



**CITY OF GILROY
PARKS AND RECREATION
COMMISSION
REGULAR MEETING
AGENDA**



TUESDAY, MARCH 28, 2023 | 6:00 PM

**GILROY SENIOR CENTER
7371 HANNA STREET, GILROY, CA 95020**

Chair: Luis Ramirez

Vice Chair: Sergio Patterson

Commissioners: Patricia Bentson, Theresa Graham, Ermelindo Puente

Daryl Jordan and Adam Henig, **Staff Liaison**



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Materials related to an item on this agenda submitted to the City of Gilroy Parks and Recreation Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to Staff's ability to post the documents before the meeting.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card located at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this portion of the meeting begins. Anyone wishing to address the Commission on any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip as well and submit it to the Secretary **BEFORE** the Commission takes action on the item.

The agenda for this regular meeting is as follows:

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **FLAG SALUTE**
4. **SECRETARY'S REPORT**
5. **APPROVAL OF MINUTES**
 - 5.1. February 28, 2023
6. **APPROVAL OF AGENDA**
7. **INTRODUCTIONS**
8. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
9. **NEW BUSINESS**
 - 9.1. **Parks and Recreation Commission Review of FY24-28 Capital Improvement Program Projects**
 1. Staff Report:
 2. Public Comment
 3. Possible Action:
Receive report and provide feedback.
10. **OLD BUSINESS**
 - 10.1. **Parks & Recreation Commission Fiscal Year 2024 and Fiscal Year 2025 Budget Requests**
 1. Staff Report:
 2. Public Comment
 3. Possible Action:
Motion to approve a recommendation(s) to City Council on budget requests for the next two-year budget cycle.
 - 10.2. **Formal Adoption and Review of 2023 Parks & Recreation Commission Work Plan**
 1. Staff Report:
 2. Public Comment
 3. Possible Action:
Motion for approval to adopt the 2023 Parks and Recreation Commission Work Plan
11. **DEPARTMENT UPDATES**
 - 11.1. Recreation Division Updates
 - 11.2. Status of City Parks

12. **BICYCLE & PEDESTRIAN ENCOURAGEMENT & EDUCATION**

- 12.1. Information Regarding Bike to Work Activates and Valley Transportation Authority's Bicycle Pedestrian Advisory Committee

13. **COMMISSIONER PARK REPORTS & COMMENTS**

- 13.1.
- Arredondo (Los Arroyos, Forest)
 - Bentson (Del Rey, Cydney Casper)
 - Graham (Hecker Pass, El Roble, Rainbow, Farrell Ave.)
 - Patterson (Sunrise and Carriage Hills)
 - Puente (San Ysidro, Renz, Butcher)
 - Ramirez (Miller, LAVP, Christmas Hill)

14. **STAFF COMMENTS**

15. **FUTURE COMMISSIONER INITIATED ITEMS**

16. **ADJOURNMENT**

City of Gilroy
Parks and Recreation Commission Regular Meeting Minutes
Tuesday, February 28, 2023 | 6:00 PM

1. **CALL TO ORDER**

Meeting was called to order by Chair Ramirez at 6:02 p.m.

2. **ROLL CALL**

Attendance	Attendee Name
Present	Eric Arredondo, Commissioner Ermelindo Puente, Commissioner Luis Ramirez, Commissioner Pat Bentson, Vice Chair Theresa Graham, Chair
Absent	Sergio Patterson, Commissioner

3. **FLAG SALUTE**

4. **SECRETARY'S REPORT**

The Parks and Recreation Commission agenda was posted online on and posted in the City Hall kiosk on February 23, 2023.

5. **APPROVAL OF MINUTES**

5.1. January 17, 2023

RESULT:

MOVER: Luis Ramirez, Commissioner

SECONDER Ermelindo Puente, Commissioner

AYES: Commissioner Arredondo, Commissioner Puente, Commissioner Ramirez, Commissioner Bentson, Commissioner Graham

ABSENT: Vice Chair Patterson

February 7, 2023 (Retreat)

RESULT:

MOVER: Ermelindo Puente, Commissioner

SECONDER Pat Bentson, Commissioner

AYES: Commissioner Arredondo, Commissioner Puente, Chair Ramirez, Commissioner Graham

ABSENT: Commissioner Patterson

6. **APPROVAL OF AGENDA**

RESULT:

MOVER: Ermelindo Puente, Commissioner

SECONDER Eric Arredondo, Commissioner

AYES: Commissioner Arredondo, Commissioner Puente, Chair Ramirez, Commissioner Bentson, Commissioner Graham

ABSENT: Vice Chair Patterson

7. **INTRODUCTIONS**

None.

8. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None.

9. **NEW BUSINESS**

9.1. **Adoption of 2023 Parks & Recreation Commission Work Plan**

The Commission made the following updates to their proposed 2023 work plan:

- **Host Arbor Day:** City staff will assist identifying a park and date to celebrate Arbor Day.
- **Training opportunities:** Commissioner Bentson and Henig will inform the Commission about upcoming training opportunities.
- **Coffee in the Park:** The Commission will host it at Las Animas Veterans Park (LAVP). Date and time to be announced, though, the Commission prefers to host the event on the weekend in the morning. The plan is to have the chair facilitate the discussion and ask park users to note their feedback using Post-it notes and place them on easels, which will be setup. Spanish translator will be provided. Will need to have coffee, cookies, water, cups, and plates.
- **Monitor City Park Assignments:** the parks listed below will be assigned the following commissioners:
 - o Ramirez – Miller, LAVP, Christmas Hill
 - o Arredondo- Los Arroyos, Forest
 - o Graham – Hecker Pass, El Roble, Rainbow, Farrell Ave.
 - o Bentson – Del Rey, Cydney Casper
 - o Puente – San Ysidro, Renz, Butcher
 - o Patterson – Sunrise and Carriage Hills
- **Participate in citywide events:** Commissioners will participate in Downtown Live during the summer; Breakfast with Santa in December (if offered); Creek clean-up
- **VTA Measure B:** Commissioners will participate in the Bike to Wherever Day on May 18 at the Levee. Puente will invite the “lowrider” bike community.
- **Study dog parks:** Chair Ramirez and Commissioner Graham will take the lead. Commissioners have been asked to visit current dog parks prior to next meeting and report back on their findings. Also, visit other city dog parks/research online to identify best practices.
- **Update Gift and Sponsorship Policy:** Henig will bring forth to the commission proposed changes to the current policy later in the year.

Since the Commission did not motion to approve the 2023 work plan, they will need to do so at their next meeting.

9.2. **Parks & Recreation Commission Fiscal Year 2024 and Fiscal Year 2025 Budget Requests**

The Commission identified four items for possible recommendations for Council to adopt into the upcoming budget cycle:

1. **Playground shade structure** – Graham will take the lead in finding out the costs and possible locations.
2. **Astroturf at dog park** – Ramirez will investigate installing Astroturf at the LAVP dog park. He'll also explore adding shade, more trees, water spigot, benches, and dog toys.
3. **Master Plan** – Henig will seek an estimate of the costs for the City to update their Parks and Recreation Master Plan.
4. **Park Ranger** – Bentson and Puente will investigate the costs of creating a city park ranger position.

10. **OLD BUSINESS**

None.

11. **DEPARTMENT UPDATES**

11.1. Recreation Division Updates

Henig reviewed the report enclosed in the meeting packet.

12. **BICYCLE & PEDESTRIAN ENCOURAGEMENT & EDUCATION**

No report provided.

13. **COMMISSIONER PARK REPORTS & COMMENTS**

The following items were mentioned:

- Puente – observed no changes at San Ysidro, Forest, and Butcher parks.
- Bentson – said Del Rey playgrounds had excessive water; inquiring about drainage. Cydney Casper looked fine. Noticed trees are dried out at Christmas Hill by the Major field.
- Ramirez – Miller is being overused during the rainy season, leaving field dug up in certain areas of the park.

14. **STAFF COMMENTS**

14.1.

Henig reviewed these items with Commissioners:

1. Training requests – notify staff about potential trainings.
2. City Board and Commission Manual – will be available once City Council approves it.
3. Council Correspondence – can be submitted to Council on behalf of Commission.

15. **FUTURE COMMISSIONER INITIATED ITEMS**

None.

16. **ADJOURNMENT**

Meeting adjourned at 8:04 p.m.

AH

Adam Henig, Recreation Division
Recording Secretary



City of Gilroy

Parks and Recreation Commission

STAFF REPORT

Agenda Item Title: Parks and Recreation Commission Review of FY24-28
Capital Improvement Program Projects

Meeting Date: March 28, 2023

From: Gary Heap, City Engineer

RECOMMENDATION

Receive report and provide feedback.

BACKGROUND

The City of Gilroy's 5-Year Capital Improvement Program (CIP) represents an on-going process through which the City identifies, prioritizes, and develops a multi-year work plan for major capital expenditures and their associated funding sources, in an effort to improve and maintain the City of Gilroy's roadways, parks, facilities, and other infrastructure. Generally, CIP improvements are major expenditures that have a multi-year life and result in becoming City assets. The CIP is a strategic planning tool focusing on City owned infrastructure, summarizing in one document the City's overall capital project needs and associated funding requirements during a five-year period. The CIP document is merely a planning tool and should be used as such in the budget preparation process.

For a project to be considered for funding within the CIP, the project must meet the following criteria identified in the attached CIP Policy Document:

- Have a total value greater than \$25,000 USD (United States Dollars)
 - o Individual year(s) may be less than \$25,000 USD for phased or ongoing projects so long as the total value when the project is completed is greater than \$25,000 USD
- Estimated useful life of, or extending estimated useful life by, five (5) years or more
- Require advanced planning and design
- Have a project duration of more than three months from inception to completion
- Primarily non-recurring projects
- Be developed/implemented at a fixed location

Projects not meeting these criteria are not considered capital projects and may be funded as maintenance or one-time projects. Prior to 2020, Public Works used a different process

to plan for capital project funding needs. The first 5-year Capital Improvement Program model (FY21-25) was adopted by the City Council in November 2020. The FY24-28 CIP uses the FY21-25 CIP as a starting point, builds upon it, identifies completed projects, removes projects that are no longer proposed, and introduces new projects to the CIP.

ANALYSIS

The process to develop the 5-year CIP began with a call for projects being sent out throughout the City to all departments. Engineering, who is managing the CIP process, received project requests from a number of City Departments, Divisions, and Sections, including Recreation, Facilities, Police, and Fire. Within Public Works, project requests were received from Parks, Streets, Water, Storm Drain, and Wastewater. These projects were combined with a number of projects identified from various Master Planning documents to come up with a total of 127 projects. Of the 127 projects, 20 were carried over as on-going projects from previous years since they were either previously funded or funded and partially completed. These projects will be analyzed and prioritized, and selected projects will be scheduled for funding and delivery over the next five years. The remaining projects will be included in the CIP as unfunded projects, which will be considered in the next CIP cycle. The FY24-28 CIP also identifies 11 CIP projects that have been completed since the last CIP cycle.

Staff has prepared project charters for each of the 127 projects contained within the FY24-28 CIP. Staff will be sharing the projects that are relevant to the Parks and Recreation Commission at this meeting. These projects contain components that improve bicycle or pedestrian environments, such as sidewalks or roadways, or are related to a park or other facility improvement. The following is a list of the project charters for Parks and Recreation Commission review:

Project Number	Project Name
800010	Rancho Hills Development Concrete Repairs
800040	Automall Parkway Pavement Rehabilitation
800060	Annual Pavement Maintenance
800070	Annual Citywide Curb Ramp Project
800080	Annual Safe Routes to Schools
800120	Las Animas Park Tennis Court - Fence Repairs
800160	Golf Course Water Tank Replacement
800270	Lions Creek Trail West of Santa Teresa and Day
800280	Lions Creek Trail West Gap Closure - Kern to Day
800320	Annual Shared-Cost Sidewalk Replacement Program
800330	Annual Pavement Markings
900070	Luchessa Bridge Pedestrian and Bicycle Safety Improvements
900090	Mantelli/Church Bulb-Out and Crosswalk Improvements
900100	Miller/Uvas Creek Trail Pedestrian Improvements

900110	Murray Avenue Sidewalk Gap Closure
900120	Sidewalk Gap Closure - 8340 Swanston Lane
900260	Update to the City's Trails Master Plan (Bike Master Plan)
900270	Development of a Pedestrian Master Plan
800450	Annual CDBG Sidewalk/Curb Ramp Project
900320	Railroad At-Grade Crossing Pedestrian Safety Improvements
900350	Church Street Sidewalk Gap Closure
900500	Parks/Civic Facilities Sidewalk Improvements Citywide
900610	Christmas Hill Park Trail Wayfinding Signage
900620	Miller Park Restrooms Electrical Undergrounding
900630	Forest Street Park Expansion
900640	Las Animas Veterans Park Miscellaneous Facility Rehabilitation
900650	Christmas Hill Ranch Site Master Planning
900660	Farrell Park Facility Master Planning
900670	Uvas Creek Staging and Neighborhood Park Master Planning
900680	Gilroy Sports Park Improvements Phases IV and V
900690	Rehabilitate Softball Fields at Las Animas and Christmas Hill Parks
900700	San Ysidro Park Healthy Living Enhancement
EN2401	Gourmet and Railroad Alley Improvements
EN2404	Monterey Rd Sidewalk - Luchessa to Tenth
PK2401	Citywide Park Restroom Reroofing/Rehabilitation
800200	Citywide Sidewalk Condition Assessment
800210	Orchard/Tenth Crosswalk Enhancements
PK2402	San Ysidro Park Lighting Improvements
PK2403	Sports Park Playground Rehabilitation

FISCAL IMPACT/FUNDING SOURCE

The CIP is being planned for the next five years. A number of the identified projects will not be recommended for funding during this CIP cycle. The unfunded projects will be considered for funding during the next funding cycle in two years.

NEXT STEPS

Staff will recommend projects to the City Council that are on-going projects, , and projects that are high priority.

PUBLIC OUTREACH

Project Charters will be shared with two commissions prior to being reviewed by the City Council. The Parks and Recreation Commission on April 18th and the Planning Commission on April 20th. The City Council will begin the review of the CIP with the budget at its meeting on May 22nd.

