



CITY OF GILROY
YOUTH COMMISSION
REGULAR MEETING AGENDA



MONDAY, APRIL 13, 2026 | 6:00 PM

GILROY SENIOR CENTER
7371 HANNA STREET, GILROY, CA 95020

Chair: Anna Nguyen

Vice Chair: Benedict Pham

Treasurer: Biruh Abaneh

Commissioners: Biruh Abaneh, Alazander Cruz Bermudez, Ashleen Bhandal, Diana Diakova, Logan Gill, Sophia Gutierrez, Anna Nguyen, Jacob Ortega, Benedict Pham, Maya Sanchez, Thanmay Sarath

Staff Liaison: LeeAnn McPhillips, Assistant City Administrator & Adam Henig, Recreation Manager



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Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available with the agenda packet on the City website at www.cityofgilroy.org subject to the Staff's ability to post the documents before the meeting.

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PUBLIC COMMENT GUIDELINES:

During the **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** portion of the meeting, each person wishing to speak should prepare a presentation of not more than three (3) minutes. Persons wishing to address the Commission are requested, but not required, to complete a Speaker's Card located at the entrances. Completion of this speaker's card is

voluntary. All persons may attend this meeting and speak, regardless if a card is completed or not. Speaker's slips should be submitted to the Secretary **BEFORE** this portion of the meeting begins. Anyone wishing to address the Commission on any other item on this **AGENDA** is requested, but not required, to fill out a speaker's slip as well and submit it to the Secretary **BEFORE** the Commission takes action on the item.

Materials related to an item on this agenda submitted to the City of Gilroy Youth Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the Recreation Division at Senior Center, 7371 Hanna Street, during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org.

The agenda for this regular meeting is as follows:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **SECRETARY'S REPORT**
5. **APPROVAL OF MINUTES**
 - 5.1. **Approval of the Minutes from the March 9, 2026 Regular Meeting of the Youth Commission**
6. **INTRODUCTIONS**
7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
8. **NEW BUSINESS**
 - 8.1. **Treasurer's Report for the Youth Commission as of April 1, 2025**
9. **OLD BUSINESS**
 - 9.1. **Receive and comment on the FY26 Commission Work Plan.**
10. **STAFF/COMMISSION COMMENTS**
 - 10.1. **Youth Commission Presentation to City Council, Monday, May 4, 2026 at 6:00 p.m.**
11. **ADJOURNMENT**

**City of Gilroy
Youth Commission
Minutes
Monday, March 9, 2026 | 6:00 PM**

1. CALL TO ORDER

Meeting was called to order by Chair Nguyen at 6:01 p.m.

2. FLAG SALUTE

3. ROLL CALL

Present	Biruh Abaneh, Commissioner Alazander Cruz Bermudez, Commissioner Ashleen Bhandal, Commissioner Diana Diakova, Commissioner (late 6:05pm) Sophia Guitierrez, Commissioner Anna Nguyen, Commissioner Jacob Ortega, Commissioner Benedict Pham, Commissioner Maya Sanchez, Commissioner Logan Gill, Commissioner
Absent	Thanmay Sarath, Commissioner

4. SECRETARY'S REPORT

The meeting packet was posted on March 6, 2026.

5. APPROVAL OF MINUTES

Commissioner Abaneh made a motion to approve the minutes. Commissioner Bermudez seconded. Motion passed 9-0-0.

1. Approval of the Minutes from February 9, 2026 Regular Meeting of the Youth Commission

6. INTRODUCTIONS

None.

7. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Greg Felios introduced himself. He's a member of the Parks and Recreation Commission and would like to see the Youth Commission get involved more in parks and traditional recreational activities as well as collaborate with the Parks and Recreation Commission.

8. NEW BUSINESS

None.

9. OLD BUSINESS

1. Discussion of FY26 Youth Commission Work Plan

Chair Nguyen provided an update on the Commission's work plan. On the legislative issue, the committee has paused due to the recent focus on YAC Attack and OpportuniTEEN Fair. They will resume where they left off shortly after this meeting.

For the OpportuniTEEN Fair, Henig reviewed the vendors who confirmed they would be in attendance. He was unable to get ahold of about a dozen of them. He's asking commissioners, who have been in contact with them, to either send him their email address or they themselves send a confirmation. The Marketing Committee discussed ways to get the word out about the event that included passing out flyers, making announcements, and spreading the word online and offline. The Logistics Committee will meet with Adam later this week to discuss what is needed for the lead-up of the event.

10. STAFF/COMMISSION COMMENTS

Commissioners who attended the Youth Advisor Council Conference on Saturday, March 7 shared their thoughts on how the conference went and their presentation. Henig congratulated the presenters on a job well done.

11. ADJOURNMENT

Chair Nguyen adjourned the meeting at 6:24 p.m.



City of Gilroy Youth Commission

STAFF REPORT

Agenda Item Title: Treasurer's Report for the Youth Commission as of April 1, 2026

Meeting Date: April 13, 2026

From: LeeAnn McPhillips, Interim Human Resources Director/Risk Manager
Adam Henig, Recreation Manager

Department: Youth Commission

Submitted by: Biruh Abaneh, Commissioner

Prepared by: Adam Henig, Recreation Manager, Biruh Abaneh, Commissioner

RECOMMENDATION

Review and accept the Treasurer's reports as of April 1, 2026.

