



CITY OF GILROY

ARTS AND CULTURE COMMISSION



REGULAR MEETING AGENDA

TUESDAY, APRIL 14, 2026 | 6:30 PM

COUNCIL CHAMBERS, CITY HALL
7351 ROSANNA STREET, GILROY, CA 95020

Chair: Ruben Dario Villa

Vice Chair: Steven Porter

Commissioners: Camille McCormack, Makhan Gupta, Rabia Shahid, Subul Siddiqui, & Wendy Zamora

Staff Liaison: Kylie Katsuyoshi, Management Analyst Trainee & Stefan Mercer, Management Assistant



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Materials related to an item on this agenda submitted to the City of Gilroy Arts and Culture Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to the Staff's ability to post the documents before the meeting.

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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card located at the entrances. Completion of this speaker's card is voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this portion of the meeting begins. Anyone wishing to address the Commission on any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip as well and submit it to the

Secretary **BEFORE** the Commission takes action on the item.

The agenda for this regular meeting is as follows:

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **SECRETARY'S REPORT**
4. **Introduction of New Commissioners**
 - 4.1. **Introduction of Commissioner Rabia Shahid and Commissioner Subul Siddiqui**
5. **ORDERS OF THE DAY**
6. **APPROVAL OF MINUTES**
 - 6.1. **Approval of the Minutes from the March 10, 2026 Regular Meeting of the Arts and Culture Commission**
7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
8. **OLD BUSINESS**
 - 8.1. **Review of Fiscal Year 2026 and 2027 Work Plan**
 - 8.2. **For the Love of Gilroy Public Art Campaign and Unveiling Event**
9. **NEW BUSINESS**
 - 9.1. **Presentation from the Gilroy Museum and Approve a Recommendation to Transfer \$2,103 in Interest Income from the Gilroy Museum Endowment Trust to the Museum Donation Fund**
 - 9.2. **Discussion of a Public Art Resource Document**
 - 9.3. **Update on Art-Related Funds**
 - 9.4. **Discussion of the Civic Center Master Plan**
10. **GILROY ART-RELATED COMMUNITY EVENT UPDATES**
11. **COMMISSION COMMENTS**
12. **STAFF COMMENTS**
13. **FUTURE AGENDA ITEM REQUESTS**
14. **ADJOURNMENT**

FUTURE MEETING DATES

- May 12, 2026 – Gilroy City Council Chambers – 6:30 PM
- June 9, 2026 – Gilroy City Council Chambers – 6:30 PM
- July 14, 2026 – Gilroy City Council Chambers – 6:30 PM
- August 11, 2026 – Gilroy City Council Chambers – 6:30 PM
- September 8, 2026 – Gilroy City Council Chambers – 6:30 PM
- October 13, 2026 – Gilroy City Council Chambers – 6:30 PM
- November 10, 2026 – Gilroy City Council Chambers – 6:30 PM
- December 8, 2026 – Gilroy City Council Chambers – 6:30 PM

City of Gilroy
Arts and Culture Commission
Draft Minutes
Tuesday, March 10, 2026 | 6:30 PM

1. CALL TO ORDER

The meeting was called to order by Chair Villa at 6:35 PM.

2. ROLL CALL

Attendance	Attendee Name
Present	Commissioner Ruben Dario Villa Commissioner Camille McCormack Commissioner Makhan Gupta Commissioner Wendy Zamora
Absent	Commissioner Steven Porter

3. SECRETARY'S REPORT

Staff Member Katsuyoshi reported that the agenda was posted on Friday, March 6th, 2026 at 5:20 PM.

4. INTRODUCTION OF NEW COMMISSIONER

1. Introduction of Commissioner Makhan Gupta

Commissioner Gupta introduced himself to the Commission.

5. ORDERS OF THE DAY

The Commission agreed to combine Items 8.1 and 8.2.

6. APPROVAL OF MINUTES

1. Approval of the Minutes from the January 13, 2026, Regular Meeting of the Arts and Culture Commission

Motion: Approve

RESULT: Passed

MOVER: Commissioner Wendy Zamora

SECONDER: Commissioner Ruben Dario Villa

AYES: Commissioner Villa, Commissioner Camille McCormack,
Commissioner Makhan Gupta, Commissioner Wendy Zamora

NAYS: None

ABSENTER: Commissioner Steven Porter

7. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Greg Felios - commented on March being recognized as Youth Arts Month.