CONCLUSION

N/A

Attachments:

1. CIP Charters for Parks and Recreation Commission Review

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Rancho Hills Development Concrete Repairs	Project No.	800010
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	Rehabilitation	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Rancho Hills Neighborhood



Project Description and Purpose

This project will replace sidewalks and curb ramps in the Rancho Hills Area, which display spalling concrete (i.e., pieces of concrete flaking or breaking off). The City reached a settlement with the construction company responsible for defective work in four housing tracts. The construction company paid \$380,000 towards the repair of the sidewalks and curb ramps. The Public Works Department issued a bid for this work in the spring of 2020. In March 2020, the City Council awarded construction of this project to EF&S Concrete, Inc. Construction of the contract was completed in summer 2020. The bid prices and funding did not allow for the bid of the fourth tract (Tract 8627). Therefore, tract four will remain in need of sidewalk and curb ramp repair work until new funding is identified. The remaining work includes replacement of approximately 9,000 square feet (SF) of sidewalk, 12,000 SF of driveway, 4,700 linear feet of curb and gutter, and some curb ramps.

Project Justification

The concrete in this area was not properly constructed and is in need of repair. In their current condition, these sidewalks pose a potential safety hazard due to the uneven surfaces.

Master Planning Documents

This project is not listed in any master plan document. The project is consistent with a number of General Plan goals and policies including correcting deficiencies and ensuring that pedestrian facilities serve the function they are intended to serve while protecting the character of residential neighborhoods.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (800010)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design							\$117,700	\$117,700
Construction	\$408,000						\$961,000	\$1,369,000
Con. Support							\$158,400	\$158,400
Total	\$408,000						\$1,237,100	\$1,645,100

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Revolving Deposit Fund	\$408,000							\$408,000
Unfunded								\$829,100
Total	\$408,000						\$1,237,100	\$1,237,100

Financial Comments

The first phase of this project was funded using money from the lawsuit settlement. Unfortunately, the funding from the settlement was not adequate to repair the poorly constructed sidewalk within all the impacted tracts. The sidewalk improvements within one tract, subdivision 8627, will need to be funded separately. At this time, no funding is anticipated within the next five years.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no ongoing operational costs associated with this project.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

UNFUNDED

Project Name	Automall Parkway Pavement Rehabilitation	Project No.	800040
Category	Streets: Pavement	Department	Public Works: Engineering
Project Type	Rehabilitation	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Automall Parkway



Project Description and Purpose

The project includes: pavement rehabilitation, repair and replacement of deteriorated curb and gutter, reconstruction of approximately 20 curb ramps, drainage and striping improvements, and the addition of Class II Bike Lanes along Automall Parkway. The project limits include Automall Parkway from the Caltrans right-of-way to the Automall Parkway/Luchessa Avenue intersection.

Project Justification

This project is important for promoting continued economic growth within the City and for the businesses along these primary access roads (Automall Parkway and Tenth Street). These roadways provide access to a wide variety of commercial and industrial land uses, including the auto dealerships along Automall Parkway. This project supports the City Council's goals related to promoting economic development within the City, is consistent with the City's General Plan policies, will improve traffic circulation, and will enhance pedestrian and bicycle safety in the project area. Completion of the project could also lead to further development of the commercial properties along the roadways within the project limits, like the new Evergreen development. Failure to complete this project would result in the continued deterioration of the roadway surface and could increase the likelihood of damage to private vehicles due to poor pavement conditions.

Master Planning Documents

This project supports the City's Traffic Circulation Master Plan by providing a safe and well-maintained travel way. The street is also identified in StreetSaver as a failed street in need of reconstruction.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (800040)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design	\$250,426							\$250,426
Design							\$470,800	\$470,800
CEQA							\$14,300	\$14,300
Construction							\$2,519,000	\$2,519,000
Con. Support							\$359,700	\$359,700
Total	\$250,426						\$3,363,800	\$3,614,226

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded	\$250,426						\$3,363,800	\$3,363,800
Total	\$250,426						\$3,363,800	\$3,614,226

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

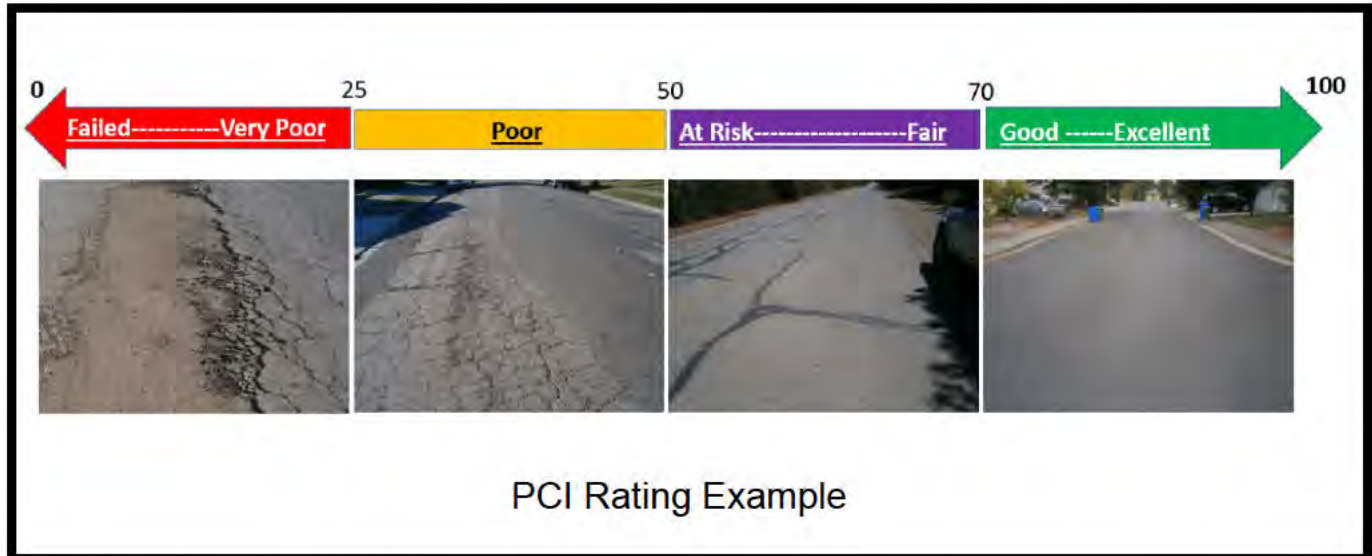
Ongoing Operational Cost Impact

This project directly addresses maintenance needs. Once completed, this project will require periodic surface maintenance treatments. These treatments will protect the surface from water, extend its life, and reduce long-term maintenance expenses. Treatments typically occur every 5-7 years.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Annual Citywide Pavement Rehabilitation	Project No.	800060
Category	Streets: Pavement	Department	Public Works: Engineering
Project Type	Rehabilitation	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

The purpose of this project is to rehabilitate and maintain the City's pavement condition. The City, with approximately 270 lane miles of paved roads (not including alleys) conducts a pavement condition survey every two years. The 2022 survey showed the citywide average Pavement Condition Index (PCI) is 62 out of 100. This project would prolong the lifespan of the current pavement and prevent further deterioration and reduction in the PCI. The project scope includes:

- Preventive measures such as crack sealing, slurry seal, microsurfacing, and cape seal for pavement in fair to good condition.
- Restoration measures such as grind and overlay, dig-outs, and cold-in-place recycling for pavement in fair to poor condition.
- Rehabilitation/Reconstruction measures to remove and replace pavement in poor to failed condition.

Project Justification

The City's current pavement assets are valued at \$219.4 million, which represents one of the largest assets owned and maintained by the City. Without proper maintenance, the investment needed to sustain this asset becomes economically unsustainable. A drop in PCI results in much higher maintenance and restoration costs.

Master Planning Documents

This project supports the City's Traffic Circulation Master Plan by providing a safe and well-maintained travel way.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

FUNDED

Project Funding

(Public Works) (800060)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design		\$234,000	\$234,000	\$234,000	\$234,000	\$234,000		\$1,170,000
CEQA		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000		\$5,000
Construction		\$3,353,000	\$3,353,000	\$3,353,000	\$3,353,000	\$3,353,000		\$16,765,000
Con. Support		\$312,000	\$312,000	\$312,000	\$312,000	\$312,000		\$1,560,000
Total		\$3,900,000	\$3,900,000	\$3,900,000	\$3,900,000	\$3,900,000		\$19,500,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Gas Taxes (205)		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000		\$500,000
General Fund (100)		\$1,600,000	\$1,600,000	\$1,600,000	\$1,600,000	\$1,600,000		\$1,600,000
SB-1* (210)		\$900,000	\$900,000	\$900,000	\$900,000	\$900,000		\$900,000
Measure B** LS&R (212)		\$900,000	\$900,000	\$900,000	\$900,000	\$900,000		\$900,000
Total		\$3,900,000	\$3,900,000	\$3,900,000	\$3,900,000	\$3,900,000		\$19,500,000

* The Road Repair and Accountability Act (SB-1) provides Transportation funding to state and local agencies for 10 years; the funding comes from additional gas tax, vehicle license and registration fees.

** Measure B is a 30-year, half-cent countywide sales tax to enhance transit, highways, expressways, and active transportation; the Local Streets and Roads category of Measure B provides for street pavement maintenance.

Financial Comments

Funding for this project will be from Measure B (212), SB-1 (210), Gas Taxes (205), and the General Fund (100).

Estimated Project Schedule

Project Phase	Timeline
All Phases	FY24 and Ongoing

Ongoing Operational Cost Impact

This project directly addresses maintenance needs. As the City invests more funding in this program, and as the City's PCI increases, ongoing maintenance costs should be reduced.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Annual Citywide Curb Ramp Project	Project No.	800070
Category	Streets: Curbs and Sidewalks	Department	Public Works: Engineering
Project Type	Rehabilitation	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

The purpose of this project is to upgrade existing pedestrian curb ramps and to install new pedestrian curb ramps at high priority areas and locations with high levels of pedestrian activity. All upgraded and new pedestrian curb ramps will be compliant with the Americans with Disabilities Act (ADA). It is estimated that the city currently owns and maintains approximately 4,000 curb ramps. Curb ramps are an important part of making sidewalks, street crossings, and the other pedestrian routes within the public right-of-way accessible to all users, including people with disabilities.

Project Justification

Title II of the ADA requires local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps. To allow people with disabilities to cross streets safely, local governments must provide curb ramps at pedestrian crossings and at public transportation stops where walkways intersect with a vertical curb. To comply with ADA requirements, the curb ramps provided must meet specific standards for width, slope, cross slope, placement, and other features. Per ADA standards, all streets constructed after January 26, 1992 must provide curb ramps in compliance with ADA standards. In addition, any street that was constructed prior to 1992, but was altered after 1992, must also provide ADA-compliant curb ramps.

Master Planning Documents

This project is consistent with the City's General Plan goals and policies. These goals and policies include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Funding

(Public Works) (800070)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000		\$5,000
Design		\$32,000	\$32,000	\$32,000	\$32,000	\$32,000		\$160,000
CEQA		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000		\$5,000
Construction		\$184,000	\$184,000	\$184,000	\$184,000	\$184,000		\$920,000
Con. Support		\$22,000	\$22,000	\$22,000	\$22,000	\$22,000		\$110,000
Total		\$240,000	\$240,000	\$240,000	\$240,000	\$240,000		\$1,200,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Gas Taxes (205)		\$220,000	\$220,000					\$440,000
Vehicle Registration Fee Fund (220)		\$20,000	\$20,000	\$240,000	\$240,000	\$240,000		\$760,000
Total		\$240,000	\$240,000	\$240,000	\$240,000	\$240,000		\$1,200,000

Financial Comments

This project is funded using Gas Tax (205) and Vehicle Registration Fees (220).

Estimated Project Schedule

Project Phase	Timeline
Project Design	Annually
Project Advertisement	Annually
Project Construction	Annually
Project Completion	Annually

Ongoing Operational Cost Impact

There are no net, new operational costs associated with this project.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Annual Safe Routes to Schools	Project No.	800080
Category	Streets: Curbs and Sidewalks	Department	Public Works: Engineering
Project Type	Rehabilitation	Project Manager	City Transportation Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

The purpose of the Safe Routes to School (SRTS) project is to provide minor capital improvements to enhance the safety of pedestrians and bicyclists around schools. Engineering staff attends regular coordination meetings with the Gilroy Unified School District (GUSD) to address safety concerns and develop strategies to encourage the use of alternative modes of transportation in the vicinity of schools. This project will allow staff to identify and construct minor improvements based on discussions with the School District, SRTS Groups, and the Bicycle Pedestrian Commission. SRTS improvements may include pavement striping, regulatory and advisory signs, crosswalks, sidewalks, and other minor concrete improvements.

Project Justification

In 2012, Council adopted Resolution 2012-20 supporting the SRTS program. This program is designed to promote the health and safety of children who walk or bicycle to school. Per the resolution, Council committed to encouraging walking, bicycling, and transit use among students and families in the community. Since 2016, the Santa Clara County Public Health Department has supported Gilroy in developing a SRTS Action Plan, which provides a framework for the GUSD and the City to collaborate and improve safety through the implementation of SRTS. This project will allow the City to address deficiencies which are highlighted in this plan.

Master Planning Documents

This project is consistent with the City's General Plan goals and policies. These goals and policies include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Funding

(Public Works) (800080)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design		\$4,400	\$4,620	\$4,851	\$5,094	\$5,348		\$24,313
Construction		\$56,000	\$58,800	\$61,740	\$64,827	\$68,069		\$309,435
Con. Support		\$2,200	\$2,310	\$2,426	\$2,547	\$2,674		\$12,156
Total		\$62,600	\$65,730	\$69,017	\$72,467	\$76,091		\$345,905

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Gas Tax Fund (205)		\$62,600	\$65,730	\$49,017				\$177,347
Vehicle Registration (220)				\$20,000	\$72,467	\$76,091		\$168,558
Total		\$62,600	\$65,730	\$69,017	\$72,467	\$76,091		\$345,905

Financial Comments

It's estimated that the first-year capital costs for this project would be approximately \$63,000. This cost includes engineering traffic studies, design, and construction of minor improvement. Future investment is needed in order to provide upkeep for the improvement and expand to other schools within the City. Future years will be funded using Gas Tax (205) and Vehicle Registration Fee (220). An escalation factor of 5% is used to account for annual design and construction inflation.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Annually
Project Advertisement	Annually
Project Construction	Annually
Project Completion	Annually

Ongoing Operational Cost Impact

There are no net, new operational costs associated with this project.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Las Animas Park Tennis Court – Fence Repairs	Project No.	800120
Category	Parks and Trails: Other Structures or Facilities	Department	Public Works: Parks
Project Type	Replacement	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	Las Animas Veterans Park



Project Description and Purpose

This project would replace the fences around four of the six tennis courts at Las Animas Park. These 12-foot-tall chain-link fences, which were built in 1974, have sections that are rusted and falling apart. The project would also include replacement of several structural fence poles, which have been weakened due to high winds and heavy use.

