

City of Gilroy

Downtown Committee Regular Meeting Minutes

Tuesday, March 12, 2024 | 8:00 AM

1. CALL TO ORDER

The meeting was called to order by Chair Marques at 8:00 AM.

2. ROLL CALL

Attendance	Attendee Name
Present	Fran Beaudet, Committee Member Marie Blankley(Mayor), Committee Member Dion Bracco(Council Member), Committee Member Jane Howard, Committee Member Susan Jacobsen, Committee Member Savannah Logenbach, Committee Member Carol Marques(Council Member), Chair Jeanie Rizzuto, Committee Member Staff Present: Jimmy Forbis, City Administrator Victoria Valencia, Economic Development Manager
Absent	Giovanni Albanese, Committee Member Rebeca Armendariz (Council Member), Committee Member Toni Bowles, Committee Member Frank Johnson, Committee Member Dave Leal, Committee Member Emily McEwan-Upright, Committee Member Fred Tovar(Council Member), Chair

3. Public Comment

Chair Marques opened Public Comment.

Kelly Ramirez requested an update on the 5 original focus areas of the committee.

There being no other speakers, Chair Marques closed Public Comment

4. Approval of the Minutes: At the time of approval, there was not a quorum present to approve the January 9, 2024 Meeting Minutes.

5. Draft Parklet Requirements

The committee discussed parklet design standards. No formal vote took place on any suggestions.

Several committee members have researched other cities, including City of Watsonville and Hollister. The consensus was to establish a maximum height of 48 inches from the ground. There was also discussion related to uniformity, building materials, the need for shade, and the objects that could be used in the parklets. The committee also agreed that parklets should be limited to the frontage of the building, Service would be limited to the business's hours of food service.

The committee also agreed that there would need to be fees attached, including an annual inspection fee. Staff to determine fees based on hourly rate and other considerations. The committee would like to study the revenue lost to make a fee recommendation.

For locations of parklets, the committee agreed to not allow parklets on Monterey Road, and that there would need to be a separation between parklets for safety.

The committee recommends allowing a logo to identify the business, but agreed no other signage should be present on the parklet.

The committee agreed they did not want to allow parklets to have a roof or shade sails, but umbrellas may be allowed. TVs and music would not be allowed, and no permanent infrastructure changes would be allowed (no gas, or undergrounding electricity). Depending on code requirements, propane heaters and solar or battery powered lights would be allowed.

The committee was also in agreeance that the restaurant or business would need to be responsible for cleaning and maintaining the parklet.

The committee recommended notifications to businesses and property owners within 500 feet of the proposed parklet.

Next Steps: The Committee will bring their recommendations to the next regularly scheduled meeting. The recommendations will then be taken to Community Development, who will work on the code requirements for the proposed parklet program.

6. Discuss Next Meeting Date

The Committee will meet on Tuesday, April 9 at 8:00 AM at the Council Chambers. Topics of discussion will be Code Enforcement and the Future Parklet Program.

7. Adjournment

Chair Marques adjourned the meeting at 9:00 AM

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Gilroy Downtown Committee of the City of Gilroy.

/s/Beth Minor,

Interim City Clerk