BACKGROUND

For the 2025-26 term, the Commission selected Biruh Abaneh to serve as its treasurer. Commissioner Abaneh works closely with staff in managing the Youth Commission budget to ensure it is accurate. Per the Youth Commission's bylaws, the Commission will receive a treasurer's report three times during the term—August, December, and April.

The Treasurer is responsible for maintaining the Youth Commission's financial budget, including Youth Commission items that were approved by the City Council when the budget was adopted for FY25 and FY26.

ANALYSIS

The Commission currently has \$174.51 in its budget. In addition to these funds, the Commission was allocated funding by the City Council for FY26 for the following items:

- **\$2,075** to organize and host an Intergenerational Dance — Balance of **\$204.85** (\$1,870.15 was spent)
- **\$1,150** to organize and host OpportuniTEEN Fair - Ending balance of **\$555.10**

- (\$594.90 was spent)
- **\$550** for 25-26 youth commission apparel — Ending balance of **\$210.10**
(\$339.90 was spent)

The Commission did not overspend in any of these categories and stayed within budget for this fiscal year.

Attachments:

1. Youth Commission 801 FY26 as of 4.1.26

Youth Commission Budget

TRANS DATE	DEPOSITOR/ VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditures -	ENDING BALANCE +
7/1/2024	BEGINNING BALANCE		\$ 1,068.53			
11/26/2024	Zazzle	Youth Commission T-shirts	\$ 1,068.53		264.45	\$804.08
2/27/2025	Amazon	Thank you baskets	\$ 804.08		66.54	\$737.54
3/5/2025	PeachJar	Advertising flyer for Opp. Fair	\$ 737.54		\$ 100.00	\$637.54
3/19/2025	Smart & Final	Snacks for Opp. Fair	\$ 637.54		\$ 80.45	\$557.09
3/19/2025	Camino Coffee	Gift Card for OpportuniTEEN Fair	\$ 557.09		\$ 20.00	\$537.09
3/20/2025	Savvy's Downtown Sweets	Gift Card for OpportuniTEEN Fair	\$ 537.09		\$ 20.00	\$517.09
3/21/2025	Fifth Street Roasting	Gift Card for OpportuniTEEN Fair	\$ 517.09		\$ 20.00	\$497.09
3/21/2025	Domino's	Lunch for vendors	\$ 497.09		\$ 134.58	\$362.51
3/22/2025	Super Doughnuts	Morning snack for vendors	\$ 362.51		\$ 68.00	\$294.51
1/27/2026	CPRS District 4	YAC Attack	\$ 294.51		\$ 60.00	\$234.51
1/27/2026	CPRS District 4	YAC Attack	\$ 234.51		\$ 30.00	\$204.51
1/27/2026	CPRS District 4	YAC Attack	\$ 204.51		\$ 30.00	\$174.51

FY26 Budgeted Items

Apparel

TRANS DATE	VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditures -	ENDING BALANCE +
9/1/2025	BEGINNING BALANCE		\$ 550.00			
10/24/2025	CustomInk	Youth Commission T-shirts	\$ 550.00		\$ 339.90	\$210.10

OpportuniTEEN Fair

TRANS DATE	DEPOSITOR/ VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditures -	ENDING BALANCE +
9/1/2025	BEGINNING BALANCE		\$ 1,150.00			
3/4/2026	PeachJar	Advertisement for OpportuniTEEN Fair	\$1,150.00		\$100.00	\$1,050.00
3/13/2026	Amazon	Thank you gifts to vendors	\$1,050.00		\$59.45	\$990.55
3/17/2026	Amazon	Balloons	\$990.55		\$26.10	\$964.45
3/18/2026	Brew City Burgers	Gift card for OpportuniTEEN Fair raffle	\$964.45		\$20.00	\$944.45
3/18/2026	Fifth Street Coffee	Gift card for OpportuniTEEN Fair raffle	\$944.45		\$20.00	\$924.45
3/18/2026	Camino Coffee	Gift card for OpportuniTEEN Fair raffle	\$924.45		\$20.00	\$904.45
3/18/2026	Pizza My Heart	Gift card for OpportuniTEEN Fair raffle	\$904.45		\$20.00	\$884.45
3/18/2026	Smart and Final	Snacks for Vendors	\$884.45		\$92.43	\$792.02
3/20/2026	Savvy's Downtown Sweets	Gift card for OpportuniTEEN Fair raffle	\$792.02		\$20.00	\$772.02
3/21/2026	Dominos	Fair	\$772.02		\$131.92	\$640.10
3/21/2026	Super Donut	Donuts for vendors and Commissioners	\$640.10		\$85.00	\$555.10