Project Justification

The Las Animas Park tennis courts are heavily used by local residents and the Gilroy Tennis Club (which funds the resurfacing of the courts every few years at no cost to the City). The rusted bottom sections of the galvanized chain-link fences are, practically speaking, beyond repair. Multiple fence contractors have evaluated the fences and recommended replacement instead of continuing repairs. The deficient structural poles could fail during a high-wind storm, which could cause a total failure of the fences and render the tennis courts unusable. In addition to Ensuring Financial Stability, this project also meets the Council's strategic goals of Providing Opportunities for Meaningful Public Engagement and Ensuring Neighborhoods Benefit Equally from City Services.

Master Planning Documents

This project supports the City's Parks & Recreation System Master Plan, which is to pursue a variety of financing mechanisms for acquisition, development, long-term operations, and maintenance of the City's parks and recreation system.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

UNFUNDED

Project Funding

(Public Works) (800120)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$1,100	\$1,100
Design							\$4,400	\$4,400
Construction							\$111,000	\$111,000
Con. Support							\$7,700	\$7,700
Total							\$124,200	\$124,200

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$124,200	\$124,200
Total							\$124,200	\$124,200

Financial Comments

This project is not currently funded.

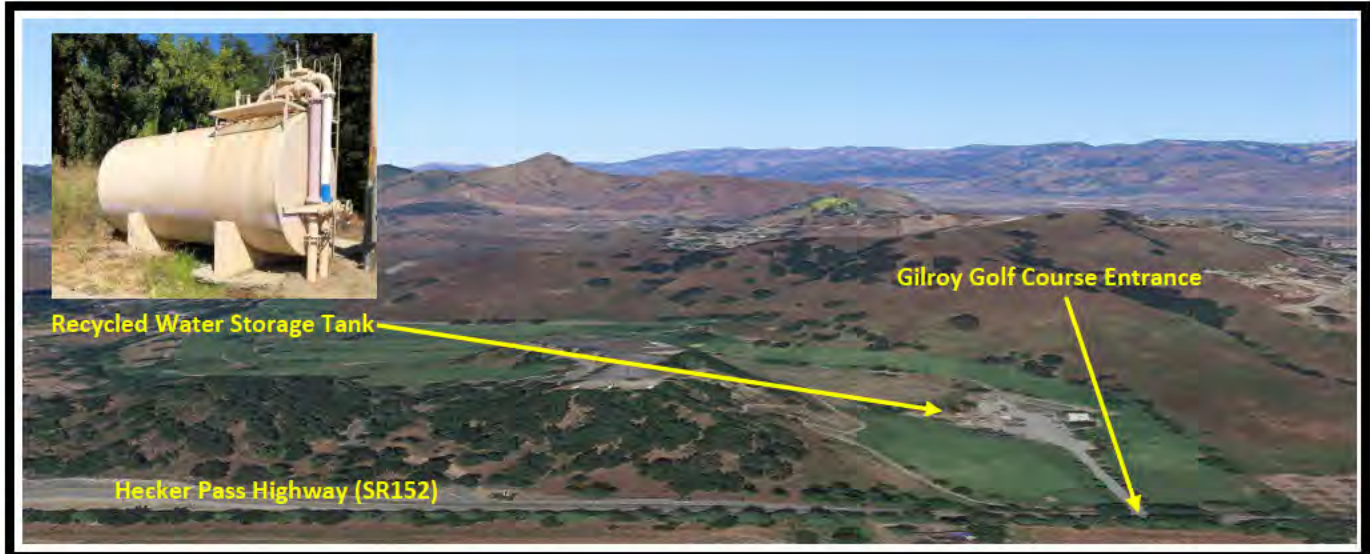
Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

Operational costs should be reduced for several years by removing the need to constantly repair the broken bottom of the fences.

Project Name	Golf Course Water Tank Replacement	Project No.	800160
Category	Facilities: Specialized Facilities	Department	Public Works: Facilities
Project Type	Replacement	Project Manager	Facilities Manager
Council Priorities	Maintain and Improve City Infrastructure	Location	Gilroy Golf Course



Project Description and Purpose

This project would replace the current recycled water storage tank at Gilroy Golf Course. The project would include the design of a suitable concrete pad for an 8,000-gallon water storage tank, replacement of the current tank, duplication of the auto-fill plumbing, and an upgrade to the hardware associated with the current irrigation system.

Project Justification

The existing 8,000-gallon recycled water tank was professionally assessed by a consultant, and they have found the tank to be severely corroded and in dire need of replacement. The tank is required for the Golf Course's irrigation system. Should this tank rupture, it would render them unable to water the site, which would severely impact the public that uses the course and cause extensive and expensive damage to the greens and fairways. This tank has already received many repairs to stop previous leaks. A new tank is needed to ensure the greens and fairways are irrigated and the golf course can remain open.

Recycled water is a reliable source of water for landscape irrigation, agriculture, and industrial operations. It can contribute to the long-term water security of the region by alleviating water supply challenges such as recurring droughts, and residential and commercial growth.

Master Planning Documents

Gilroy Golf Course receives its recycled water from the South County recycled water distribution system. The South County Recycled Water Master Plan (Master Plan) was prepared in 2004 by the Santa Clara Valley Water District (Valley Water) and the South County Regional Wastewater Authority (SCRWA), with participation from the cities of Gilroy and Morgan Hill. The Master Plan was updated in 2015.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Funding

(Public Works) (800160)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design			\$17,600					\$17,600
CEQA			\$1,100					\$1,100
Construction			\$111,000					\$111,000
Con. Support			\$19,800					\$19,800
Total			\$149,500					\$149,500

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
General Fund (100)			\$149,500					\$149,500
Total			\$149,500					\$149,500

Financial Comments

This project would be funded by the General Fund.

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY25
Project Advertisement	FY25
Project Construction	FY25
Project Completion	FY25

Ongoing Operational Cost Impact

This project would reduce operational costs because temporary repairs would no longer be needed.

**CITY OF GILROY
2021-2025 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Citywide Sidewalk Condition Assessment	Project No.	800200
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	Rehabilitation	Project Manager	CIP Engineer
Council Priorities	Enhance Public Safety Capabilities	Location	Citywide



Project Description and Purpose

The purpose of this project is to develop a Sidewalk Network Management Program that would include sidewalk and curb ramp data collection, condition rating, and maintenance optimization. Since 1995, the City has conducted a Sidewalk Assessment Program based on data collected by volunteers that did not necessarily have the proper training and expertise in ADA-compliance review and quantitative data analysis. This project would supplement the previously collected data and provide recommended maintenance strategies to allow the City Council to evaluate recommendations and determine the appropriate level of future investment needed to achieve the desired outcome. Once completed, this program will function similar to that of the Pavement Management Program.

Project Justification

According to the California Streets and Highways Code, property owners are responsible for the maintenance and upkeep of the sidewalks fronting their property. In order to create a more walkable community, the Council has allocated funds in the past to improve the sidewalk network and assist property owners with ensuring the sidewalks in front of their properties are safe. The previous investments in sidewalk improvements have been inconsistent. This important City infrastructure requires a more comprehensive program to enable the evaluation and implementation of sidewalk improvements throughout the City.

Master Planning Documents

This project is not listed in any master plan document.

CITY OF GILROY
2021-2025 CAPITAL IMPROVEMENT PROGRAM

FUNDED

Project Funding

(Public Works) (800200)

Project Costs	Total Prior	FY21	FY22	FY23	FY24	FY25	Beyond 5 Years	Project Total
Consulting		\$125,000						\$125,000
Salaries/Wages		\$20,000						\$20,000
Total		\$145,000						\$145,000

Funding Source	Total Prior	FY21	FY22	FY23	FY24	FY25	Beyond 5 Years	Project Total
Gas Tax Fund 2105 (209)		\$145,000						\$145,000
Total		\$145,000						\$145,000

Financial Comments

The data collection cost and system initialization is estimated at \$145,000 which is funded in the FY21 Gas Tax Fund 2105 (209). Under the current sidewalk replacement program, it is recommended that this project be conducted every 10 years to determine City sidewalk conditions and level of liability risks associated with defective sidewalks.

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY21
Project Advertisement	FY21
Sidewalk Assessment	FY21
Project Completion	FY21

Ongoing Operational Cost Impact

There are no net, new operational costs associated with this project.

COMPLETED

Project Name	Orchard/Tenth Crosswalk Enhancements	Project No.	800210
Category	Streets: Traffic Signals	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Enhance Public Safety Capabilities	Location	Tenth Street and Orchard Drive



Project Description and Purpose

This project would install a Rectangular Rapid Flashing Beacon (RRFB) system at the intersection of Orchard Drive and Tenth Street. The RRFBs will be installed at the northeast and southeast corners of the intersection to increase the safety of students crossing the street to attend Gilroy High School. As part of this project, the existing curb and gutter will be extended to create “bulb-outs”, which are curb extensions used to narrow the roadway, shorten the pedestrian crossing distance, and provide additional pedestrian refuge areas at intersections.

Project Justification

This project is needed to increase the safety of pedestrians crossing Tenth Street to reach the high school. The current pedestrian crossing distance is approximately 80 feet in length. Traffic on Orchard Drive is controlled by a stop sign and traffic on Tenth Street is uncontrolled. Although drivers are required by law to yield to pedestrians crossing the street, citizens have expressed concerns of drivers not yielding to pedestrians at this location. The RRFB system will increase safety by alerting drivers that pedestrians are crossing the street. The addition of bulb-outs will reduce the pedestrian crossing distance to approximately 50 feet and will provide a raised concrete pad for installing the RRFBs, making them more visible to drivers and less likely to be damaged by vehicles.

Master Planning Documents

This project supports the City’s General Plan goals and policies. These goals and policies include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

CITY OF GILROY
2021-2025 CAPITAL IMPROVEMENT PROGRAM

FUNDED

Project Funding

(Public Works) (800210)

Project Costs	Total Prior	FY21	FY22	FY23	FY24	FY25	Beyond 5 Years	Project Total
Design		\$9,300						\$9,300
Construction		\$62,700						\$62,700
Con. Support		\$8,000						\$8,000
Total		\$80,000						\$80,000

Funding Source	Total Prior	FY21	FY22	FY23	FY24	FY25	Beyond 5 Years	Project Total
Gas Tax Fund 2107 (211)		\$80,000						\$80,000
Total		\$80,000						\$80,000

Financial Comments

This project will be funded with Gas Tax Fund 2107 (211).

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY21
Project Advertisement	FY21
Project Construction	FY21
Project Completion	FY21

Ongoing Operational Cost Impact

There are minimal ongoing operational costs associated with this project improvements. Maintenance would be managed through the City's Street Light and Signal Maintenance Contract.

COMPLETED

Project Name	Lions Creek Trail West of Santa Teresa and Day	Project No.	800270
Category	Parks and Trails: Trails	Department	Public Works: Engineering
Project Type	New	Project Manager	City Transportation Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Lions Creek - Santa Teresa Boulevard to Tapestry Drive



Project Description and Purpose

This project would construct a Class I, multi-use trail approximately 2,000 linear feet in length from Santa Teresa Boulevard to Tapestry Drive along Lions Creek. The trail would provide recreational usage along the creek and pedestrian access between nearby neighborhoods and Christopher High School. The scope of work would include:

- Asphalt concrete Class I trail (for bicycles and pedestrians)
- ADA-compliant curb ramps at all trail entrances
- Concrete retaining wall

Project Justification

This project was originally approved by Council for design in 2010 as part of three major trail projects in the City (the Ronan Channel Trail and two segments of the Lions Creek Trail). However, funds previously allocated for this trail were diverted to the Ronan Channel Trail project to allow the Ronan Channel Trail project to be constructed and to take full advantage of federal funds that were available. The Lions Creek Trail project, which is currently at the 60% design phase, qualifies for future local and federal grants for the construction phase.

Master Planning Documents

This project is in conformance with the adopted Trail Master Plan and has already received environmental clearance, which is a prerequisite for permitting.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

FUNDED

Project Funding

(Public Works) (800270)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design		\$6,600						\$6,600
Design		\$121,000						\$121,000
CEQA		\$55,000						\$55,000
Construction			\$1,243,000					\$1,243,000
Con. Support			\$126,500					\$126,500
Total		\$182,600	\$1,369,500					\$1,552,100

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
General Fund (100)		\$182,600	\$1,369,500					\$1,552,100
Total		\$182,600	\$1,369,500					\$1,552,100

Financial Comments

Funding for this project will be from the General Fund (100). These funds will be reimbursed with grant funding. This project qualifies for the Measure B Bicycle & Pedestrian Capital Projects Competitive Grant Program and Valley Water's Access to Trails & Open Space Grant funding. The City proposes to use accumulated TDA Article 3 funds as the City's match for the VTA 10% match to the grant application.

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY24
Project Advertisement	FY24
Project Construction	FY25
Project Completion	FY25

Ongoing Operational Cost Impact

There are no operational costs associated with this project. Once completed, this project will require an annual maintenance cost of approximately \$16,000 per year. The trail will also require resurfacing (Type II Slurry Seal and Restriping) every 8 years at approximately \$35,000 per treatment.

Project Name	Lions Creek Trail West Gap Closure – Kern to Day	Project No.	800280
Category	Parks and Trails: Trails	Department	Public Works: Engineering
Project Type	New	Project Manager	City Transportation Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Lions Creek – Santa Teresa Blvd/Day Rd to Kern Ave



Project Description and Purpose

This project would construct a Class I, multi-use trail approximately 4,500 linear feet in length from Santa Teresa Boulevard/Day Road to Kern Avenue along Lions Creek. This trail would provide recreational usage along the creek and pedestrian access between nearby neighborhoods and Christopher High School. The scope of work would include:

- Asphalt concrete Class I trail (for bicycles and pedestrians)
- ADA-compliant curb ramp at all trail entrances
- Concrete retaining wall

Project Justification

This project was originally approved by Council for design in 2010 as part of three major trail projects in the City (Ronan Channel Trail and two segments of the Lions Creek Trail). However, funds previously allocated for this trail were diverted to the Ronan Channel Trail project for construction and to take full advantage of federal funds that were available. The Lions Creek Trail project, which is currently at the 60% design phase, qualifies for future local and federal grants for the construction phase.

