

City of Gilroy
Open Government Commission Regular Meeting Minutes
Thursday, August 10, 2023 | 6:00 PM

1. CALL TO ORDER

The Meeting was called to order by Chair Bentz at 6:00 PM.

2. ROLL CALL

Attendance	Attendee Name
Present	Shayne Somavia, Commissioner Karen Enzensperger, Vice-Chair Diana Bentz, Chair
Absent	Jessica Irwin, Commissioner

3. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION

3.1. Public Comments by Members of the Public on Items not on the Agenda but within the Commission's Subject Matter Jurisdiction

Chair Bentz opened Public Comment. There being no public speakers, Chair Bentz closed Public Comment.

4. REPORTS OF COMMISSIONERS

Chair Bentz reported that she received two inquiries from folks who wanted to apply to the Open Government Commission.

5. CONSENT CALENDAR

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

Motion: Approve the Consent Calendar.

RESULT: Pass

MOVER: Shayne Somavia, Commissioner

SECONDER: Diana Bentz, Chair

AYES: Commissioner Somavia, Vice-Chair Enzensperger, Chair Bentz

ABSENT: Commissioner Irwin

5.1. Approval of the May 11, 2023 Special Meeting Minutes

Included in the approved Consent Calendar.

5.2. Approval of the June 22, 2023 Special Meeting Minutes

Included in the approved Consent Calendar.

6. UNFINISHED BUSINESS

6.1. Hybrid Meetings

Commissioner Somavia provided the item presentation and responded to Commissioner questions.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

Motion: Accept the subcommittee recommendations and direct Commissioner Somavia to draft a Council Correspondence to the City Council about the Open Government Commission findings on Hybrid Meeting Implementation.

RESULT: Pass

MOVER: Diana Bentz, Chair

SECONDER: Karen Enzensperger, Vice-Chair

AYES: Commissioner Somavia, Vice-Chair Enzensperger, Chair Bentz

ABSENT: Commissioner Irwin

6.2. Open Government Ordinance Old Training Video

The item was continued to the November 2, 2023 Special Meeting.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

6.3. Open Government FAQ

Commissioner Somavia provided the item presentation and responded to Commissioner questions.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

City Administrator Forbis stated that the FAQs can be handled at the staff level and will direct staff to implement the FAQ on the City's website.

Motion: Accept the subcommittee recommendations.

RESULT: Pass

MOVER: Diana Bentz, Chair

SECONDER: Shayne Somavia, Commissioner

AYES: Commissioner Somavia, Vice-Chair Enzensperger, Chair Bentz

ABSENT: Commissioner Irwin

6.4. OGO Workplan FY 24 and FY 25

City Administrator Forbis provided a brief presentation. City Clerk Pham added that this item will not be agendized in future meetings.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

6.5. OGO Training/Budget

City Administrator Forbis provided brief presentation and responded to Commissioner questions.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

The Commission received the report.

7. NEW BUSINESS

7.1. Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Second Quarter, 2023)

City Clerk Pham provided staff presentation and responded to Commissioner questions.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

The commission received the report.

7.2. Discussion on Public Voting Records

City Administrator Forbis provided a brief presentation and responded to Commissioner questions.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

8. FUTURE COMMISSION INITIATED AGENDA ITEMS

Commissioner Somavia requested the Commission to review the Commission's bylaws. The item received unanimous approval.

9. CITY ADMINISTRATOR'S UPDATE

There were none.

10. ADJOURNMENT

Chair Bentz adjourned the meeting at 7:03 PM.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a meeting of the Gilroy Open Government Commission of the City of Gilroy.

/s/Thai Nam Pham, CMC, CPMC
City Clerk