Spent \$594.90

<i>Intergenerational Dance</i>						
TRANS DATE	DEPOSITOR/ VENDOR	DESCRIPTION	BEGINNING BALANCE +/-	Deposits +	Expenditures -	ENDING BALANCE +
9/1/2025	BEGINNING BALANCE		\$ 2,075.00			
10/21/25	Oriental Trading	Senior Dinner Decorations and Equipment	\$ 2,075.00		\$ 293.57	\$1,781.43
10/22/25	Walmart	Senior Dinner Movie posters	\$ 1,781.43		\$ 61.83	\$1,719.60
10/22/2025	Allposters	Senior Dinner Movie posters	\$ 1,719.60		\$ 25.06	\$1,694.54
10/22/2025	Amazon	Senior Dinner Decorations	\$ 1,694.54		\$ 212.67	\$1,481.87
10/22/2025	movieposters	Senior Dinner Movie posters	\$ 1,481.87		\$ 46.98	\$1,434.89
10/23/2025	Amazon	Dots for Musical Chairs	\$ 1,434.89		\$ 28.36	\$1,406.53
10/29/2025	Amazon	Fairy Lights	\$ 1,406.53		\$ 10.90	\$1,395.63

10/29/2025	Oriental Trading	Movie Napkins	\$	1,395.63		\$	32.12	\$1,363.51	
10/29/2025	Amazon	Senior Dinner Decorations	\$	1,363.51		\$	67.64	\$1,295.87	
10/31/2025	Movieposters	Senior Dinner Movie poster	\$	1,295.87		\$	28.49	\$1,267.38	
11/5/2025	Amazon	Drinking Cups	\$	1,267.38		\$	43.62	\$1,223.76	
11/5/2025	Walmart	Paper Cups	\$	1,223.76		\$	35.47	\$1,188.29	
11/12/2025	Target	Popcorn Supplies and Cutlery	\$	1,188.29		\$	46.20	\$1,142.09	
11/12/2025	Michaels	Poster Frames	\$	1,142.09		\$	98.19	\$1,043.90	
11/13/2025	Staples	Senior Dinner Decorations and Equipment	\$	1,043.90		\$	38.49	\$1,005.41	
11/13/2025	Amazon	Fairy Lights	\$	1,005.41		\$	20.70	\$984.71	
11/13/2025	Amazon	Fairy Lights	\$	984.71		\$	10.90	\$973.81	
11/18/2025	Target	Paper Bowls	\$	973.81		\$	10.79	\$963.02	
11/18/2025	Staples	Markers	\$	963.02		\$	8.17	\$954.85	
12/1/2025	YMCA	Provided dinner	\$	954.85		\$	750.00	\$204.85	
							\$	1,870.15	



City of Gilroy

Youth Commission

STAFF REPORT

Agenda Item Title: Receive and comment on the FY26 Commission Work Plan.

Meeting Date: April 13, 2026

From: LeeAnn McPhillips, Interim Human Resources Director/Risk Manager
Adam Henig, Recreation Manager

Department: Youth Commission

Submitted by: Adam Henig, Recreation Manager

Prepared by: Adam Henig, Recreation Manager

RECOMMENDATION

Receive and comment on the FY26 Commission Work Plan.

BACKGROUND

The purpose of the work plan is to serve as a guide for the Commission's goals. During the budget adoption for FY26 and FY27, the Youth Commission approved the following work plan:

1. Identify a legislative issue that impacts youth and teens of Gilroy or community at large.
2. Participate in a Community Clean-up day
3. Organize and host an Intergenerational Dance at the Senior Center
4. Support Breakfast with Santa
5. Assist seniors with their technological devices
6. Organize and host OpportuniTEEN Fair

ANALYSIS

The following are updates to the current work plan:

- Legislative: The legislative committee—Sanchez, Nguyen, Bhandal, Gil and Ortega—is meeting on a weekly basis as they prepare their white paper to be presented to the City Council at their annual presentation. They'll be recommending to the Council that they consider adopting a pilot program for

protective bicycle barriers to keep cyclists and scooter riders safer from vehicular traffic. Each committee member is tasked with researching and writing about their assigned topic. They will present a draft to the Commission at this meeting, hoping to receive constructive feedback.

- OpportuniTEEN Fair — the annual event was held on Saturday, March 21 at Wheeler Gym. There were 184 people in attendance, mostly teenagers who came from Gilroy High, Christopher High, GECA, and Brownell Middle School. Of the twenty-six vendors who were expected to be there, twenty-three were present. There were three no-shows (although one contacted a commissioner the night before). All commissioners were present. Overall, the event went very well. Commissioners should discuss what worked and what areas should be changed for next year.
- Participate in a Community Clean-up day — On May 16, from 9am-12pm, the Recreation Division is hosting a community clean-up event at Christmas Hill Park. Meet at Solorsano Middle School. See attached flyer.

Saturday, May 16, 2026 | 9 AM - 12 PM

Check in: Baseball/Softball Field, Christmas Hill Park, Ranch Site, 7049 Miller Avenue
Middle school age and under must be accompanied by an adult.

NATIONAL RIVER CLEANUP DAY



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@ Rec@cityofgilroy.org

☎ 408-846-0274



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