Master Planning Documents

This project is in conformance with the adopted Trail Master Plan and has already received environmental clearance, which is a prerequisite for permitting.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

UNFUNDED

Project Funding

(Public Works) (800280)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$22,000	\$22,000
Design							\$440,000	\$440,000
CEQA							\$89,100	\$89,100
Construction							\$4,048,000	\$4,048,000
Con. Support							\$367,400	\$367,400
Total							\$4,966,500	\$4,966,500

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$4,966,500	\$4,966,500
Total							\$4,966,500	\$4,966,500

Financial Comments

This project is on the Measure B Bicycle & Pedestrian Capital Projects 10-year priority project list with a funding amount of \$2.72M. This funding is still competitive and would have to be requested. Additional funding would be needed for initial design activities. At this point, the project is unfunded since there are no funds in the Public Facilities Impact Fee Fund (440) or General Fund to pay for these improvements.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

Once completed, this project will require an annual maintenance cost of approximately \$16,000 per year. The trail will also require resurfacing (Type II Slurry Seal and Restriping) every 8 years at approximately \$35,000 per treatment.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Annual Shared-Cost Sidewalk Replacement Program	Project No.	800320
Category	Streets: Curbs and Sidewalks	Department	Public Works: Engineering
Project Type	Replacement	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

The purpose of this program is to assist property owners in maintaining their sidewalk in a safe manner. In doing so, the program assists residents in maintaining the condition of walkways for which they have maintenance responsibility. To assist the property owners with these repairs, the current program reimburses 50% of the sidewalk repair cost and 100% of any other repairs in the City's right-of-way, including; curb and gutter, driveway approach, street repair, tree removal (if warranted), and replacement. To date the City has had over 1,500 residential participants and has expended over \$5 million.

Project Justification

According to the California Streets and Highway Code, the owner of a property fronting a public street must maintain the sidewalk, curb and gutter, and park strip area in a condition that will not endanger persons or property, or interfere with the convenient use of the area. The current sidewalk program began in 1994. Without this reimbursement mechanism, residents would be less likely to maintain the structural quality of their sidewalk and curb, leaving the sidewalk system in a poor and unsafe condition.

Master Planning Documents

This project is not listed in any master plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Funding

(Public Works) (800320)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000		\$50,000
Construction		\$470,000	\$470,000	\$470,000	\$470,000	\$470,000		\$2,350,000
Con. Support		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000		\$100,000
Total		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000		\$2,500,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Sidewalk Repair Reserve Fund (200)		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000		\$2,500,000
Total		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000		\$2,500,000

Financial Comments

This project has been ongoing since 1994. Council has continually supported the program and has appropriated funds for the program for FY23. It is recommended that this project continue to be funded for FY24 through FY28.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Annually
Project Advertisement	Annually
Project Construction	Annually
Project Completion	Annually

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

Project Name	Annual Pavement Markings	Project No.	800330
Category	Streets: Pavement Markings	Department	Public Works: Engineering
Project Type	Rehabilitation	Project Manager	City Transportation Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

The purpose of this project is to upgrade and refresh existing pavement markings as needed throughout the City per the requirements set forth by the California Department of Transportation (Caltrans). Since 2017, the Council has approved an annual contract to restripe city streets and maintain longitudinal pavement markings to a minimum level of retro-reflectivity. To date, the approved funds have been expended through the restriping of approximately 192,000 linear feet of pavement markings. It is estimated that there are a total of approximately 1.2 million linear feet of markings throughout the City.

Project Justification

Per the recently adopted 2019 California Manual on Uniform Traffic Control Devices (MUTCD), local governments are required to maintain a minimum level of retro-reflectivity for longitudinal pavement markings. This new standard promotes safety while providing sufficient flexibility for agencies to choose a maintenance method that best matches their specific conditions. Table 3A-1 of the California MUTCD provides the minimum required levels for different types of pavement markings at various types of locations. It is recommended that this type of project be continued on an annual basis because the retro-reflectivity of pavement striping and markings will degrade over time, and can pose a safety hazard for drivers and pedestrians.

Master Planning Documents

This project supports the City's Traffic Circulation Master Plan by providing a safe and well-maintained travel way.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Funding

(Public Works) (800330)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design		\$15,000	\$15,750	\$16,538	\$17,364	\$18,233		\$82,884
Construction		\$185,000	\$194,250	\$203,963	\$214,161	\$224,869		\$1,022,242
Con. Support		\$10,000	\$10,500	\$11,025	\$11,576	\$12,155		\$55,256
Total		\$210,000	\$220,500	\$231,525	\$243,101	\$255,256		\$1,160,383

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Vehicle Registration Fee (220)		\$210,000	\$220,500	\$231,525	\$243,101	\$255,256		\$1,160,383
Total		\$210,000	\$220,500	\$231,525	\$243,101	\$255,256		\$1,160,383

Financial Comments

This project will be funded using Vehicle Registration Fee (220) funds.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Annually
Project Advertisement	Annually
Project Construction	Annually
Project Completion	Annually

Ongoing Operational Cost Impact

This project directly addresses maintenance needs. There are no new operational costs associated with this project.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Annual CDBG Sidewalk/ Curb Ramp Project	Project No.	800450
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Various



Project Description and Purpose

This project will install new sidewalk (gap closures) and curb ramps, both new and replacement of non-compliant existing ramps, where eligible for annual Community Development Block Grant (CDBG) funding. Currently, these improvements can happen only in low- and moderate-income neighborhoods. Depending on the potential adoption of a city-wide neighborhood revitalization area designation, these funds may be used more broadly throughout the City in the future.

Project Justification

The City is required to install and maintain ADA accessible curb ramps and accessible sidewalk along publicly accessible pathways within the City. This project will focus on installing and upgrading ADA curb ramps in areas approved for CDBG funds expenditure. Consideration will also be given to locations along streets scheduled to be paved under the annual Street Resurfacing Project, which is funded using Measure B and SB-1 funds. This will allow the maximum use of the paving funds for asphalt rehabilitation as opposed to using paving funding for curb ramp work. Construction of these compliant new curb ramps will improve the accessibility and safety for the pedestrians in Gilroy.

Master Planning Documents

This project supports the City's General Plan goals and policies. These goals and policies include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Funding

(Public Works) (800450)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000		\$50,000
CEQA		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000		\$5,000
Construction		\$154,000	\$154,000	\$154,000	\$154,000	\$154,000		\$770,000
Con. Support		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$25,000
Total		\$170,000	\$170,000	\$170,000	\$170,000	\$170,000		\$850,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
CDBG (245)		\$170,000	\$170,000	\$170,000	\$170,000	\$170,000		\$850,000
Total		\$170,000	\$170,000	\$170,000	\$170,000	\$170,000		\$850,000

Financial Comments

This project will be funded with CDBG funds (245).

Estimated Project Schedule

Project Phase	Timeline
Project Design	Annually
Project Advertisement	Annually
Project Construction	Annually
Project Completion	Annually

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

Project Name	Luchessa Bridge Pedestrian and Bicycle Safety Improvements	Project No.	900070
Category	Streets: Pavement Markings	Department	Public Works: Engineering
Project Type	New	Project Manager	City Transportation Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Luchessa Avenue between Princevalle and Thomas



Project Description and Purpose

This project would construct approximately 700 linear feet of pedestrian pathway along westbound Luchessa Avenue between Princevalle Street and Thomas Road. There are currently no sidewalks on either side of this bridge/road segment. The scope of work includes:

- Concrete sidewalk
- ADA-compliant curb ramps
- Raised pedestrian walking surface on the bridge

Project Justification

The pedestrian route along this segment, which is the shoulder of the road, does not provide a vertical or horizontal separation between vehicles and pedestrians, is not ADA-compliant, and does not meet current safety guidelines. The only feature currently provided between the shoulder and travel way are temporary delineators, which is not the best possible safety measure. The Luchessa Bridge provides the only pedestrian route to Gilroy High School for students that live west of Thomas Road.

Master Planning Documents

Widening the Luchessa Avenue Bridge to two lanes in each direction is included in the City's Traffic Circulation Master Plan (TCMP), which would include providing pedestrian facilities on the bridge. In addition, this project is consistent with the City's General Plan goals and policies which include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900070)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$4,400	\$4,400
Design							\$82,500	\$82,500
CEQA							\$4,400	\$4,400
Construction							\$707,000	\$707,000
Con. Support							\$78,100	\$78,100
Total							\$876,400	\$876,400

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$876,400	\$876,400
Total							\$876,400	\$876,400

Financial Comments

There are currently no funds available for this project. Staff will continue seeking state and federal grant opportunities to partially or fully fund this project.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project. This project would reduce maintenance costs as City crews would no longer be required to continuously replace the temporary delineators that are currently installed between the shoulder and travel way.

Project Name	Mantelli/Church Bulb-Out and Crosswalk Improvements	Project No.	900090
Category	Streets: Other Concrete Features	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Mantelli Drive and Church Street



Project Description and Purpose

This project will install improvements to enhance the safety of pedestrians crossing Mantelli Drive at the intersection of Mantelli Drive and Church Street. The scope of work includes:

- Install concrete bulb-out at the northwest corner of the intersection
- Install ADA-compliant directional curb ramps at the northwest corner of the intersection
- Relocate the stop sign at the northwest corner so it is closer to the travel lane

Project Justification

Staff has received multiple correspondences from residents concerned about pedestrian safety at this skewed intersection, including observations of drivers turning right from southbound Church Street to westbound Mantelli Drive without stopping at the stop sign (i.e., treating it as a “free” right-turn). The crosswalk on the west leg of the intersection is also unusually long due to the skewed geometry of the intersection. These improvements would discourage drivers from treating the southbound right-turn movement as a “free” right-turn.

Master Planning Documents

This project supports the City’s Traffic Circulation Master Plan by providing a safe and well-maintained travel way. The street is also identified in StreetSaver as a failed street in need of reconstruction.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900090)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$1,100	\$1,100
Design							\$23,100	\$23,100
CEQA							\$2,200	\$2,200
Construction							\$179,000	\$179,000
Con. Support							\$9,900	\$9,900
Total							\$215,300	\$215,300

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$215,300	\$215,300
Total							\$215,300	\$215,300

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

Project Name	Miller/Uvas Creek Trail Pedestrian Improvements	Project No.	900100
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	New	Project Manager	City Transportation Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Miller Avenue and Uvas Creek Trail



Project Description and Purpose

This project would enhance pedestrian safety at the Miller Avenue/Uvas Park Drive intersection. The scope of work would include:

- Install raised concrete crosswalk for levee trail users to cross Miller Avenue
- Install concrete sidewalk and retaining wall at the southwest corner of the intersection
- Install ADA-compliant curb ramp at the southeast corner of the intersection

Project Justification

Staff has received multiple comments from residents and the Bicycle and Pedestrian Commission regarding the safety of pedestrians crossing at this intersection. It was reported that drivers are not making a complete stop at the intersection, particularly at the west leg of the intersection. As this intersection serves nearby neighborhoods, Gilroy High School, Solarsano Middle School, and Christmas Hill Park, it is important to investigate and identify possible solutions to enhance safety at this intersection. This project would also provide for ADA-compliant improvements at this intersection.

Master Planning Documents

This project is not listed in any master plan document, but it is consistent with the City's General Plan goals and policies. These goals and policies include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900100)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$1,100	\$1,100
Design							\$22,000	\$22,000
CEQA							\$4,400	\$4,400
Construction							\$204,000	\$204,000
Con. Support							\$11,000	\$11,000
Total							\$242,500	\$242,500

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$242,500	\$242,500
Total							\$242,500	\$242,500

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Murray Avenue Sidewalk Gap Closure	Project No.	900110
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Murray Avenue between Kishimura and Leavesley



Project Description and Purpose

The Murray Avenue Sidewalk Gap Closure Project will construct approximately 2,000 linear feet of sidewalk on the west side of Murray Avenue between Kishimura Drive and Leavesley Road. This project would complete the pedestrian network on this segment so that pedestrian access would be provided on both sides of the street.

Project Justification

Numerous residents and businesses on the west side of this segment of Murray Avenue do not have pedestrian facilities along their property's frontage. The lack of a continuous sidewalk on this segment of Murray Avenue also impacts the ability of transit users to access the bus stops in the area. This project will enhance safety, connectivity, and access in low- and moderate-income neighborhoods that fall within the City's Neighborhood Revitalization Strategy Area (NRSA), as designated by the US Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program.

Master Planning Documents

This project is not specifically listed in any master plan document, but it is consistent with the City's General Plan goals and policies. These goals and policies include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900110)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$9,900	\$9,900
Design							\$115,500	\$115,500
CEQA							\$1,100	\$1,100
Construction							\$933,000	\$933,000
Con. Support							\$92,400	\$92,400
Right-of-Way							\$110,000	\$110,000
Total							\$1,261,900	\$1,261,900

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$1,261,900	\$1,261,900
Total							\$1,261,900	\$1,261,900

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Sidewalk Gap Closure – 8340 Swanston Lane	Project No.	900120
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Swanston Lane between Leavesley and Casey



Project Description and Purpose

This project will construct approximately 1,200 square feet of new sidewalk and 240 linear feet of new curb and gutter on the east side of Swanston Lane between Leavesley Road and Casey Lane to close the existing gap in continuous sidewalk. This project would complete the pedestrian network on this segment so that pedestrian access would be provided on both sides of the street.

Project Justification

Residents have expressed safety concerns regarding the lack of continuous sidewalk along this segment of Swanston Lane. This project will enhance safety, connectivity, and access in low- and moderate-income neighborhoods that fall within the City's Neighborhood Revitalization Strategy Area (NRSA), as designated by the US Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program.

