



**CITY OF GILROY  
OPEN GOVERNMENT  
COMMISSION  
REGULAR MEETING**



**THURSDAY, FEBRUARY 8, 2024 | 6:00 PM**

**CITY COUNCIL CHAMBERS, CITY HALL  
7351 ROSANNA STREET  
GILROY, CA 95020**

**Chair:** Vacant

**Vice Chair:** Vacant

**Commissioners:** Diana Bentz, Jessica Irwin, Shayne Somavia, & Akur Varadarajan

**Staff Liaison:** Jimmy Forbis, City Administrator

All Open Government Commission meeting materials are available online at <http://gilroy.city/meetings>

**COMMENTS BY THE PUBLIC WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE OPEN GOVERNMENT COMMISSION.** Public testimony is subject to reasonable regulations, including but not limited to time restrictions for each individual speaker.

In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (408) 846-0204. A sound enhancement system is also available for check out in the City Council Chambers.

Materials related to an item on this agenda submitted to the Open Government Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the lobby of Administration at City Hall, 7351 Rosanna Street during normal business hours. These materials are also available with the agenda packet on the City website at [www.cityofgilroy.org](http://www.cityofgilroy.org) subject to Staff's ability to publish the documents before the meeting.

**KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE, TO RECEIVE A FREE COPY OF THE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION STAFF AT (408) 846-0204 or by email at [cityclerk@cityofgilroy.org](mailto:cityclerk@cityofgilroy.org).**

**If you need assistance with translation and would like to speak during public comment, please contact the City Clerk a minimum of 72 hours prior to the meeting at 408-846-0204 or e-mail the City Clerk's Office at [cityclerk@cityofgilroy.org](mailto:cityclerk@cityofgilroy.org).**

**Si necesita un intérprete durante la junta y gustaría dar un comentario público, comuníquese con el Secretario de la Ciudad un mínimo de 72 horas antes de la junta al 408-846-0204 o envíe un correo electrónico a la Oficina del Secretario de la Ciudad a**

The AGENDA for this regular meeting is as follows:

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION**
  - 3.1. **Mayor's Presentation to the Open Government Commission**
  - 3.2. **Public Comments by Members of the Public on Items not on the Agenda but within the Commission's Subject Matter Jurisdiction**
4. **SELECTION OF THE 2024 CHAIRPERSON AND VICE-CHAIRPERSON**
5. **CONSENT CALENDAR**

*This part of the meeting allows public address on non-agenda topics within the Commission's jurisdiction. To speak, complete a Speaker's Card and give it to the City Clerk. Speaking time ranges up to 3 minutes. Extended discussions or actions on non-agenda items are restricted by law. For Commission action, the topic may be listed on a future agenda.*

  - 5.1. **Approval of the November 2, 2023 Special Meeting Minutes**
6. **UNFINISHED BUSINESS**
  - 6.1. **Open Government Ordinance Training Video**
7. **NEW BUSINESS**
  - 7.1. **Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Fourth Quarter, 2023)**
    1. Staff Report: Thai Nam Pham, City Clerk
    2. Public Comment
    3. Possible Action:  
  
Staff recommends that the Commission receive the report.
8. **FUTURE COMMISSION INITIATED AGENDA ITEMS**
9. **CITY ADMINISTRATOR'S UPDATE**
10. **ADJOURNMENT**

#### **FUTURE MEETING DATES**

**May 9, 2024 – 6:00 PM**  
**August 8, 2024 – 6:00 PM**  
**November 14, 2024 – 6:00 PM**