

City of Gilroy
Parks and Recreation Commission Special Meeting Minutes
Tuesday, February 7, 2023 | 5:30 PM

1. **CALL TO ORDER**

The meeting was called to order 5:38 p.m. by Chair Luis Ramirez.

2. **ROLL CALL**

Attendance	Attendee Name
Present	Theresa Graham, Chair Pat Bentson, Vice Chair Ermelindo Puente, Commissioner Sergio Patterson, Commissioner
Absent	Eric Arredondo, Commissioner Angela Reinert, Commissioner

3. **SECRETARY'S REPORT**

The Parks and Recreation Commission agenda was posted online on and posted in the City Hall kiosk on February 3, 2023.

4. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Araceli thanks city staff for the installation of the new parking gate at Hanna and Wayland parking entrances. She is concerned about park safety. She would like the park to be more lit and have more cameras installed.

5. **INTRODUCTIONS**

5.1. Daryl Jordan, Director of Public Works

Director of Public Works Daryl Jordan was introduced to the commission.

6. **NEW BUSINESS**

6.1. **Review of Commissioner Responsibilities and Role**

Henig reviewed the commissioner's roles and responsibilities as explained in the staff report.

6.2. **Develop a 2023 Parks and Recreation Commission Work Plan that is in alignment with City Council's priorities**

The Commission developed a proposed work plan for 2023. The following were the ideas that they plan to adopt:

- **Coffee in the Park** – Meet with park users and discuss ways to improve the safety and usage of the park. Commissioners will share comments with city staff.
- **MTA Measure B Education and Encouragement Fund/Bike to Wherever Day** – The Commission will continue to be involved with educating and encouraging residents to find alternative modes of transportation such as bicycling and walking. The Commission plans to

participate in the 2023 Bike to Wherever Day at on the levee at Christmas Hill Park.

- **Study Dog Parks** – Commission will review the City’s two current dog parks and consider options for future ones.
- **Update “Gift and Sponsorship Policy”** – Commission will review and make recommended changes to the current Gift and Sponsorship Policy.
- **Monitor City Parks** – Commissioners will be assigned two or three city parks to monitor and report on at meetings.
- **Host Arbor Day** – Commissioners will help promote and participate in annual Arbor Day celebration.
- **Participate in citywide events** – Commissioners will participate in tabling at special events including Downtown Live, which is held in the summer.
- **Training opportunities** – Staff will inform and encourage the commission to participate in training opportunities such as with California Parks and Recreation Society (CPRS) and California Parks and Recreation Commission and Board Members (CAPRCBM).

Items that were discussed, but were not recommended for the work plan were:

- Increase participation in recreation programs
- Expand youth scholarship program
- Partner with schools
- Paint footprints around playground structure
- Identify playgrounds that need shade structure
- Volunteer with the Adaptive Program

7. **ADJOURNMENT** - The meeting adjourned at 7:12 p.m.

Minutes completed by Adam Henig, Secretary