Master Planning Documents

This project is not listed in any master plan document, but it is consistent with the City's General Plan goals and policies. These goals and policies include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900120)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design							\$23,100	\$23,100
CEQA							\$1,100	\$1,100
Construction							\$136,000	\$136,000
Con. Support							\$7,700	\$7,700
Land Acq.							\$55,000	\$55,000
Total							\$222,900	\$222,900

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$222,900	\$222,900
Total							\$222,900	\$222,900

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

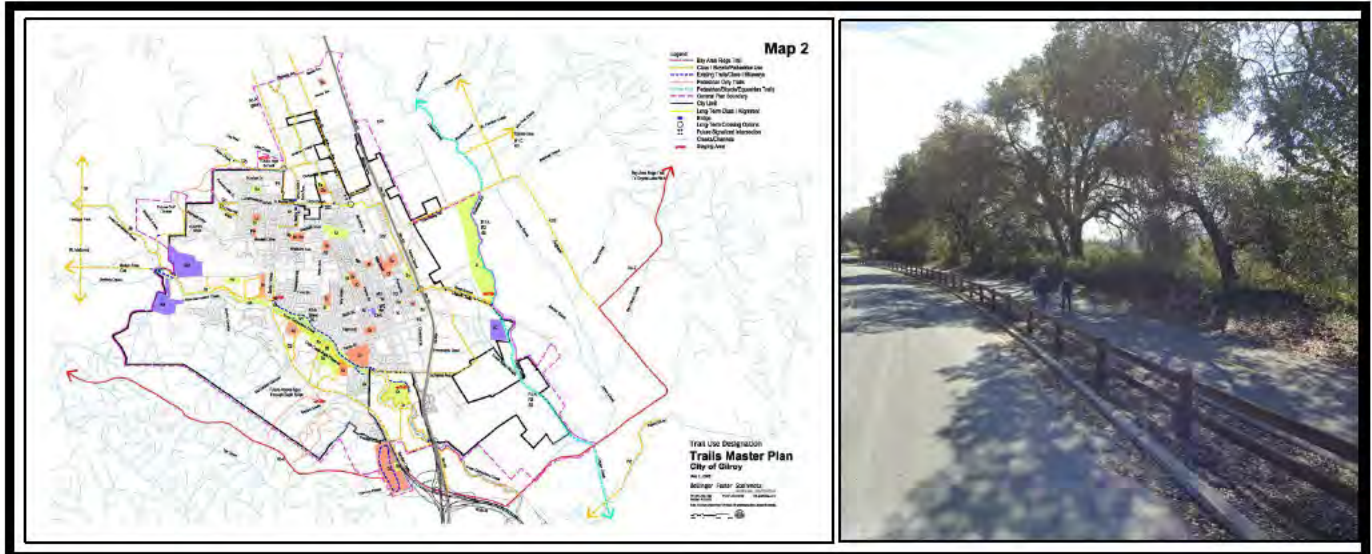
Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

UNFUNDED

Project Name	Update to the City's Trails Master Plan (Bike Master Plan)	Project No.	900260
Category	Engineering: Master Plans	Department	Public Works: Engineering
Project Type	Studies & Reports	Project Manager	City Transportation Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

This project would update the City's Trails Master Plan using a consultant specializing in bike and pedestrian planning. The Master Plan would be updated to match the City's current bicycle infrastructure, review gaps in the bike network, recommend system upgrades, evaluate the network for enhancements or modifications, and recommend alternate routes for those no longer safe or reasonable. The plan would evaluate bike best practices/systems and make recommendations for enhancements. The plan would also identify at least ten high priority projects that would be individually chartered and estimated for future grant or CIP funding consideration. Input would be obtained from the community through a series of community outreach meetings, and through the City's website.

Project Justification

Typically, bike Master Plans should be updated every five to ten years. The 2005 Trails Master Plan is in need of update. This would keep the City up to date on current bike trends and other safety considerations. This update would meet a number of high priority goals identified by the City's Bicycle and Pedestrian Commission (BPC). The City was also recently recognized as a Bronze Bicycle Friendly Community. Upgrading the Master Plan would be in line with that honor. The Trails Master Plan is 18 years old and should have been updated at least five to ten years ago. This project should be a priority in the next one to two years.

Master Planning Documents

This project would update the City's current Trails Master Plan (Bike Master Plan).

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900260)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Consulting							\$332,000	\$332,000
Salaries/Wages							\$51,700	\$51,700
Total							\$383,700	\$383,700

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$383,700	\$383,700
Total							\$383,700	\$383,700

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Advertisement	Beyond FY28
Project Completion	Beyond FY28

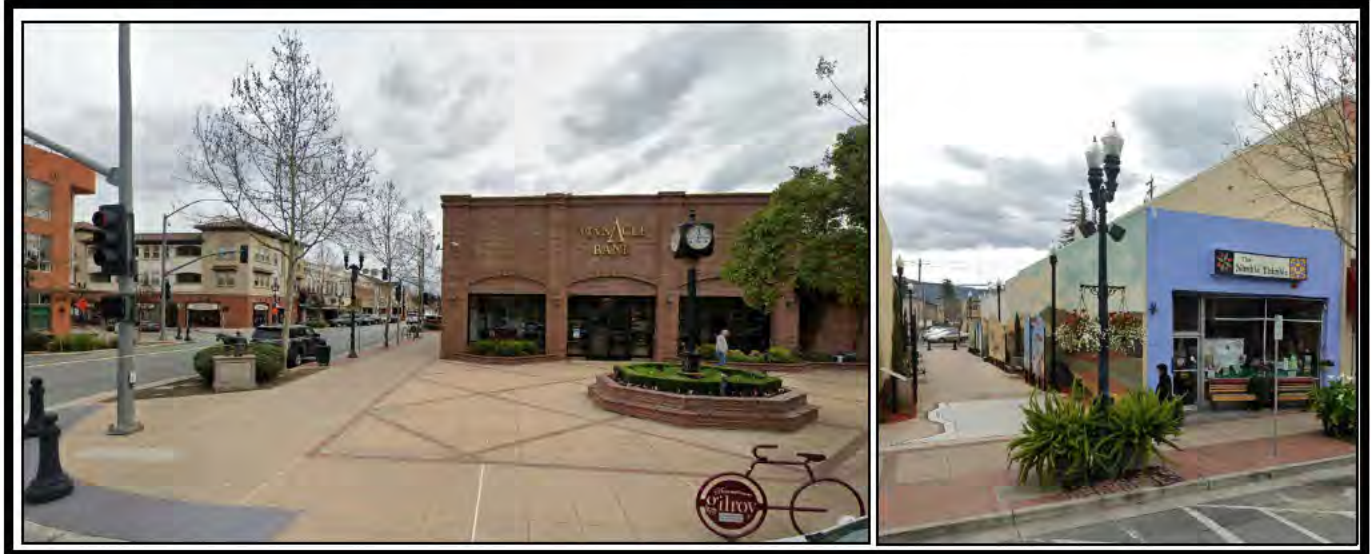
Ongoing Operational Cost Impact

There are no operational costs associated with this project.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Development of a Pedestrian Master Plan	Project No.	900270
Category	Engineering: Master Plans	Department	Public Works: Engineering
Project Type	Studies & Reports	Project Manager	City Transportation Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

This project would develop a Pedestrian Master Plan using a consultant specializing in pedestrian and accessible planning. It would define pedestrian standards for the City including sidewalk widths; high-priority pedestrian zones or paths of travel; right-of-way zones including furniture, walkway, and sidewalk seating for the Downtown; and identify pedestrian needs throughout the community. It could also include Safe Routes to School improvements. The plan would evaluate best practices, make recommendations for enhancements, and identify at least ten high-priority projects which would be individually chartered and estimated for future grant or CIP funding consideration. Input would be obtained from residents through a series of public outreach meetings and through the City's website.

Project Justification

The City currently has a Trails (and Bike) Master Plan but not a pedestrian-specific master plan. In cases where pedestrian and bicycle needs are combined into one document, the emphasis is usually towards bicycle improvements. The Trails Master Plan is almost silent to the needs of pedestrians and does not include sidewalk or pathway information. Creating this Master Plan would also meet a number of high-priority goals identified by the City's Bicycle and Pedestrian Commission (BPC).

Master Planning Documents

This project would create a Pedestrian Master Plan, which the City does not currently have. The Pedestrian Master Plan could be developed in conjunction with the Bicycle Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900270)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Consulting							\$494,000	\$494,000
Salaries/Wages							\$44,000	\$44,000
Total							\$538,000	\$538,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$538,000	\$538,000
Total							\$538,000	\$538,000

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Railroad At-Grade Crossing Pedestrian Safety Improvements	Project No.	900320
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	At-Grade Highway/Railroad Crossings within the City



Tenth Street At-Grade Railroad Crossing

Project Description and Purpose

The Railroad At-Grade Crossing Pedestrian Safety Improvements Project would improve safety at ten at-grade railroad track crossings by installing improvements such as fencing, pedestrian gates, sidewalks, and upgraded warning signals and signage. The project includes the at-grade highway/railroad crossings at the following locations:

- | | | |
|----------------------|--------------------|----------------------|
| 1. Luchessa Avenue | 5. Martin Street | 9. Las Animas Avenue |
| 2. Tenth Street | 6. Lewis Street | 10. Cohansey Avenue |
| 3. Old Gilroy Street | 7. I.O.O.F. Avenue | |
| 4. Sixth Street | 8. Leavesley Road | |

Project Justification

The City's ten at-grade highway/railroad crossings all fall within the City's Neighborhood Revitalization Strategy Area (NRSA), as designated by the US Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. Some of these crossings are located near schools or other high pedestrian activity centers (i.e., shopping centers, multi-family residential developments, etc.). This project would enhance safety, connectivity, and access in low- and moderate-income neighborhoods that fall within the City's NRSA.

Master Planning Documents

This project supports the City's General Plan goals and policies. These goals and policies include correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

UNFUNDED

Project Funding

(Public Works) (900320)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$66,000	\$66,000
Design							\$2,112,000	\$2,112,000
CEQA							\$253,000	\$253,000
Construction							\$11,550,000	\$11,550,000
Con. Support							\$2,167,000	\$2,167,000
Total							\$16,148,000	\$16,148,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$16,148,000	\$16,148,000
Total							\$16,148,000	\$16,148,000

Financial Comments

This project is currently unfunded. The City of Gilroy may collaborate with the High Speed Rail Authority (HSRA) on this project with the majority of funding coming through their Environmental Justice (EJ) CEQA program. The City would provide sidewalk improvements within the City's right-of-way to aid with the transition between City and railroad right-of-way. In addition, the City would provide public outreach and coordination, project management, and oversight during the design and construction of the project. Funding for the majority of the railroad safety improvements would come from HSRA.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

Project Name	Church Street Sidewalk Gap Closure	Project No.	900350
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	West Side of Church Street North of First Street



Project Description and Purpose

This project will construct new sidewalk, curb, and gutter on the west side of Church Street, just north of First Street, along the eastern façade of the building that is currently occupied by the El Rancho Foods Supermarket. The diagonal parking spaces along the side of the building will be shifted partially out towards the street to accommodate the new walkway against the building. The sidewalk will tie into the existing sidewalk north and south of the building site.

Project Justification

The City has received a number of comments over the past several years regarding the lack of continuous sidewalk along the Church Street frontage of this property. Due to the existing diagonal parking configuration against the building, pedestrians are forced out into the street to travel along this portion of Church Street. This project has the potential to be funded by Community Development Block Grant (CDBG) Funds because of its location in a low- and moderate-income neighborhood.

Master Planning Documents

This project supports the City's General Plan goals and policies of correcting deficiencies and ensuring pedestrian facilities serve the function they are intended to serve.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900350)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design							\$20,900	\$20,900
CEQA							\$1,100	\$1,100
Construction							\$129,000	\$129,000
Con. Support							\$26,400	\$26,400
Total							\$177,400	\$177,400

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$177,400	\$177,400
Total							\$177,400	\$177,400

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

The operational costs associated with this project would be nominal.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Parks/Civic Facilities Sidewalk Improvements Citywide	Project No.	900500
Category	Facilities: Specialized Facilities	Department	Public Works: Facilities
Project Type	Replacement	Project Manager	City Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

The City owns several properties including a Civic Center, Library, Police Station, various parks, parking lots and other parcels. This project would correct all defective sidewalks and walkways with a ½" or more vertical separation (considered a "trip and fall" location) that could leave the City liable to risk of lawsuit. This project would analyze the sidewalk condition along the frontage of all City-owned properties (including all City parks and public-accessible properties) and design and implement corrective measures to repair the defective areas to City Standards.

Project Justification

The California Streets and Highways Code requires the adjacent property owner to be responsible for the condition of the sidewalk fronting their property. City Public Works Maintenance Staff do not have the capacity to replace defective sidewalk along the frontage of all City-owned properties. The current practice is to use high-visibility paint to make these locations more visible, but not necessarily to make the repairs. This identifies potentially unsafe sidewalk conditions for the public, but leaves them in the path of travel where the public can trip and then file a claim against the City. This project meets several City Council goals including: Ensure Financial Stability and Ensure Neighborhoods Benefit Equity from City Services. Depending on the scope of the project, it may be phased over several years.

Master Planning Documents

This project is an action item in the Downtown Gilroy Strategic Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900500)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design							\$12,100	\$12,100
Construction							\$135,000	\$135,000
Con. Support							\$7,700	\$7,700
Total							\$154,800	\$154,800

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$154,800	\$154,800
Total							\$154,800	\$154,800

Financial Comments

It is recommended that this type of project be conducted every 10 years to determine if the City remains risk free or risk neutral regarding City sidewalk conditions. This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project.

Project Name	Christmas Hill Park Trail Wayfinding Signage	Project No.	900610
Category	Parks & Trails: Other Structures or Facilities	Department	Public Works: Parks
Project Type	New	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	7050 Miller Avenue



Project Description and Purpose

This project will design and install wayfinding signs within Christmas Hill Park and DeBell Uvas Creek Park Preserve. The project will also include associated trail maps and program graphics for community outreach. This project is needed to establish standards for City hiking trail signs that compliment and support various South County healthy living events and programs. Christmas Hill Park and the DeBell Uvas Creek Park Preserve trails are proposed for promoting healthy living activities for all age groups. Under guidance from a landscape consultant, the Santa Clara County Public Health Department, and the Gilroy Parks and Recreation Commission, this project will create a park trail signage program.

Project Justification

Community comments from healthy living events, the Parks and Recreation Commission, and the County's Healthy Living Program has indicated that the City has a need to provide significant park trail signs and maps of the City's trail system starting at Christmas Hill Park. This should include public trail interfaces surrounding Christmas Hill Park and the adjacent DeBell Uvas Creek Park Preserve.

