

City of Gilroy
Library Commission Regular Meeting Minutes
Wednesday, June 18, 2025 | 7:00 PM

1. **CALL TO ORDER**

Meeting was called to order at 7:07 p.m. by Commissioner Coverson-Baxter.

2. **ROLL CALL**

Attendance	Attendee Name
Present	Victoria Coverson-Baxter, Commissioner Saied Nooshabadi, Commissioner Kasandra Lowry, Commissioner
Absent	None

3. **SECRETARY'S REPORT**

The meeting agenda was posted on June 13, 2025.

4. **APPROVAL OF MINUTES**

4.1. **Wednesday, April 9, 2025**

RESULT: Pass

MOVER: Saeid Nooshabadi, Commissioner

SECONDER Kasandra Lowry, Commissioner

AYES: Commissioner Coverson-Baxter, Commissioner Nooshabadi, Commissioner Lowry

5. **APPROVAL OF AGENDA**

RESULT: Pass

MOVER: Saeid Nooshabadi, Commissioner

SECONDER Kasandra Lowry, Commissioner

AYES: Commissioner Coverson-Baxter, Commissioner Nooshabadi, Commissioner Lowry

6. **LIBRARY STAFF RECOGNITION**

Community Librarian Wong introduced librarian Nhu-Y Tran.

7. **UNFINISHED BUSINESS**

7.1 Library Commission Workplan and Selection of one Commissioner to attend the California Library Association conference in October 2025.

Staff liaison Henig reviewed the staff report. He asked the commissioners to decide who they would like to send to the annual California Library Association

conference, which will be held in Riverside in October. Commissioner Lowry mentioned that she was interested. Commissioner Nooshabadi motioned to allow her to attend on behalf of the Library Commission. Coverson-Baxter seconded. Motion passed 3-0.

There was also discussion about Lowry's idea of the Commission being involved with the Poppy Jaser Film Festival, which is held annually in April. Serving on the film selection committee, she would like to bring opportunities for the festival to hold a screening at the Gilroy Library as well as panel discussions featuring filmmakers and/or those within the industry. The goal would be, according to Lowry, to use the films to connect library patrons with books and local community services. Librarian Wong said the library has the capacity to host these types of events.

After further discussion, it was decided that this new program would fall under the work plan item: "Represent Library at functions and programs..." Lowry would like to see the Commission have a more active role in programming. Coverson-Baxter recommended that Lowry return to the next meeting with a plan so they can actively participate. They agreed they would like to showcase a theme focused on the "human story" that would include such topics as aging, balancing families, climate change, and/or public health.

Henig will follow up about how the commissioners can watch the films without violating the Brown Act.

8. LIBRARY REPORTS

7.1. County Library report for May and June 2025

Megan Holland, representing the County, mentioned that the library budget was approved by the JPA and the County. She also mentioned the following: a bookmobile was recently upgraded; June is pride month; the countywide Distinguished Author series continues in July; and the Library opened a learning center "nest" in Gilroy.

7.2. Gilroy Library Report

Wong discussed the library's recent grand opening of the new active play area. During the month of May, she mentioned the following:

- 49,000 items were checked out. Among them were 12,000 eBooks and 5,000 DVDs.
- Nearly 450 new library cards were issued;
- 85% of library users are residents;
- There were 15 outreach events.

There was a question of if the library would consider offering notary services (like the passport program)!; Wong will look into it. Commissioner Nooshabdi inquired about hosting a "Librarian for a Day" event. Wong will also look into it.

8. **STAFF/COMMISSION COMMENTS**

None.

9. **FUTURE AGENDA ITEMS**

Add Library Commission and the Poppy Jasper Film Festival (under Work Plan).

10. **ADJOURNMENT**

Meeting was adjourned at 8:35 p.m.

AH
Adam Henig, Recreation Division
Recording Secretary