8. OLD BUSINESS

1. **Fiscal Year 2026 and 2027 Work Plan**

The Commission reviewed the Fiscal Year 2026 and 2027 Work Plan.

For the Love of Gilroy Art Campaign — It was reported that the unveiling event was successful. The Commission agreed that they would like to have all art submissions for the next campaign by December of 2026, make their recommendations to council by the first Council Meeting in February, and hold the unveiling event in March.

Multi-Cultural Community Days — The Commission discussed the possibility of joining an existing event as opposed to creating their own.

Fundraising Gala — Commissioners agreed to come back to the meeting next month with two ideas to share with the rest of the commission.

Arts & Cultural Strategic Plan — It was recommended that Commissioners go and review the document prior to next month's meeting so that they may have a discussion around the Strategic Plan.

Public Art Resource Document — Chair Villa plans to bring back the City of San Jose's Public Art Resource Document as an example.

Prior to assigning commissioners to subcommittees, they decided to wait to see if new commissioners would be seated in time for their next meeting.

2. **For the Love of Gilroy Public Art Campaign and Unveiling Event**

It was agreed upon by the Commission during Orders of the Day to include this item in item 8.1.

9. **NEW BUSINESS**

1. **Exploration of Art In-Lieu Fees**

Staff Member Henig led by explaining what Art In-Lieu Fees are. The Commission then held a discussion on Art In-Lieu Fees and then requested that information be shared on the funds that the Commission has access to and their acceptable uses.

10. **GILROY ART-RELATED COMMUNITY EVENT UPDATES**

Commissioner Zamora - Shared that there was a Christopher High School Choir Concert happening during the commission meeting and also mentioned how they will be participating at a Choir Exchange at Cal poly San Luis Obispo as well as performing at Disneyland this weekend.

Chair Villa - Announced La Marcha Sigue being held at La Casa de Cultura y Arte at the Willey House in Gilroy on Friday, March 20th. He also shared that the Third Friday Downtown Art Walks begin Friday, March 20th.

Commissioner McCormack - Announced that the Arts Alliance will be displaying student art on Saturday, March 14th.

11. COMMISSION COMMENTS

Commissioner McCormack expressed her gratitude and thanks to all those within the commission and staff that are present to assist the Commission. Commissioner Gupta shared his appreciation for the Arts & Culture Commission. Chair Villa encouraged the Commission to review the Environmental Impact Report pertaining to the Civic Center Masterplan.

12. STAFF COMMENTS

Staff Member Katsuyoshi shared that March 27th is the last day to submit comments on the Civic Center Masterplan's Environmental Impact Report.

13. FUTURE AGENDA ITEM REQUESTS

None.

14. ADJOURNMENT

With no further business, the meeting was adjourned at 8:06 PM.

DRAFT



City of Gilroy Arts and Culture Commission

STAFF REPORT

Agenda Item Title: Review of Fiscal Year 2026 and 2027 Work Plan

Meeting Date: April 14, 2026

From: Kylie Katsuyoshi, Management Analyst Trainee

Department: Administration

Submitted by:

Prepared by: Kylie Katsuyoshi, Management Analyst Trainee

RECOMMENDATION

Commissioners update the Commission on plans and progress of work plan items and provide information to the new commissioners, Commissioner Shahid and Commissioner Siddiqui.

BACKGROUND

At the February 11, 2025, regular meeting of the Arts and Culture Commission, the Commission adopted a work plan for FY26 and FY27. At their regular meeting on March 11, 2025, the Commission further refined the work plan and appointed committees. Since then, the Commission has undergone several changes. Some commissioners have departed, and new ones have joined. At this time, there are no active subcommittees. If the Commission wishes to establish any, they may do so during this item.

ANALYSIS

This will be an ongoing agenda item to discuss the work plan items, and to receive updates from any commissioner or committee.

ALTERNATIVES

None.

FISCAL IMPACT/FUNDING SOURCE

None.