Master Planning Documents

This project enhances park facilities, which is the goal of the Parks Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900610)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design							\$23,100	\$23,100
CEQA							\$1,100	\$1,100
Construction							\$103,400	\$103,400
Con. Support							\$4,400	\$4,400
Total							\$132,000	\$132,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$132,000	\$132,000
Total							\$132,000	\$132,000

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

The annual estimated sign maintenance costs will gradually increase over a five to ten year period, from \$200 to \$400 per year for direct repair materials, and \$600 to \$800 per year based on sign hardness and park visitor impacts.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Miller Park Restrooms Electrical Undergrounding	Project No.	900620
Category	Parks & Trails: Buildings	Department	Public Works: Parks
Project Type	Replacement	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	7851 Carmel Street



Project Description and Purpose

The Miller Park restrooms have inadequate above ground electrical service that extends approximately 30 feet from a nearby alley to a temporary construction electrical service. The electrical service is then wired underground from the temporary electrical service to the restrooms. This project would complete the 2017 Miller Park Restroom Replacement Project by fully undergrounding the electrical service.

Project Justification

Construction of the Miller Park restrooms was partially funded with federal funds. Park projects which receive any federal funding are required to have all overhead utilities undergrounded, per State and Federal regulations.

Master Planning Documents

This project is not listed in a master plan document.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

FUNDED

Project Funding

(Public Works) (900620)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design		\$11,000						\$11,000
Construction		\$79,100						\$79,100
Con. Support		\$7,700						\$7,700
Total		\$97,800						\$97,800

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
General Fund (100)		\$97,800						\$97,800
Total		\$97,800						\$97,800

Financial Comments

This project will be funded by the General Fund (100).

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY24
Project Advertisement	FY24
Project Construction	FY24
Project Completion	FY24

Ongoing Operational Cost Impact

This project will reduce operating costs because it will eliminate vandalism repairs to the temporary electrical service.

Project Name	Forest Street Park Expansion	Project No.	900630
Category	Parks and Trails: Park Expansion	Department	Public Works: Parks and Trails
Project Type	New	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	7325 Forest Street



Project Description and Purpose

The purpose of this project is to expand the Forest Street Park in accordance with the City's approved Forest Street Park Master Plan. The existing park has a children's play area and a small picnic area. The expanded park could include bocce ball courts and horseshoe pits. The project will include the acquisition of the adjacent property just south of the park, which is currently occupied by a commercial building. This is the second of two parcels needed to complete the approved master plan. The first parcel has already been acquired. Significant soil testing and anticipated mitigation of soil contamination is anticipated. Upon completion of property acquisition and soil mitigation, installation of the proposed improvements would be completed.

Project Justification

This project is consistent with the Gilroy City Council goal of ensuring neighborhoods benefit equally from City services. The Forest Street Park Expansion Project will promote a healthier population and enhance the quality of life and property values in low-and-moderate-income neighborhoods by expanding the existing recreational facility. The property is now for sale, making this an ideal time to acquire it.

Master Planning Documents

This project is identified in the Forest Street Park Master Plan, and also provides for a safe and well maintained park which is the focus of the Parks and Recreation Systems Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900630)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Land Acquisition							\$720,000	\$720,000
Total							\$720,000	\$720,000

Funding Source	Total Prior	v	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$720,000	\$720,000
Total							\$720,000	\$720,000

Financial Comments

Purchase of the property is estimated at \$720,000. Mitigation of soil contamination should be negotiated to be completed by the seller, as a condition of sale. Future additional development costs will be determined when the final scope of the park is known. There is no funding for this project.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There will be minor increases in landscape and facility maintenance for new park development on this final portion of the park. Park and contract maintenance staff already maintains the Forest Street Park, so no additional mobilization is required, only an expansion of current activities and contract work.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

UNFUNDED

Project Name	Las Animas Veterans Park Miscellaneous Facility Rehabilitation	Project No.	900640
Category	Parks & Trails: Other Structures or Facilities	Department	Public Works: Parks and Trails
Project Type	Rehabilitation	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	400 Mantelli Drive



Project Description and Purpose

This project would restore, renovate, and upgrade the “Oaks” restroom and Lake Side group barbecue area lighting and electrical, and remove and replace existing deteriorated asphalt pathways with new concrete walkways. Paths would be widened from 10 to 12 feet to meet City trail standards and would be wide enough for bicycles, walkers in both directions, and maintenance vehicles. The project also includes renovation of the main Mantelli Drive parking lot. Improvements would require replacement of several small bridges and path lighting upgrades. Replacement of the original low flow pathway channel culvert near the tennis courts and minor ball field to meet safe storm flows is also included. A new all-weather bridge for park visitors and service vehicles at the culvert is required. The base rock pathway between the Wayland and Hanna parking lots is also included. Both the Hanna parking lot and base rock pathway will need first time lights provided.

Project Justification

This park is the most heavily used in the City’s system. The Oaks restroom is old and needs overhauling for facilities and utilities. Many of the asphalt pathway service roads are more than 40 years old and have been reduced to base rock. The City has received comments from users who have expressed concerns after having fallen or been splashed at deteriorated locations. The need to upgrade and replace failed pathways and install new parking lot lights for park users is an important user safety and security measure.

Master Planning Documents

This project provides for a safe and well-maintained park, which is the focus of the Parks and Recreation Systems Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900640)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$30,800	\$30,800
Design							\$609,400	\$609,400
CEQA							\$91,300	\$91,300
Construction							\$2,761,000	\$2,761,000
Con. Support							\$364,100	\$364,100
Total							\$3,856,600	\$3,856,600

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$3,856,600	\$3,856,600
Total							\$3,856,600	\$3,856,600

Financial Comments

This project is currently unfunded. Funding for this project could come from state park grant funding and possibly the General Fund.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

Operational cost impacts should be neutral. There will be less path and reduced restroom care work required, but there is more irrigation adjustment work that will take time to complete.

Project Name	Christmas Hill Ranch Site Master Planning	Project No.	900650
Category	Parks and Trails: Master Plans	Department	Public Works: Parks and Trails
Project Type	Studies & Reports	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	7049 and 7050 Miller Avenue



Project Description and Purpose

This project would update and complete the Master Plan for the Christmas Hill Park complex, which is outdated. The update would include the Ranch Site, the Hillside addition, and the Uvas Creek channel. Due to the complex interrelations with varying use and need areas, this project is needed as soon as possible to guide actions which will have lasting impacts on health, safety, environmental protection, and best public benefits. Proper time should be allowed to complete the plan adequately, suggesting a multi-year schedule to coordinate with planning experts, City departments, state agencies and the public.

Project Justification

There is an old Master Plan for Christmas Hill Park, but significant additions and improvements have been made without updating the plan. The important adjacent interrelation with the Uvas Creek channel and wildlife habitat should be explored and properly planned with regard to their unique needs and opportunities. Important decisions are required related to restrooms, demolition of out of date and dilapidated facilities, preservation of historic features, addition of barbecue areas, upgraded trail planning, and adequate lighting. As the focal point of the Gilroy Garlic Festival, and adjacent to a protected fishery, master planning this area is imperative to assure public needs are met while protecting the environment and preserving historic resources.

Master Planning Documents

There have been significant additions and improvements done at Christmas Hill Park that are not included in the master plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900650)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Consulting							\$506,323	\$506,323
Salaries/Wages							\$49,500	\$49,500
Total							\$555,823	\$555,823

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$555,823	\$555,823
Total							\$555,823	\$555,823

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

This project will not generate operational costs and will inform additional capital development in the future.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Farrell Park Facility Master Planning	Project No.	900660
Category	Parks and Trails: Master Plans	Department	Public Works: Parks and Trails
Project Type	Studies & Reports	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	Wren Avenue and Vickery Lane



Project Description and Purpose

This project would complete the conceptual master planning and cost estimating for this under-utilized and underdeveloped neighborhood park at the corner of Wren Avenue and Vickery Lane.

Project Justification

The Farrell Park Site, dedicated and built by a developer a few years ago as an open space, is currently not developed as a full use neighborhood park. Open turf was the interim use plan during the recession. A Master Plan will provide a structure to move forward on constructing park improvements and provide shovel ready plans for grant competition and state park funding opportunities. The project will investigate the needs of the community and assess City park organization documents to best meet the needs of the City and surrounding neighborhoods.

Master Planning Documents

The project provides a safe and well-maintained park which is the focus of the Parks Master Plan. This neighborhood park site has been pending master plan guidance since acquisition in 2004.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900660)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Consulting							\$266,000	\$266,000
Salaries/Wages							\$40,700	\$40,700
Total							\$306,700	\$306,700

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$306,700	\$306,700
Total							\$306,700	\$306,700

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There will be no operational costs as a result of the plan. However, when capital development of the site is completed there will be the need for contract additions with a landscape maintenance contractor and additional work load for Parks staff.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Name	Uvas Creek Staging and Neighborhood Park Master Planning	Project No.	900670
Category	Parks and Trails: Master Plans	Department	Public Works: Parks and Trails
Project Type	Studies & Reports	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	DeBell Uvas Creek Park Preserve/Christmas Hill Park



Project Description and Purpose

This project would complete the Park Master Plan and conceptual construction cost estimating for both a neighborhood serving park and public access for nearby DeBell Uvas Creek Park Preserve and related Class I bicycle pathways. The site is located at the northwest corner of Uvas Park drive and Miller Avenue.

Project Justification

A fully vetted park master planning process with significant community outreach is needed for this five-acre park parcel which has been held since 2001. This neighborhood park site directly joins the Uvas Creek channel and DeBell Uvas Creek Park Preserve. The City's intent in acquiring this parcel was to provide both a needed neighborhood park to nearby residents and a complementary park preserve access point with destination park amenities (e.g., parking lot and restrooms). Completing a site master plan and the required CEQA process will greatly help if and when the City competes for grant funding opportunities. Proper and early planning of the future improvements of this park in advance of any potential public pressure to complete the improvements will help avoid haphazard park development. This park planning step will at a minimum ensure that the City Council strategic goals and public needs are clear and are followed into the design and development stage.

Master Planning Documents

This project is listed in the Parks Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900670)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Consulting							\$314,000	\$314,000
Salaries/Wages							\$49,500	\$49,500
Total							\$363,500	\$363,500

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$363,500	\$363,500
Total							\$363,500	\$363,500

Financial Comments

This project is currently unfunded. Future funding could come from impact fees, state park development grants, and matching funds from the General Fund (100).

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs related to the development of the Master Plan for this site. Once physical improvements are constructed on the site, there will be operational and maintenance costs. The extent of such costs will depend upon the results of the Master Plan.

Project Name	Gilroy Sports Park Improvements Phases IV and V	Project No.	900680
Category	Parks and Trails: Park Expansion	Department	Public Works: Parks and Trails
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	5925 Monterey Frontage Road



Project Description and Purpose

This project would design, and construct sports fields and associated amenities at the Gilroy Sports Park. The project would include four softball fields in a wagon wheel layout, and two soccer/football facilities, described as Phases IV and V in the Gilroy Sports Park Master Plan. The project would also include necessary support facilities such as restrooms, snack bar, parking, security residence, maintenance yard, and sports lighting utilities. A BMX/Pump Track could be included in Phase IV and/or V of the Sports Park project build out. Phase IV and V of the Sports Park project would involve improvements on 14 to 16 acres of the 72-acre site.

Project Justification

The Gilroy Sports Park has become popular with local leagues and as a destination for regional tournaments. The demand for local sports fields exceeds the available supply, suggesting this is the right time to develop more of this specialty park. Additional fields will allow hosting larger tournaments, and possibly increased revenues.

Master Planning Documents

This project is listed in the Parks and Recreation Systems Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900680)

Project Costs	Total Prior	FY21	FY22	FY23	FY24	FY25	Beyond 5 Years	Project Total
Pre-Design							\$64,900	\$64,900
Design							\$1,252,900	\$1,252,900
CEQA							\$195,800	\$195,800
Construction							\$11,880,000	\$11,880,000
Con. Support							\$1,436,600	\$1,436,600
Bioswale							\$1,045,440	\$1,045,440
Permitting Fees							\$82,500	\$82,500
Total							\$15,958,140	\$15,958,140

Funding Source	Total Prior	FY21	FY22	FY23	FY24	FY25	Beyond 5 Years	Project Total
Unfunded							\$15,958,140	\$15,958,140
Total							\$15,958,140	\$15,958,140

Financial Comments

This project is currently unfunded. Future funding could come from impact fees, state park development grants, and matching funds from the General Fund (100).

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

Increased maintenance and operation costs will be required upon completion of the project, including an estimated annual cost of \$90,000 for storm water facility maintenance as well as buildings and mobile trailers, with repairs as necessary. Costs could be partially offset by user fees and admission charges, where feasible.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

UNFUNDED

Project Name	Rehabilitate Softball Fields at Las Animas and Christmas Hill Parks	Project No.	900690
Category	Parks & Trails: Other Structures or Facilities	Department	Recreation
Project Type	Rehabilitation	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	7050 Miller Avenue and 400 Mantelli Drive



Project Description and Purpose

This project would rehabilitate the major softball infields at Las Animas and Christmas Hill Parks. This would include demolishing and removing four inches of infield material down to mineral soil, and replacing it with the same infield material that was installed at the Gilroy Sports Park. The project will also include re-grading for positive drainage and replacement of infield bases.

Project Justification

The Christmas Hill Park and Las Animas Park softball infields are inferior to those at the Gilroy Sports Park. These infields have a grainier and coarser texture. This results in more abrasions and harsher flesh wounds when players fall. This project would improve safety for users of the softball fields.

Master Planning Documents

This project provides for a safe and well-maintained park which is the focus of the Parks and Recreation Systems Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (900690)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design							\$28,600	\$28,600
CEQA							\$1,100	\$1,100
Construction							\$145,000	\$145,000
Con. Support							\$7,700	\$7,700
Total							\$182,400	\$182,400

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$182,400	\$182,400
Total							\$182,400	\$182,400

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

There are no operational costs associated with this project. These parks are currently maintained by the Parks Division with maintenance costs included in the budget.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	San Ysidro Park Healthy Living Enhancement	Project No.	900700
Category	Parks and Trails: Play Equipment	Department	Recreation
Project Type	New	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	7700 Murray Ave



Project Description and Purpose

The City submitted a grant application to the California Department of Parks and Recreation to provide new recreational opportunities at San Ysidro Park. Possible recreational features include: new playground equipment, paved trail, welcome kiosk, distance markers on paved trail, games etched in sidewalk, exercise equipment, new volleyball court, new picnic barbecue grills, bottle filler station/non-bottle filler water fountain, lighting, public art, and a drought resistant garden.

