



**CITY OF GILROY
OPEN GOVERNMENT
COMMISSION
SPECIAL MEETING**



THURSDAY, MAY 11, 2023 | 5:30 PM
CITY COUNCIL CHAMBERS, CITY HALL
7351 ROSANNA STREET
GILROY, CA 95020

Chair: Diana Bentz

Vice Chair: Karen Enzensperger

Commissioners: Terence Fugazzi, Jessica Irwin, & Shayne Somavia

Staff Liaison: Jimmy Forbis, City Administrator

All Open Government Commission meeting materials are available online at <http://gilroy.city/meetings>

COMMENTS BY THE PUBLIC WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE OPEN GOVERNMENT COMMISSION. Public testimony is subject to reasonable regulations, including but not limited to time restrictions for each individual speaker.

In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (408) 846-0204. A sound enhancement system is also available for check out in the City Council Chambers.

Materials related to an item on this agenda submitted to the Open Government Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the lobby of Administration at City Hall, 7351 Rosanna Street during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org, subject to Staff's ability to publish the documents before the meeting.

KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE, TO RECEIVE A FREE COPY OF THE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION STAFF AT (408) 846-0204 or by email at cityclerk@cityofgilroy.org.

If you need assistance with translation and would like to speak during public comment, please contact the City Clerk a minimum of 72 hours prior to the meeting at 408-846-0204 or e-mail the City Clerk's Office at cityclerk@cityofgilroy.org.

Si necesita un intérprete durante la junta y gustaría dar un comentario público, comuníquese con el Secretario de la Ciudad un mínimo de 72 horas antes de la junta al 408-846-0204 o envíe un correo electrónico a la Oficina del Secretario de la Ciudad a cityclerk@cityofgilroy.org.

The AGENDA for this special meeting is as follows:

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION**
 - 3.1. Public Comments by Members of the Public on Items not on the Agenda but within the Commission's Subject Matter Jurisdiction
4. **CONSENT CALENDAR**
 - 4.1. **Approval of the February 9, 2023 Regular Meeting Minutes**
 - 4.2. **Approval of April 6, 2023 Special Meeting Minutes**
5. **UNFINISHED BUSINESS**
 - 5.1. **City Council Correspondence Samples**
 1. Staff Report: Jimmy Forbis, City Administrator
 2. Public Comment
 - 5.2. **Open Government Ordinance Old Training Video**
 1. Staff Report: Jimmy Forbis, City Administrator
 2. Public Comment
 - 5.3. **Open Government FAQ**
 1. Staff Report: Jimmy Forbis, City Administrator
 2. Public Comment
 - 5.4. **OGO Workplan FY 24 and FY 25**
 1. **Hybrid Meetings**
 1. Staff Report: Jimmy Forbis, City Administrator
 2. Public Comment
 - 5.5. **OGO Training/Budget**
 1. **Board/Commission Training**
 2. **Brown Act**
 3. **JEDI Training**
 1. Staff Report: Jimmy Forbis, City Administrator
 2. Public Comment

6. **NEW BUSINESS**

6.1. **Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (First Quarter, 2023)**

1. Staff Report: Thai Nam Pham, City Clerk
2. Public Comment

6.2. **Discussion and Amending the 2023 Open Government Commission Meeting Schedule**

1. Staff Report: Thai Nam Pham, City Clerk
2. Public Comment

7. **ADJOURNMENT**

FUTURE MEETING DATES

August 10, 2023 – 6:00 PM

November 9, 2023– 6:00 PM