.1. Review FY2025 Youth Commission Work Plan

Commissioners reviewed their work plan. They provided feedback on this year's OpportuniTEEN Fair, which attracted approximately 200 people total with 144 participants and 24 vendors.

- James mentioned that he heard from his peers that they would have like to see more vendors offering paid jobs (not just volunteers); the majority of attendees were from GECA (need more outreach to other schools, CHS and GHS); layout of the resource tables worked well.
- Ortega recommended that the Commission reach out to the library in advance so they could utilize the space for promotion of the event on the day of; thought event should start later in the day.
- Sandoval Rodriguez suggested taking photos of the raffle winners.
- Nguyen would like to see more resource tables and confirm vendors further in advance to avoid no-shows.
- Lai recommended the Commission start even earlier recruiting vendors.

For the Legislative Committee, the group completed its report. They will present it to the Council during the annual presentation. They will meet with Henig to create a slideshow presentation.

11. STAFF/COMMISSIONER COMMENTS

Henig informed graduating seniors whose terms end in 2026 to provide a written resignation message since they will be attending college out of the area in the fall. Henig also reminded commissioners to attend the annual presentation to Council on May 5.

13. ADJOURNMENT

James adjourned the meeting 6:43 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at a regular meeting of the Youth Commission of the City of Gilroy.

/s/Adam Henig
Secretary



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Change Youth Commission Meeting Schedule in August 2025.
Meeting Date: May 12, 2025
From: Adam Henig, Recreation Manager

RECOMMENDATION

Change the regular meeting date in August from August 11, 2025 to August 25, 2025.

BACKGROUND

The commission meeting date in August is scheduled for Monday, August 11, 2025, at 6:00 p.m. Staff is recommending it be changed to August 25, so the meeting lands when the school year is underway.

ANALYSIS

Staff is recommending the date change since the meeting occurs nearly two weeks before the first day of school (August 20) for Gilroy Unified School District students. Potential scheduling conflicts for commissioners include student orientation and being on summer break. The rescheduled meeting will be held at the same time and location, 6:00 p.m. at the Gilroy Senior Center Meeting Room.



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Reflection of the 2024-2025 term
Meeting Date: May 12, 2025
From: Adam Henig, Recreation Manager

RECOMMENDATION

Based on this year's progress, make recommendations to improve upon for the 2025-26 term.

BACKGROUND

This year the Commission accomplished the following:

- Amended the Commission's bylaws
- Provided tech assistance to 30 seniors
- Provided arts and crafts projects for over 100 youth at Breakfast with Santa
- Organized the 200-person OpportunitTEEN Fair
- Submitted to City Council a white paper, "Protection of the Loma Prieta Flower."

Were there other projects the Commission could look into in the future? What are the other needs of the community that the Commission could work on? Are there any suggestions on how to improve (and build upon) this year's current successes?

The Commission should use this time to reflect on this year's accomplishments and discuss potential projects it can take on in the future.

Please join us!



Visioning the **Gilroy Civic Center Master Plan**

Community Workshop Series

at the **Wheeler Center**, located at 270 W 6th Street

Workshops will be conducted in English and Spanish

The City of Gilroy is launching a project to modernize and reimagine the Civic Center by developing a new Civic Center Master Plan. The existing Master Plan, adopted in 2002, needs an update to address the increasing demands of the community, underutilized spaces, and aging facilities.

The community is invited to participate in a series of workshops to share your ideas and priorities for a new civic center.

Community Workshop #1

Open House & Gallery Information Walk

Tuesday, March 4, 2025

9am or 6pm (two sessions)

Community Workshop #2

Alternative Concepts & Visioning Sessions

Tuesday, April 8, 2025

9am or 6pm (two sessions)

Community Workshop #3

Preferred Concept & Visioning Sessions

Tuesday, May 20, 2025

9am or 6pm (two sessions)

Snacks and childcare will be provided.



For additional information, please visit, www.cityofgilroy.org/CCMP or scan QR code.



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¡Favor de acompañarnos!

Visualizar el Plan Maestro del Centro Cívico de Gilroy

Serie de Talleres Comunitarios **en el Centro Wheeler, ubicado en 270 W 6th Street** **Los talleres se realizarán en inglés y en español**

La Ciudad de Gilroy está lanzando un proyecto para modernizar y reimaginar el Centro Cívico mediante el desarrollo de un nuevo Plan Maestro del Centro Cívico. El Plan Maestro actual, adoptado en el 2002, necesita una actualización para hacer frente al aumento de las demandas de la comunidad, a los espacios infrutilizados y al envejecimiento de las instalaciones.

Se invita a la comunidad a participar en una serie de talleres para compartir sus ideas y prioridades para un nuevo centro cívico.

Taller Comunitario #1
Visita Comunitaria y Paseo Informativo por la Galería
Martes, marzo 4, 2025
9am o 6pm (dos sesiones)

Taller Comunitario #2
Conceptos Alternativos y Sesiones de Visualización
Martes, abril 8, 2025
9am o 6pm (dos sesiones)

Taller Comunitario #3
Concepto Preferido y Sesiones de Visualización
Martes, mayo 20, 2025
9am o 6pm (dos sesiones)

Habrà bocadillos y cuidado de niños.



Para más información, favor de visitar, www.cityofgilroy.org/CCMP o escanee el código QR.



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Architects, Designers, and
Community Collaborators

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