Attachments:

1. Arts and Culture Commission Workplan - FY26 and FY27

2026 and 2027 Arts and Culture Commission Work Plan

Project Name	Work	Lead Commissioner	Sub-Committee Members	City Council Priority	Status
For the Love of Gilroy Event	Continue the successful pilot program into an annual event each year.			<i>N/A</i>	2026 event was successful. Planning and coordinating the event for 2027.
Multicultural Community Days	Explore hosting an event series featuring arts and culture presentations and displays of various cultures in the community, consisting of up to two events per fiscal year as a pilot program.			<i>Neighborhood Equity</i>	Under discussion.
Fundraising Gala	Explore the opportunity to host a fundraising gala, aiming at one event during the workplan period.			<i>Financial Resilience</i>	Under discussion.
Update the Arts and Culture Strategic Plan	Update the strategic plan to identify strategies and goals for Gilroy's arts and culture into the future.			<i>Neighborhood Equity</i>	Under discussion.
Public Art Resource Document	Explore the viability of creating a public art resource document for future development, in conjunction with the Community Development Department.			<i>Neighborhood Equity</i>	Under discussion.

Updated April 9, 2026



City of Gilroy Arts and Culture Commission

STAFF REPORT

Agenda Item Title: For the Love of Gilroy Public Art Campaign and Unveiling Event

Meeting Date: April 14, 2026

From: Kylie Katsuyoshi, Management Analyst Trainee

Department: Administration

Submitted by:

Prepared by: Kylie Katsuyoshi, Management Analyst Trainee

RECOMMENDATION

Commission discussion and planning for the next For the Love of Gilroy Public Art Campaign.

BACKGROUND

The Arts and Culture Commission (ACC) has, with Council approval, an item on their work plan titled "For the Love of Gilroy Event", to continue the successful pilot program into an annual event each year. For this event, the Commission solicits two-dimensional art designs from local artists to be printed on banners and posted on streetlight poles along Monterey Road in Downtown Gilroy. At the January 5, 2026, City Council Regular Meeting, the Council instructed the ACC to create, in the next program cycle, two award categories: one for adults and the other for minors.

ANALYSIS

This agenda item is intended to facilitate brainstorming and discussion regarding the event project timeline and the Commission's approach to creating two new award categories. At the March 19, 2026, meeting of the Arts and Culture Commission, the Commission began discussing a potential event timeline, and this item continues that conversation. The draft project timeline is below for further review and discussion.

December 2026 - All art submissions submitted

February 2027 - Recommendation presented at a City Council Meeting

March 2027 - Unveiling event

ALTERNATIVES

None — there are no specific recommendations or actions proposed.

FISCAL IMPACT/FUNDING SOURCE

None.

Attachments:

None



City of Gilroy Arts and Culture Commission

STAFF REPORT

Agenda Item Title: Presentation from the Gilroy Museum and Approve a Recommendation to Transfer \$2,103 in Interest Income from the Gilroy Museum Endowment Trust to the Museum Donation Fund

Meeting Date: April 14, 2026

From: Kylie Katsuyoshi, Management Analyst Trainee

Department: Administration

Submitted by:

Prepared by: Kylie Katsuyoshi, Management Analyst Trainee

RECOMMENDATION

Receive the 2026 Gilroy Museum Annual Report and approve a recommendation to the City Council to transfer the interest accumulated (\$2,103) in the Museum Endowment Trust to the Museum Donations Fund.

BACKGROUND

On September 5, 2007, the Gilroy Historical Society and the City of Gilroy entered into an Endowment Trust Agreement, for the purpose of establishing an Endowment Trust account for the Gilroy Museum. The Kaiser Wilhelm vase was de-accessioned from the Museum collection and sold at auction on February 11, 2009, for \$37,500. Funds from the sale of the vase were deposited in the Endowment Trust account.

Per the Trust Agreement, interest income generated from the funds may be transferred annually for use by the Gilroy Museum at the request of the Gilroy Historical Society and approval by City Council. Currently, the Gilroy Museum has an established account (Org. 8005080, Object 47830, Project 80050D149-DEPOSITS), which has been designated to receive the funds. The Arts & Culture Commission has historically reviewed and endorsed the Gilroy Historical Society's request and forwarded a recommendation to Council to approve the disbursement.