Project Justification

Although all City parks were considered, San Ysidro Park was selected for the application based on eligibility requirements and other selection criteria including:

- Proximity to critically underserved communities
- Communities with low median household incomes
- High number of people below the poverty level
- Receiving community input in critically underserved communities
- Broad representation of residents (all ages) participating in community outreach efforts
- Solutions for safe public use and park beautification such as landscaping and public art
- Benefit the health and quality of life for youth, seniors and families
- Mentoring of at-risk youth, senior socialization and family bonding

Master Planning Documents

This project provides for a well-maintained park which is the focus of the Parks and Recreation Systems Master Plan.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

FUNDED

Project Funding

(Public Works) (900700)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design		\$25,248						\$25,248
Design		\$340,657						\$340,657
CEQA		\$12,624						\$12,624
Construction			\$2,293,534					\$2,293,534
Con. Support			\$327,937					\$327,937
Total		\$378,529	\$2,621,471					\$3,000,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
General Fund (100)		\$378,529	\$2,621,471					\$3,000,000
Total		\$378,529	\$2,621,471					\$3,000,000

Financial Comments

Funding for this project will be from the General Fund (100). These funds will be reimbursed with grant funding. The City was awarded a Community Project Funding Grant in the amount of \$3,000,000 for this project. There are no matching City funds required for this grant.

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY24
Project Advertisement	FY24
Project Construction	FY25
Project Completion	FY25

Ongoing Operational Cost Impact

The park is currently maintained by the Parks Division with maintenance costs included in the budget.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Gourmet and Railroad Alley Improvements	Project No.	EN2401
Category	Engineering: Downtown	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Gourmet and Railroad Alley Between 4 th and 7 th Streets



Project Description and Purpose

The City of Gilroy was awarded a \$3.9 million grant in March of 2022 from the California Department of Transportation (“Caltrans”) Clean California Local Grant Program. The grant is for cleanup events and infrastructure improvements along Gourmet Alley and Railroad Alley. Gourmet Alley and Railroad Alley, which run parallel to each other between 4th and 7th Streets in Downtown Gilroy, are part of the public right-of-way. Both relatively narrow pedestrian walkways connect the surrounding neighborhoods to the Gilroy transit station and the Gilroy Center for the Arts. The space will be beautified by paving the alleys with marked paths for walkers and recycling receptacles.

Project Justification

The lack of lighting and community-oriented infrastructure in both alleys has resulted in a high level of illegal dumping, making both alleys appear undesirable for walking and community gatherings. The Clean California grant will transform these important alleyways into clean, well-lit, walkable corridors that connect the public to both the city’s main transit center and the Gilroy Center for the Arts.

Master Planning Documents

Improvements along Gourmet Alley and Railroad Alley are consistent with elements of the Gilroy Downtown Specific Plan which was approved by the City Council in 2005. The Downtown Specific Plan identifies the areas of need and identifies the improvements that were included in the grant request.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Funding

(Public Works) (EN2401)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Design	\$200,000	\$300,000						\$500,000
CEQA								
Construction		\$3,238,465						\$3,238,465
Con. Support								
Total	\$200,000	\$3,538,465						\$3,738,465

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Downtown Beautification (487)	\$200,000	\$3,538,465						\$3,538,465
Total	\$200,000	\$3,538,465						\$3,738,465

Financial Comments

This project would be implemented through the Clean California Local Grant Program (State), administered by Caltrans, which was created to beautify and clean up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces. Reimbursable scopes of work include lighting, landscape, surface improvements, and public clean-up.

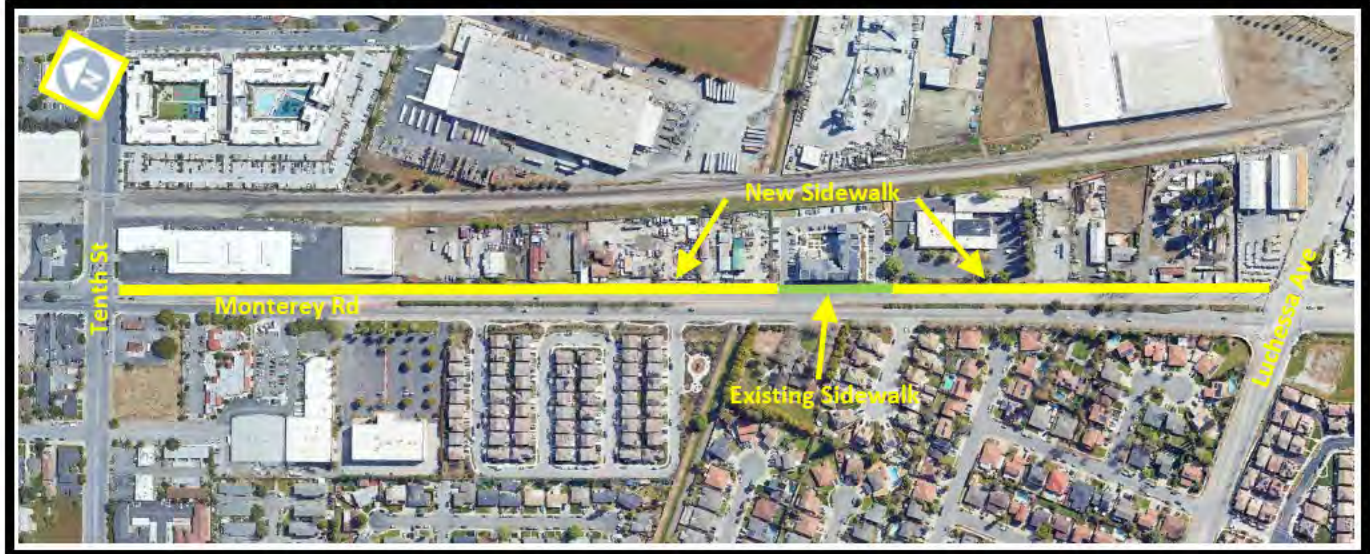
Estimated Project Schedule

Project Phase	Timeline
Project Design	FY23
Project Advertisement	FY24
Project Construction	FY24
Project Completion	FY24

Ongoing Operational Cost Impact

Increased maintenance and operation costs will be required upon completion of the project. Staff will continue to maintain the improvements made during the lifespan of the project.

Project Name	Monterey Rd Sidewalk – Luchessa to Tenth	Project No.	EN2404
Category	Streets: Curbs & Sidewalks	Department	Public Works: Engineering
Project Type	New	Project Manager	CIP Engineer
Council Priorities	Maintain and Improve City Infrastructure	Location	Monterey Rd from Luchessa Ave to Tenth St



Project Description and Purpose

This project would design and construct approximately 3,000 linear feet of six-foot wide sidewalk on the east side of Monterey Road between Tenth Street to Luchessa Avenue. The project would also address drainage issues along this road segment by installing approximately 1,040 linear feet of new 48-inch and 775 feet of new 90-inch storm drain pipeline and replace approximately 775 feet of 48-inch and 850 90-inch storm drain pipeline.

Project Justification

There is currently only approximately 350 linear feet of sidewalk on the east side of Monterey Road between Tenth Street and Luchessa Avenue, in front of the recently constructed Gateway Senior Apartment complex. This project would improve accessibility and enhance safety by closing the gap in sidewalks on the east side of Monterey Road. It would also improve connectivity between the commercial and residential land uses on the east side of Monterey Road and commercial land uses to the north and south of the project area.

Master Planning Documents

The storm drain improvements are included in the 2022 Storm Drainage System Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

UNFUNDED

Project Funding

(Public Works) (EN2304)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design							\$68,200	\$68,200
Design							\$520,300	\$520,300
CEQA							\$20,900	\$20,900
Construction							\$6,237,000	\$6,237,000
Con. Support							\$205,700	\$205,700
Total							\$7,052,100	\$7,052,100

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Unfunded							\$7,052,100	\$7,052,100
Total							\$7,052,100	\$7,052,100

Financial Comments

This project is currently unfunded.

Estimated Project Schedule

Project Phase	Timeline
Project Design	Beyond FY28
Project Advertisement	Beyond FY28
Project Construction	Beyond FY28
Project Completion	Beyond FY28

Ongoing Operational Cost Impact

No additional costs are expected. Completion of this project should reduce operational costs.

Project Name	Citywide Park Restroom Reroofing/Rehabilitation	Project No.	PK2401
Category	Parks and Trails: Buildings	Department	Public Works: Parks
Project Type	Replacement	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	Citywide



Project Description and Purpose

The Citywide Park Restroom Reroofing/Rehabilitation Project would remove approximately 32 park restrooms throughout the City and replace them with restrooms equipped with fire retardant roofs and durable, fire-resistant building materials.

Project Justification

The City's public restrooms have become increasingly challenging to maintain due to growing incidents of vandalism. This has caused safety concerns for park users and has increased maintenance costs and staff time.

Master Planning Documents

This project provides for well-maintained parks which is the focus of the Parks and Recreation Systems Master Plan.

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Funding

(Public Works) (PK2401)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design								
Design		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000		\$175,000
Construction		\$315,000	\$315,000	\$315,000	\$315,000	\$315,000		\$1,575,000
Con. Support								
Total		\$350,000	\$350,000	\$350,000	\$350,000	\$350,000		\$1,750,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
General Fund (100)		\$350,000	\$350,000	\$350,000	\$350,000	\$350,000		\$1,750,000
Total		\$350,000	\$350,000	\$350,000	\$350,000	\$350,000		\$1,750,000

Financial Comments

This project would be funded by the General Fund (100).

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY24 – FY28
Project Advertisement	FY24 – FY28
Project Construction	FY24 – FY28
Project Completion	FY24 – FY28

Ongoing Operational Cost Impact

This project will reduce maintenance costs for the City's parks.

Project Name	San Ysidro Park Lighting Improvements	Project No.	PK2402
Category	Parks and Trails: Other Structures or Facilities	Department	Public Works: Parks
Project Type	Replacement	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	7700 Murray Ave



Project Description and Purpose

The State of California Department of Parks and Recreation, Office of Grants and Local Services (OGALS) allocates funds to cities and counties based on population under Proposition 68. The City submitted a grant application to OGALS to provide new recreational opportunities at San Ysidro Park, including new lighting, barbecue grills, trash enclosures, a picnic bench, and a shaded structure.

Project Justification

Although all City parks were considered, San Ysidro Park was selected for the application based on eligibility requirements and other selection criteria including:

- Proximity to critically underserved communities
- Communities with low median household incomes
- High number of people below the poverty level
- Receiving community input in critically underserved communities
- Broad representation of residents (all ages) participating in community outreach efforts
- Solutions for safe public use and park beautification such as landscaping and public art
- Benefit the health and quality of life for youth, seniors, and families
- Mentoring of at-risk youth, senior socialization, and family bonding

Master Planning Documents

This project provides for a well-maintained park which is the focus of the Parks and Recreation Systems Master Plan.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

FUNDED

Project Funding

(Public Works) (PK2402)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design								
Design	\$34,058							\$34,058
Construction	\$136,231							\$136,231
Con. Support								
Total	\$170,289							\$170,289

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
General Fund	\$42,572							\$42,572
Prop 68 Grant	\$127,717							\$127,717
Total	\$170,289							\$170,289

Financial Comments

This project will be funded by the General Fund (100). The General Fund will be reimbursed \$127,717 by State Proposition 68 grant funds. The remaining costs will be absorbed via the General Fund's (100) Landscape Operating Budget.

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY23
Project Advertisement	FY23
Project Construction	FY23
Project Completion	FY23

Ongoing Operational Cost Impact

The park is currently maintained by the Parks Division with maintenance costs included in the budget.

COMPLETED

**CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM**

FUNDED

Project Name	Sports Park Playground Rehabilitation	Project No.	PK2403
Category	Parks and Trails: Play Equipment	Department	Public Works: Parks
Project Type	Rehabilitation	Project Manager	Deputy Director Public Works
Council Priorities	Maintain and Improve City Infrastructure	Location	5925 Monterey Frontage Rd



Project Description and Purpose

The State of California Department of Parks and Recreation, Office of Grants and Local Services (OGALS) allocates funds to cities and counties based on population under Proposition 68. The City submitted a grant application to OGALS to provide needed repairs at the Gilroy Sports Park. The project will repair approximately 6,400 square feet of badly damaged recycled rubber playground surface at the Gilroy Sports Park.

Project Justification

Although all City parks were considered, the Gilroy Sports Park was selected for the application based on eligibility requirements and other selection criteria including:

- Proximity to critically underserved communities
- Communities with low median household incomes
- High number of people below the poverty level
- Receiving community input in critically underserved communities
- Broad representation of residents (all ages) participating in community outreach efforts
- Solutions for safe public use and park beautification such as landscaping and public art
- Benefit the health and quality of life for youth, seniors, and families
- Mentoring of at-risk youth, senior socialization, and family bonding

Master Planning Documents

This project provides for a well-maintained park which is the focus of the Parks and Recreation Systems Master Plan.

CITY OF GILROY
2024-2028 CAPITAL IMPROVEMENT PROGRAM

FUNDED

Project Funding

(Public Works) (PK2403)

Project Costs	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
Pre-Design								
Design	\$21,000							\$21,000
Construction	\$84,000							\$84,000
Con. Support								
Total	\$105,000							\$105,000

Funding Source	Total Prior	FY24	FY25	FY26	FY27	FY28	Beyond 5 Years	Project Total
General Fund (100)	\$105,000							\$105,000
Total	\$105,000							\$105,000

Financial Comments

This project will be funded by the General Fund (100). The General Fund will be reimbursed with \$78,750 in State Proposition 68 grant funding.

Estimated Project Schedule

Project Phase	Timeline
Project Design	FY23
Project Advertisement	FY23
Project Construction	FY23
Project Completion	FY23

Ongoing Operational Cost Impact

The park is currently maintained by the Parks Division with maintenance costs included in the budget.

