

City of Gilroy
Open Government Commission Regular Meeting Minutes
Thursday, February 9, 2023 | 6:00 PM

1. **CALL TO ORDER**

Meeting was called to order at 6:00 PM by Commissioner Bentz.

2. **ROLL CALL**

Present: Diana Bentz, Commissioner
Karen Enzensperger, Commissioner
Terence Fugazzi, Commissioner
Jessica Irwin, Commissioner
Shayne Somavia, Commissioner

3. **WELCOMING OF THE NEWLY APPOINTED AND REAPPOINTED COMMISSIONERS**

Commissioner Bentz welcomed newly appointed Commissioners Fugazzi and Somavia. Commissioner Bentz, Fugazzi, and Somavia made brief comments.

4. **SELECTION OF THE 2023 CHAIRPERSON AND VICE-CHAIR**

Motion: To nominate Commissioner Bentz as Chair of the Open Government Commission

RESULT: PASS

MOVER: Karen Enzensperger, Commissioner

SECOND: Terence Fugazzi, Commissioner

AYES: Commissioner Bentz, Enzensperger, Fugazzi, Irwin, and Somavia

Motion: To nominate Commissioner Enzensperger as Vice-Chair of the Open Government Commission

RESULT: PASS

MOVER: Diana Bentz, Chair

SECOND: Shayne Somavia, Commissioner

AYES: Chair Bentz, Commissioner Enzensperger, Fugazzi, Irwin, and Somavia

Commissioner Bentz and Enzensperger were appointed as Chair and Vice-Chair of the Open Government Commission for the 2023 Calendar Year, respectively.

5. **PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION**

5.1. **Mayor's Presentation to the Open Government Commission**

Mayor Blankley provided a presentation to the Open Government Commission.

5.2. **Presentation of Plaque to Outgoing Commissioner Rebecca Scheel**

The item was tabled to the next regular meeting as Commissioner Scheel.

5.3. **Public Comments by Members of the Public on Items not on the Agenda but within the Commission's Subject Matter Jurisdiction**

Maria Aguilar inquired about the \$100,000.00 grant for Downtown. City Administrator Forbis provided a response to her inquiry.

6. **CONSENT AGENDA**

Chair Bentz opened public comment. There being no speakers, Chair Bentz closed public comment.

MOTION: Approve the Consent Calendar.

RESULT: Pass

MOVER: Shayne Somavia, Commissioner

SECONDER: Jessica Irwin, Commissioner

AYES: Chair Bentz, Vice-Chair Enzensperger, Commissioner Fugazzi, Irwin, and Somavia

6.1. **Approval of the November 10, 2022 Regular Meeting Minutes**

A motion was made to approve the minutes.

7. **UNFINISHED BUSINESS**

7.1. **Amendment to Section 6 of the Open Government Commission Bylaws as Required by City Council Resolution No. 2022-58**

City Clerk Pham provided a brief presentation and responded to Commissioners questions.

Chair Bentz opened public comment. There being no speakers, Chair Bentz closed public comment.

Motion: Adopt the Amendment to Section 6 of the Open Government Commission Bylaws as Required by City Council Resolution 2022-58.

RESULT: Pass

MOVER: Shayne Somavia, Commissioner

SECONDER: Karen Enzensperger, Commissioner

AYES: Chair Bentz, Vice-Chair Enzensperger, Commissioner Fugazzi, Irwin, and Somavia

8. **NEW BUSINESS**

8.1. **Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Fourth Quarter, 2022)**

City Clerk Pham provided a brief presentation and responded to Commissioners questions.

Chair Bentz opened public comment. There being no speakers, Chair Bentz closed public comment.

The Commission received the report.

8.2. **Initiated Agenda Item – Knowing Your Right When Requesting a Public Record**

City Administrator Forbis provided brief presentation on the item and responded to Commissioner questions.

Commissioner discussion ensued regarding the item.

Chair Bentz opened Public Comment. There being no speakers, Chair Bentz closed Public Comment.

City Administrator Forbis stated that staff will update the City's front webpage to increase public awareness of receiving public records and records requests.

8.3. Initiated Agenda Item – Hybrid Meetings

City Administrator Forbis provided a brief presentation on the item and responded to Commissioner questions.

Commissioner discussion ensued about the item.

City Administrator Forbis requested the commission to table the item to item 8.6.

8.4. Initiated Agenda Item – Promoting OGC on the City Website

City Administrator Forbis gave staff presentation and responded to Commissioner questions.

Chair Bentz opened public comment. There being no speakers, Chair Bentz closed Public Comment.

8.5. City Council Correspondence Usage

City Administrator Forbis gave staff presentation and responded to Commissioner questions.

Chair Bentz opened public comment. There being no speakers, Chair Bentz closed Public Comment.

8.6. FY 24 and FY 24 Open Government Commission Workplan

City Administrator Forbis gave staff presentation and responded to Commissioner questions.

Chair Bentz opened public comment. There being no speakers, Chair Bentz closed Public Comment.

8.7. Open Government Commission Training Plan

City Administrator Forbis gave staff presentation and responded to Commissioner questions.

Chair Bentz opened public comment. There being no speakers, Chair Bentz closed Public Comment.

A special meeting was requested by City Administrator Forbis to discuss this item. The commission unanimously decided to hold a special meeting on Wednesday, March 22, 2023, at 6:00 PM.

6. ADJOURNMENT

The meeting was adjourned by Chair Bentz at 7:12 PM.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Gilroy Open Government Commission.

/s/Thai Nam Pham, CMC, CPMC
City Clerk