ANALYSIS

Interest revenues received for Fiscal Year 2024 total \$2,103, as indicated in the

attached letter of request from the Gilroy Historical Society and in the attached Fiscal Year 2024 ending balance financial report.

ALTERNATIVES

None.

FISCAL IMPACT/FUNDING SOURCE

None.

Attachments:

1. 2026 Gilroy Museum Annual Report
2. Gilroy Historical Society Letter of Request

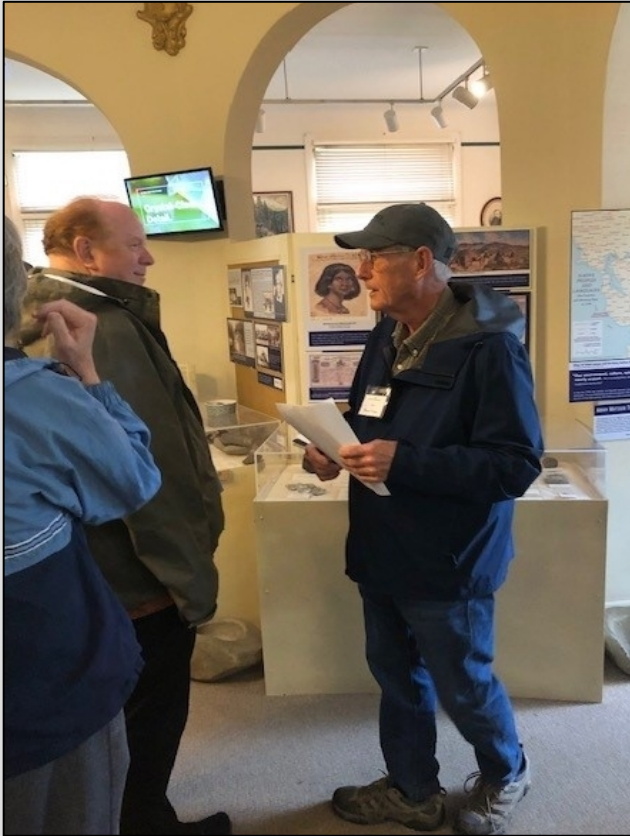
2026 Gilroy Museum Annual Report

- **2025 Year In Review**
- **2026 Going Forward**



- 2025 Museum Volunteers: 2,872 Hours
- \$ 48,544 Added Value for the City of Gilroy at
Minimum Wage

2025 Highlights



Gilroy's Ambassador:
1,170 Visitors from
18 States & 5 Countries



Total Program Participants 2,028

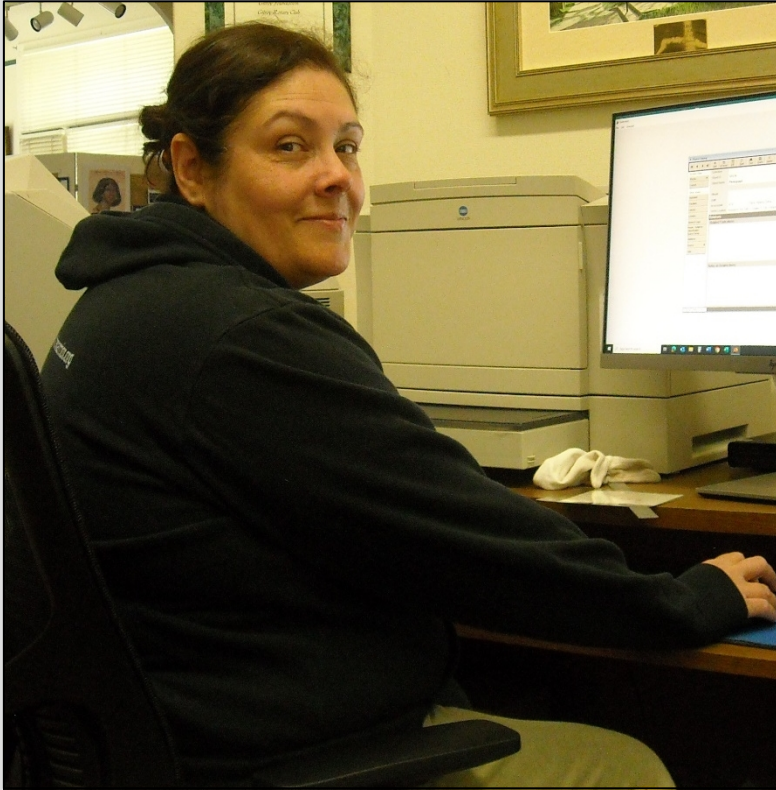
2025 Core Programs: Storytelling & Outreach

