

City of Gilroy
Library Commission Regular Meeting Minutes
Wednesday, February 15, 2023 | 7:00 PM

1. **CALL TO ORDER**

Meeting was called to order at 7:02 p.m.

2. **SECRETARY'S REPORT**

The Library Commission agenda was posted online on and posted in the City Hall kiosk on February 11, 2023.

3. **APPROVAL OF MINUTES**

3.1. **November 9, 2022**

RESULT: Pass

MOVER: Saeid Nooshabadi, Commissioner

SECONDER: Gabriela Kim, Commissioner

AYES: Commissioner Coverson-Baxter, Commissioner Nooshabadi,
Commissioner Kim

ABSENT: Commissioner Reddy

4. **APPROVAL OF AGENDA**

MOTION: Approve the Agenda

RESULT: Pass

MOVER: Gabriela Kim, Commissioner

SECONDER: Saeid Nooshabadi, Commissioner

AYES: Commissioner Coverson-Baxter, Commissioner Nooshabadi, Commissioner Kim

ABSENT: Commissioner Reddy

5. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were none.

6. **INTRODUCTIONS**

6.1. **Harjot Sangha, Finance Director**

Harjot Sangha introduced himself to the Commission.

7. **NEW BUSINESS**

7.1. **Selection of Chair and Vice-Chair of Library Commission**

Commissioner Kim nominated Chair Baxter to serve as Chair again. Baxter nominated Kim to serve as Vice Chair, but Kim declined. Baxter nominated Commissioner Nooshabadi to serve as Vice Chair and he accepted. Baxter will serve as Chair and Nosabadi will serve as Vice Chair.

MOTION: Nominate Commissioner Baxter and Nooshabadi as Chair and Vice-Chair of the Library Commission, respectively.

RESULT: Pass

MOVER: Gabriela Kim, Commissioner

SECONDER: Saeid Nooshabadi, Commissioner

AYES: Commissioner Coverson-Baxter, Commissioner Nooshabadi,
Commissioner Kim

ABSENT: Commissioner Reddy

7.2. **Library Commission Fiscal Year 2024 and Fiscal Year 2025 Budget Requests**

Sangha explained to the Commissions about the opportunity to provide input to the upcoming two-year budget cycle. For example, the Commission could either recommend a library-related program or training that requires funding or could issue a letter of support for an existing service or program that is relevant to the Commission. Input should be provided at the next Commission meeting.

7. **LIBRARY REPORTS**

7.1 Santa Clara County Library: Deputy County Librarian Stephen Fitzgerald discussed the following during his report: Public Library Service's star rating for the Santa Clara County Library System; a Gilroy Librarian honored as a Top 10 County employee; Silicon Valley Reads program; the adoption of the Library System's Strategic Plan, which includes a new vision and mission; Celebrating Black History Month; the phased out OverDrive App; and staffing changes.

7.2 Gilroy Library: Gilroy Librarian Cassandra Wong covered the following during her report: staffing changes at the Gilroy Library; a grant for a digital art program; Black History Month; Resilient Families program; coding for girls and other library programs; positive response from hosting the Dolores Huerta exhibit; Library circulation data; and upcoming events.

8. **STAFF COMMENTS:** Henig explained potential opportunities for commission training as well as an updated version of the City Board and Commission Manual, which will be available upon Council approval. Henig and Harjot explained the purpose of Council Correspondence.

9. **FUTURE AGENDA ITEMS:** Commissioners asked for a reminder about providing budget suggestions at the April meeting.

10. **ADJOURNMENT**

Baxter adjourned the meeting at 7:54 p.m.

Minutes completed by Adam Henig, Recreation Manager