



**CITY OF GILROY
OPEN GOVERNMENT
COMMISSION
SPECIAL MEETING**



THURSDAY, NOVEMBER 2, 2023 | 5:30 PM

**ADMINISTRATION CONFERENCE ROOM, CITY HALL
7351 ROSANNA STREET
GILROY, CA 95020**

Chair: Diana Bentz

Vice Chair: Karen Enzensperger

Commissioners: Jessica Irwin, Shayne Somavia, & Akur Varadarajan

Staff Liaison: Jimmy Forbis, City Administrator

All Open Government Commission meeting materials can be found online at <http://gilroy.city/meetings>.

Public comments on agenda items will be accepted before any action is taken by the Commission, with reasonable time limits per speaker.

For accessibility needs under the Americans with Disabilities Act, please contact the City Clerk at (408) 846-0204 at least 72 hours prior to the meeting. A sound enhancement system is available in the City Council Chambers.

Materials submitted after the agenda distribution can be viewed in the City Hall lobby during business hours or on the City website at www.cityofgilroy.org, subject to timely publication by staff.

KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE, TO RECEIVE A FREE COPY OF THE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION STAFF AT (408) 846-0204 or by email at cityclerk@cityofgilroy.org.

If you need assistance with translation and would like to speak during public comment, please contact the City Clerk a minimum of 72 hours prior to the meeting at 408-846-0204 or e-mail the City Clerk's Office at cityclerk@cityofgilroy.org.

Si necesita un intérprete durante la junta y gustaría dar un comentario público, comuníquese con el Secretario de la Ciudad un mínimo de 72 horas antes de la junta al 408-846-0204 o envíe un correo electrónico a la Oficina del Secretario de la Ciudad a cityclerk@cityofgilroy.org.

The AGENDA for this special meeting is as follows:

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION**
 - 3.1. **Public Comments by Members of the Public on Items not on the Agenda but within the Commission's Subject Matter Jurisdiction**

This part of the meeting allows public address on non-agenda topics within the Commission's jurisdiction. To speak, complete a Speaker's Card and give it to the City Clerk. Speaking time ranges from 3 minutes. Extended discussions or actions on non-agenda items are restricted by law. For Commission action, the topic may be listed on a future agenda.
4. **CONSENT CALENDAR**

Consent Calendar items are routinely approved with one motion. For separate discussion, a member or public member must request its removal before the approval vote. If removed, it's discussed in its original order.

 - 4.1. **Approval of the August 10, 2023 Open Government Commission Regular Meeting**
 - 4.2. **Approval of the 2024 Annual Calendar of Open Government Commission Meetings**
5. **UNFINISHED BUSINESS**
6. **NEW BUSINESS**
 - 6.1. **Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Third Quarter, 2023)**
 - 6.2. **Review of the Open Government Commission By-Laws**
 - 6.3. **Review of the Open Government Commission Annual Presentation to Council (Draft Presentation Will Be Provided at the Meeting)**
 - 6.4. **Review of the Open Government Commission Presentation to the Council on Hybrid Meetings**
7. **FUTURE COMMISSION INITIATED AGENDA ITEMS**
8. **CITY ADMINISTRATOR'S UPDATE**
9. **ADJOURNMENT**