- 510 Tour Participants
- 147 Research Requests
- 201 Students Experience Traveling Trunks
- 7 Outreach Events Attended
- High School Student Volunteer Program Begun
- Displays



Volunteers at the OpportuniTEEN Fair

2025 Collection and Cataloging



Part-Time Cataloger Gina Johnson
Over 670 Records Cataloged as a
Volunteer & Employee

- 4 Collection Committee Meetings
- 242 New Artifacts Accepted
- 425 Artifacts Cataloged
- Collection Opportunity:
Over 3,000 Ousley/Hoey
Documents Scanned

2025 Conservation & Preservation



10 Blackout Curtains Block Degrading Sunlight in the Basement Storage



53 Gilroy City Tax Ledgers Moved to Metal Storage Racks & Protectively Bagged

2025 Museum Projects' Summary

- Artifact & Storage Reorganization: Moved Artifacts, File Cabinets, 132 Bound Newspaper Volumes, Map Cases, Assembled New Racks
- Deaccession Permission Obtained
- Photo Catalog Project: 1,185 Photo Records Improved
- Displays: Gilroy Rural Fire District Sign and Firemen's Pike



2026 Museum Projects

- Deaccession Sales and Artifact Removal April 18, 2026 at the Wine & Art Stroll, 1 p.m. - 5 p.m. Furniture, Framed Works, School Clocks, Business Machines & More!
- Storage Reorganization: Removal of Wooden Shelving & Display Cases, Installation of New Racks, Permanent Newspaper Location and Storage of 355 Bound Volumes
- Continued Improvements to the Photograph Catalog
- Joint Gilroy Library/Museum Newspaper Digitization
- Core Museum Projects: Collecting, Tours, Displays, & Outreach Programs

Gilroy Museum Antiques Sale

During the
Wine and Art Stroll
April 18 - 1pm to 5pm



All merchandise will be on the ramp to the right of
the museum entrance. Items are priced to sell.
All sales BENEFIT the Gilroy Museum

Included in the sale are genuine
antiques once owned by pioneering
Gilroy families and many more items not
pictured



All items are sold as is.
Sales are final.
Buyers should inspect
items before
purchasing. Cash is
preferred or credit card
only.

**Buyer is responsible for
moving and loading items
the same day or by
appointment on or before
April 23rd.**

195 Fifth Street, Gilroy, CA 95020
Museum will be open from 1pm to 5pm
408-846-0446 or gilroy.museum@cityofgilroy.org



Old Gilroy City Hall - 1905

Gilroy Historical Society

March 31, 2026

P.O. Box 1621, Gilroy, CA 95021-1621

Art and Culture Commission

City of Gilroy

Dear Commissioners,

I'm coming before you tonight to request that the interest from the City's Museum Trust Fund be transferred to the City's 801 Fund so the Gilroy Museum may access it for the budgeted items to preserve and protect the Collection.

The City maintains the Museum Trust Fund for the benefit of the Gilroy Museum. The terms of the trust allow us to ask for the annual interest for the benefit of the collection. The City Finance Director has informed us that the Trust Fund has earned \$2,103. in the fiscal year ending 6/30/25. We ask you to recommend to the City Council that this amount be transferred to the 801 Fund.

We appreciate the support of the Commission in carrying out our mission of keeping the Gilroy Museum open for the community. For twelve full years we staffed the Museum with City Volunteers. Six years ago, we signed an agreement with the city giving us a license to staff the Museum. It has now been extended to 2030.

The Museum Manager's half time salary is guaranteed from the interest the Society receives on our funds at the Gilroy Foundation. We believe this will ensure that the Museum stays open in the future and provides professional direction. We use the city budget allocation for conservation projects and volunteer training.

In addition to paying the manager's salary the Society pays for the books and materials sold at the Museum and funds special projects such as the Traveling Trunks used for the school presentations.

