



CITY OF GILROY
LIBRARY COMMISSION
REGULAR MEETING
AGENDA



WEDNESDAY, NOVEMBER 13, 2024 | 7:00 PM

GILROY LIBRARY MEETING ROOM
350 W. 6TH STREET
GILROY, CA 95020

Chair: Victoria Coverson-Baxter

Vice Chair: Saeid Nooshabadi

Commissioners: Gabriela Kim

Staff Liaison: Harjot Sangha, Finance Director and Vince Bautista, Jr., Recreation Coordinator



In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at least 72 hours prior to the meeting at (408) 846-0204 or cityclerk@cityofgilroy.org to help ensure that reasonable arrangements can be made.



Materials related to an item on this agenda submitted to the City of Gilroy Library Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to Staff's ability to post the documents before the meeting

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card located at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this portion of the meeting begins. Anyone wishing to address the Commission on any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip as well and submit it to the Secretary **BEFORE** the Commission takes action on the item.

The agenda for this regular meeting is as follows:

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **SECRETARY'S REPORT**
4. **APPROVAL OF MINUTES**
 - 4.1. **Wednesday, August 14, 2024**
5. **APPROVAL OF AGENDA**
6. **LIBRARY STAFF RECOGNITION**
7. **UNFINISHED BUSINESS**
 - 7.1. **Review Library Commission Workplan for Fiscal Years 2024 and 2025.**
 1. Staff Report: Vince Bautista, Jr., Recreation Coordinator
 2. Public Comment:
 3. Possible Action: Review and comment on Library Commission Workplan for Fiscal Years 2024 and 2025.
8. **NEW BUSINESS**
 - 8.1. **Approval of the 2025 Library Commission meeting schedule.**
 1. Staff Report: Vince Bautista, Jr., Recreation Coordinator
 2. Public Comment:
 3. Possible Action: Motion to approve the 2025 Library Commission meeting schedule.
 - 8.2. **Commission Initiated Future Agenda Items: Discussion on Library Commission's Mission Statement and Potential Promotional Event.**
 1. Staff Report: Vince Bautista, Jr., Recreation Coordinator
 2. Public Comment:
 3. Possible Action: Commission discussion on developing a mission statement for the Library Commission and hosting a potential promotional event.
9. **LIBRARY REPORTS**
 - 9.1. **County Library report for September 2024, October 2024, and November 2024.**
 1. Staff Report: Jennifer Weeks, Santa Clara County Librarian
 2. Public Comment
 3. Possible Action: Review and comment on Santa Clara County Library report.
 - 9.2. **Gilroy Library Report**
 1. Staff Report: Cassandra Wong, Gilroy Librarian
 2. Public Comment:
 3. Possible Action: Receive and comment on Gilroy Library report.
10. **STAFF/COMMISSION COMMENTS**

11. **FUTURE AGENDA ITEMS**

12. **ADJOURNMENT**