

**City of Gilroy
Open Government Commission
Special Meeting Minutes
Thursday, November 2, 2023 | 5:30 PM**

1. CALL TO ORDER

The meeting was called to order by Chair Bentz at 5:30 PM.

2. ROLL CALL

Attendance	Attendee Name
Present	Shayne Somavia, Commissioner Akur Varadarajan, Commissioner Karen Enzensperger, Vice-Chair (Arrived at 5:50 PM) Diana Bentz, Chair
Absent	Jessica Irwin, Commissioner

3. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION

3.1. Public Comments by Members of the Public on Items not on the Agenda but within the Commission's Subject Matter Jurisdiction

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

4. CONSENT CALENDAR

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

RESULT: Pass

MOVER: Shayne Somavia, Commissioner

SECONDER: Akur Varadarajan, Commissioner

AYES: Commissioner Somavia, Commissioner Varadarajan, Chair Bentz

ABSENT: Commissioner Irwin, Vice Chair Enzensperger

4.1. Approval of the August 10, 2023 Open Government Commission Regular Meeting

A motion was made to approve the minutes.

4.2. Approval of the 2024 Annual Calendar of Open Government Commission Meetings

A motion was made to approve the 2024 Annual Calendar.

5. UNFINISHED BUSINESS

There were none.

6. NEW BUSINESS

6.1. Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Third Quarter, 2023)

City Clerk Pham provided staff presentation and responded to questions from the Commission.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

The Commission received the report.

6.2. Review of the Open Government Commission By-Laws

Chair Bentz asked the Commissioners if there were any updates to propose to the by-laws. There were none.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

The Commission took no action on the item.

6.3. Review of the Open Government Commission Annual Presentation to Council (Draft Presentation Will Be Provided at the Meeting)

The Commission reviewed the previous annual presentation and updated the presentation for the November 6th City Council Regular Meeting.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

6.4. Review of the Open Government Commission Presentation to the Council on Hybrid Meetings

Commissioner Somavia presented a revised overview to the Commission on the topic of hybrid meetings, specifically addressing the recent updates on public comment procedures implemented by various cities in Santa Clara County following incidents of disruption on Zoom.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

7. FUTURE COMMISSION INITIATED AGENDA ITEMS

There were none.

8. CITY ADMINISTRATOR'S UPDATE

There were none.

9. ADJOURNMENT

Chair Bentz adjourned the meeting at 6:31 PM in honor of Vice-Chair Enzensperger.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a meeting of the Gilroy Open Government Commission of the City of Gilroy.

/s/Thai Nam Pham, MMC, CPMC
City Clerk

DRAFT