We cordially invite you to visit the Museum on Tuesdays or Thursdays from 10 AM to 4 PM or the first two Saturdays from 10 AM to 2 PM. Historic walking tours to different areas of the city are given on the first Saturdays.

Sincerely,

Joanie Lewis, President

City of Gilroy
#814 Museum Endowment Trust
6/30/2025



Beginning Fund Balance 7/1/24	\$ 46,838.09
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Revenue

Additions:

Interest earned FY25	\$ 2,103.00
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Misc Revenue	\$ -
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Museum donation

Total Revenue	\$ 2,103.00
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Expenses

Less:

Checks to Historical Society FY23 & FY24	\$ (3,123.58)
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Total Expense	\$ (3,123.58)
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Ending Fund Balance 06/30/25	<u>\$ 45,817.51</u>
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City of Gilroy Arts and Culture Commission

STAFF REPORT

Agenda Item Title: Discussion of a Public Art Resource Document

Meeting Date: April 14, 2026

From: Kylie Katsuyoshi, Management Analyst Trainee

Department: Administration

Submitted by:

Prepared by: Kylie Katsuyoshi, Management Analyst Trainee

RECOMMENDATION

Commission discussion on the viability of creating a public art resource document.

BACKGROUND

At the March 10, 2026, Arts and Culture Commission meeting, Chair Villa announced that he would bring the City of San Jose's Public Art Resource Document to the next meeting as an example for the Commission to review. The Arts and Culture Commission has an item on their FY26 and FY27 Work Plan to explore the viability of creating a public art resource document for future development, in conjunction with the Community Development Department.

ANALYSIS

This agenda item is to facilitate the above-referenced discussion item during this public meeting.

ALTERNATIVES

This is a general discussion item. The Commission may determine to proceed with the approach of developing such a resource guide for developers, or it may determine not to proceed with this activity.

FISCAL IMPACT/FUNDING SOURCE

No assessment is available at this time, as the scope of the project needs to be solidified to conduct an estimate on time, materials, and any staff support requests from the Commission.

Attachments:

None



City of Gilroy Arts and Culture Commission

STAFF REPORT

Agenda Item Title: Update on Art-Related Funds
Meeting Date: April 14, 2026
From: Kylie Katsuyoshi, Management Analyst Trainee
Department: Administration
Submitted by:
Prepared by: Kylie Katsuyoshi, Management Analyst Trainee

RECOMMENDATION

None - This is an informational item.

BACKGROUND

At the March 20, 2026, Arts and Culture Commission Meeting, the Commission requested information on the balance of the two art-related funds available to them.

ANALYSIS

The Commission has access to the following funds, and the amounts are as follows:

Fund Name	Current Balance	Available Balance
Arts and Culture Donations	\$87.45	\$87.45
Public Art Project	\$29,211.10	\$21,869.81

For the Public Art Project, a portion (\$7,341.29) of the current balance is held for dedicated, specific purposes, including the below:

- \$2,833.10 for a bench installation and plaque at Gilroy Sports Park.
- \$4,508.19 reserved for mural repairs, bench plaque repairs, and Gilroy Garlic Festival Founders Plaque repairs.

ALTERNATIVES

None - This is an informational item.

FISCAL IMPACT/FUNDING SOURCE

None - This is an informational item.

Attachments:

None



City of Gilroy Arts and Culture Commission

STAFF REPORT

Agenda Item Title: Discussion of the Civic Center Master Plan
Meeting Date: April 14, 2026
From: Kylie Katsuyoshi, Management Analyst Trainee
Department: Administration
Submitted by:
Prepared by: Kylie Katsuyoshi, Management Analyst Trainee

RECOMMENDATION

Commission discussion regarding the City of Gilroy Civic Center Master Plan.

BACKGROUND

This item was requested by Chair Villa. He would like to share the comments he submitted regarding the Draft Environmental Impact Report (EIR) and discuss with the commission.

ANALYSIS

The purpose of this item is to provide the Commission with an opportunity to review Chair Villa's comments submitted to the Draft Environmental Impact Report (EIR), give the Commission with an opportunity to review the key issues raised, and consider whether additional Commission comments are desired.

ALTERNATIVES

None.

FISCAL IMPACT/FUNDING SOURCE

None.

Attachments:

None