COMPLETED



City of Gilroy

Parks and Recreation Commission

STAFF REPORT

Agenda Item Title: Parks & Recreation Commission Fiscal Year 2024 and Fiscal Year 2025 Budget Requests

Meeting Date: March 21, 2023

From: Adam Henig, Recreation Manager

RECOMMENDATION

Motion to approve recommendation(s) to City Council on budget requests for the next two-year budget cycle.

BACKGROUND

At the previous meeting, staff informed the Commission how the City of Gilroy is in the process of preparing to adopt its next two-year budget. The City Administrator is requesting boards and commissions to submit budget requests for consideration of inclusion in the proposed budget. The requests may include services, materials and/or capital projects.

During the discussion at the February 28 Parks and Recreation Commission meeting, the Commission identified four items for possible recommendations for Council to adopt into the upcoming budget cycle. Commissioners and staff were assigned to an item and asked to gather more information (i.e., cost estimates, location, specific upgrades) to support the request. The proposed items were:

1. Playground shade structure (Graham)
2. Dog park AstroTurf and/or other upgrades at Las Animas (Ramirez)
3. An updated Parks and Recreation Master Plan (Henig)
4. Park Ranger – (Bentson and Puente)

Since the due date (April 11) is before the next commission regular meeting, Commissioners can motion to approve making a recommended budget request from the Commission that will be included for consideration in the City's budget process.

Attachments:

1. Advisory Body Letter Budget Input



City of Gilroy

7351 Rosanna Street
Gilroy, California
95020

City Administrator's Office
Telephone (408) 846-0250
<http://www.cityofgilroy.org>

February 10, 2023

To: Parks and Recreation Commission

Re: City of Gilroy's Fiscal Year 2024 and 2025 Budget Development

The City has commenced its budget development process for the Fiscal Years 2024 and 2025. This process is a formal method through which the City Council establishes its priorities and goals for the upcoming fiscal years. The budget is then developed to align with the established priorities and goals. The City develops and adopts two one-year budgets, also known as biennial budget. Each fiscal year begins on July 1st and ends on June 30th.

I would like to invite you to participate in the process by providing input on what you would like the City Council to consider in this budget development. The input could include funding for professional training, conferences, grants, or projects the board would like the City Council to consider. All input received will be presented to the City Council. Based on the scope and request of funding, items may either be automatically included as part of the recommended budget or presented to Council for further consideration.

Request should include the following information:

- A description of the item you are requesting
- The justification of the request and how it may fit within any Commission Workplan
- An estimate of the cost for the request, including any revenue source (if applicable)

Request should be issued by the board collectively. An action to approve the recommendations is encouraged. Please prepare a memo to the Board's assigned Executive Sponsor. All requests should be submitted no later than April 11, 2023.

Respectfully,

Jimmy Forbis
City Administrator



City of Gilroy Parks and Recreation Commission

STAFF REPORT

Agenda Item Title: Adoption and Review of 2023 Parks & Recreation Commission Work Plan

Meeting Date: March 21, 2023

From: Adam Henig, Recreation Manager

RECOMMENDATION

Motion for approval to adopt the 2023 Parks and Recreation Commission Work Plan.

BACKGROUND

On February 7, 2023, the Parks and Recreation Commission held a retreat and developed a new work plan, which will reflect on what the Commission will be working on during the calendar year.

The Parks and Recreation Commission's work plan should be aligned with the current City Council priorities:

- Develop a Financially Resilient Organization that Relies on Local Revenues and Resources
- Maintain and Improve City Infrastructure Including Streets, Facilities, and Incorporates Green Energy Practices
- Promote Economic Development Activities that Create Opportunities for Quality Employment and Increase the City's Tax Base
- Ensure Neighborhood Equity from City Services Including Public Safety, Streets, Parks, and Recreation
- Promote Availability of Safe, Affordable Housing for all Gilroy Residents

At each monthly meeting, the Commission will review its work plan to ensure the assignments are completed or in the process of being completed.

ANALYSIS

At the February 7 retreat, the Commission proposed the following items to be adopted for their 2023 work plan.

- Coffee in the Park: Meet with park users and discuss ways to improve the safety and usage of the park. Commissioners will share feedback with city staff.
- VTA Measure B Education and Encouragement Fund: Be involved with educating and encouraging residents to find alternative modes of transportation. The Commission will participate in the 2023 Bike to Wherever Day in May.
- Study Dog Parks: Commission will review the City's two current dog parks and consider options for a future one.
- Update "Gift and Sponsorship Policy": Commission will review and make recommended changes to the current Gift and Sponsorship Policy.
- Monitor City Parks: Commissioners will be assigned to two or three city parks to monitor and report on at each meeting.
- Host Arbor Day: Commissioners will help promote and participate in annual Arbor Day celebration.
- Participate in citywide events: Commissioners will host a table at special events (e.g., Downtown Live).
- Training opportunities: Staff will inform and encourage the commission to participate in training opportunities.

The Commission did not formally approve its proposed work plan and can do so at this meeting. The Commission should also review and update the work plan items discussed from the previous meeting.

Attachments:

1. 2023 Parks and Recreation Work Plan

PARKS AND RECREATION COMMISSION 2023 WORK PLAN

Project Name	Work	Lead Commissioner/ Staff	Deliverable in 12 months	City Council Priority	Status
Host Arbor Day	Develop a community event around Arbor Day; Tout achievements (background on Arbor Day)	Adam	Identify park to host and celebrate Arbor Day event.	Improve City infrastructure; Neighborhood Equity	N/A
Training Opportunities for Commissioners	Participate in parks and recreation training opportunities	Pat/Adam	Inform commissioners about upcoming opportunities; participate in trainings	N/A	Pat and Terry registered for NAPF virtual workshop
Coffee in the Park	Meet with park users and discuss ways to improve the safety and usage of the park. Commissioners share feedback	Luis & Ermelindo	1) Select date and park (LAVP) 2) Develop plan for the event 3) Contact neighbors 4) Gather feedback 5) Report to Council; For event, use post-in notes to address resident concerns, have Spanish interpreter & PD representative, and coffee/deserts	Ensure neighborhood equity	Commissioners will report at March meeting
Monitor City parks	Share observations about parks at monthly meetings; commissioners are responsible for reporting on their park assignments at monthly meetings; utilize checklist	All commissioners	Commissioners have been assigned two or more parks to report on at each meeting	Maintain and Improve City infrastructure	Commissioners will report at March meeting
Participate in Citywide Events	Meet and greet residents at special events in the City; inform residents about the Commission & parks and recreation	All commissioners	Downtown Live; Breakfast with Santa (December); Senior Center; creek clean-up	N/A	Identify upcoming citywide event for PRC to participate in.
VTA Measure B Bicycle and Pedestrian Education and Encouragement Fund	Submit project ideas to VTA for consideration of Measure B funds; eligible projects must be focused on pedestrian and bicycle education and encouragement	Adam	PRC will participate hosting an energizer station at Bike to Wherever Day on May 18 at Christmas Hill Park Levee	N/A	
Study Dog Parks	Commission will review the City's two current dog parks and consider options for a future one.	Luis, Terry	Look into the problems with the current dog parks at Las Animas and Hecker Pass parks. Identify potential solutions and cost estimates. Gather feedback from users.	Maintain and Improve City infrastructure	Visit current dog parks and report back to commission; Identify design standards/best practices;
Update "Gift and Sponsorship Policy"	Commission will review and make recommended changes to the current Gift and Sponsorship Policy.	Adam	Update current policy and, once finalized, recommend it to City Council	Develop financially	

Rev. 3.8.2023



City of Gilroy Recreation Division

7171 Hanna Street | (408) 846-0460

Rec@cityofgilroy.org | www.cityofgilroy.org/recreation

The following updates are from the Recreation Division.

- **2023 Spring/Summer Recreation Guide**

The new recreation guide is now available and includes programs through the end of summer. Highlights include information about camps, aquatics (via Swimming Swan) and additional senior services.

- **Guys & Dolls Jr.** – Get ready for the children's theater production of Guys & Dolls. It will be performed in mid-March at Gilroy High School Theater. Co-sponsored with Little Theater Productions, tickets are available in advance and on the day of the show.



- **Data** – key data points about current Recreation Services. *Be aware, the 2023 winter-spring season does not conclude until May 1.*

Program	All Programs	Adaptive	Older Adults	Youth Sports
2022 (as of 5/1)	1,706	135	138	1,112
2023 (as of 3/13)	1,339	122	236	759

Note: Pickleball has greatly increased since last year. In 2022, there were 23 10-visit punch passes sold in winter/spring. In 2023, there were 40. Fees collected have nearly doubled, \$2,520 v. \$3,900.

- **Shelter** - During the recent storms, the Senior Center has served as a warming overnight shelter for the unhoused. Staffing comprised of Recreation and Emergency Operations Center Coordinator.

- **Budget** – Recreation staff has been focused on planning its division budget for the next two fiscal years. With additional staff support, Recreation is considering offering additional services such as early childhood recreation preschool and traditional day camps along with its current offerings.
- **Volunteer** – interested in volunteering? We have lots of opportunities through the Recreation Division.
- **Upcoming Events**
 - o **March 17-26** – Guys & Dolls Jr. at Gilroy High School Theater
 - o **April 29** –
 - Annual Fishability (Adaptive) event at McAlpine Lake (9am-1pm)
 - Day of the Child event at San Ysidro Park (afternoon). Sponsored with South County Youth Task Force and San Ysidro Nueva Vida.
 - o **May 18** – Bike to Wherever Day with the Parks & Recreation Commission
 - o **May 20** – Annual creek clean-up at Christmas Hill Park.

Notes from Parks

1. If it has not been communicated, the gates at Los Animas are installed and closed nightly.
2. Parks Supervisor Position is open with interview scheduled for April 19th. This position replaces Bill Headley.
3. Maintenance Worker Interviews held, with 3 in pre-background.

BPAC Related Information for Gilroy Parks and Recreation Commission

Eugene Bernosky, March 21, 2023

Gilroy City Council appointee to Valley Transit Authority BPAC

Silicon Valley Bicycle Coalition Bike (SVBC) to Work Steering Committee Member

SVBC Bike to Work / Bike to Anywhere Activities

- Silicon Valley Bike to Workday is Thursday May 18
- National Bike to Workday is Friday May 19
- SVBC requests communities and organizations operating Energizer Stations May 18th or 19th.
- Pickup of SVBC materials including the collectable messenger bags is scheduled for Monday May 15, between 12 and 3PM at the Sports Basement.
- Gilroy Department of Parks and Recreation Commission / BPAC needs to register to be on-boarded and reserve materials for the Energizer Station(s) it will manage. The link is: [Estation](#)
- SVBC requests that participating communities promote Pledge to Ride signups for the month. Communities are rated on their pledge rates and those ratings can be useful in the evaluation by the League of American Wheelmen bicycle friendly communities. Encourage people here: [pledge-to-ride](#).
- SVBC can support and promote additional partner events by registering here: [intake form](#). Gilroy Ride the Gardens 2023 and the recent Councilman Hilton Popup event at San Ysidro Park are great examples of partner events. SVBC can provide promotion resources and in some cases insurance coverage for these events.
- Ride the Gardens Status: Mayor and some city Council support the idea of the event but park management has not yet approved the 3rd annual event.
- SVBC is asking for nominations for its annual Bicycle Champion of the Year award. Consider nominating Champions from the Gilroy community here: [nomination](#).

VTA Bicycle and Pedestrian Commission

Since being appointed to the VTA BPAC in November 2022, I have attended three meetings, two virtually and most recently in-person. Meetings have been informational in nature with no actionable activities on behalf of the commissioners.

The most recent meeting included the following presentations about related initiatives:

- \$2M Dollar funded effort to replace / upgrade VTA bicycle lockers at transit hubs and light rail stations. Gilroy has a transportation hub and I recommend the City BPAC look into this program quickly.
- Countywide Bicycle and Pedestrian Safety Campaign for 2023 is focusing on driving speeds targeting auto drivers, 2016 Measure B Education and Enrichment funding this initiative.
- Measure B funding budget review for 2023. I do not believe there are any Gilroy projects identified in the \$270 million budget.
- Better Bus Stops Program: The VTA is in the process of upgrading many bus stops in the county. No specific details regarding which bus stops were on the list for improvement. It would be

productive for the City of Gilroy to assess and encourage that our bus stops be upgraded as needed.

- There are programs available to the City of Gilroy from the 2016 Measure B Bicycle & Pedestrian Education & Encouragement initiative which delivers projects that promote, educate, and/or encourage walking or cycling. This program provides choices and funding support to promote cycling and walking and address "the current and evolving multimodal needs of Silicon Valley" as stated in the Strategic Plan. I encourage this body to take advantage of these programs.
- Specific programs that help all communities include safe routes to school (SRTS) programs. Also, there are adult education programs support and resources.
- Most communities within Santa Clara County takes advantage of these programs. Our neighboring community Morgan Hill educated 2000 students through SRTS in 2022.

Santa Clara County Active Transportation Plan VTA Bicycle and Pedestrian Advisory Committee VTP 2050 (Valley Transportation Plan)

2050 Draft Plan was presented.

Chronicled Outreach that took place in 2021 – for Gilroy that was one Farmers Market and one Art Walk event.

To this commission, the plan was informational. Comments to the plan by the public are requested, by May 30, 2023. I encourage this committee as residents to review the plan make comments and promote resident input from all Gilroy Residents including City Staff. The input site is here: [Active Transportation Plan](#). If you think about transportation and would like Gilroy to be a better safer community to get around on foot or two wheels, this is a good time to speak up.

MTC (Metropolitan Transportation Commission) has identified that Gilroy has multiple Equity Priority Communities.

MTC has identified multiple Gilroy Communities as Highest Health Risk.

Presented maps include areas needing improvements from sidewalk repair to bike paths to pedestrian street crossings. Gilroy is not specifically called out on the presented maps, but with close inspection you can see Gilroy appears below San Martin. My point here is we need to engage to get attention. Which I am trying to do.

Careful review, (and questions to the MTC by me), highlighted projects identified by the MTC including Class I bike paths from Watsonville Road to Gavilan College on Santa Teresa Blvd. and along New Ave, on the east side. Other improvements identified include some sidewalks around town and shoulders / rumble strips on other rural roads accessed by cyclists and pedestrians as far south as Bloomfield Ave.

I encourage the Parks and Recreation Commission members to review and comment on the MVT 2050 plan as Gilroy residents.

Respectfully,

Eugene Bernosky