

**City of Gilroy
Parks and Recreation Commission
Minutes
Tuesday, October 21, 2025 | 6:00 PM**

1. CALL TO ORDER

2. ROLL CALL

<u>Attendance</u>	<u>Attendee Name</u>
Present	Luis Ramirez, Chair Javier Martinez, Vice Chair Emily Miller, Commissioner Jorge Vargas, Commissioner Salvatore Bozzo, Commissioner
Absent	Jesse Jimenez, Commissioner

3. FLAG SALUTE

4. SECRETARY'S REPORT

The meeting packet was posted on Tuesday, October 14, 2025 at 1:16 pm.

5. APPROVAL OF MINUTES

5.1 September 16, 2025

RESULT: Pass

MOVER: Chair Ramirez

SECONDER Vice Chair Martinez

AYES: Commissioner Miller, Commissioner Vargas, Commissioner Jimenez, Commissioner Bozzo

ABSENT: Commissioner Jimenez

Approval of the Minutes from the September 16, 2025, Parks and Recreation Meeting as amended by Commissioner Miller

6. APPROVAL OF AGENDA

RESULT: Pass

MOVER: Commissioner Bozzo

SECONDER Chair Ramirez

AYES: Commissioner Vargas, Commissioner Jimenez, Commissioner Miller, Vice Chair Martinez

ABSENT: Commissioner Jimenez

7. INTRODUCTIONS

- No new introductions.

8. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- 1. This time has been set aside for the public to address the Commission on item that are NOT on this Agenda. The Commission may not act upon these comments at this meeting, other than to provide directions to staff to review the comments and return them at a future meeting. ALL speakers should submit a speaker's slip to the Secretary before this portion of the meeting and prepare a presentation not to be able to exceed three (3) minutes.**

9. NEW BUSINESS

9.1 Board and Commissions Appreciation Dinner

John Doughty reminded the commissioners about the Board and Commissions appreciation dinner scheduled for November 20, 2025.

9.2 Proposed 2016 VTA Measure B Encouragement and Education for Fiscal Year 2025

Adam Henig initiated the discussion on the Proposed 2016 VTA Measure B Encouragement and Education for Fiscal Year 2025, which reports to VTA the programs and projects the City completed.

- Chair Ramirez asked for clarity surrounding the roles and responsibilities of the commission since the Bicycle and Pedestrian Commission was merged with the Parks and Recreation Commission.
 - Bryce Atkins clarified that the Parks and Recreation Commission is responsible for the educational curriculum items and infrastructure items are sent to the planning commission.
- Commissioner Miller asked about the mobile versus browser functionality of the GIS Bike and Pedestrian Route Map. Additionally, Commissioner Miller expressed an interest in partnering with County Public Health in the future.

9.3 Review of the Proposed Recreation Assessment Consultant Scope of Work

- Bryce Atkins initiated the discussion on the Recreation Assessment Consultant Scope of Work update, which identified the draft task and deliverables for the project.
- The scope of work included 14 different tasks with unique deliverables for each task.
- Commissioner Bozzo asked about future review opportunities. Bryce Atkins mentioned once a firm is selected the commission will have additional opportunities to provide input. The process will take roughly 12 to 18 months.
- Commissioner Vargas and Commissioner Miller expressed support for the scope of work. Section 6 Facilities, Asset Management, and Capital Needs, and section 9 Partnerships, Sponsorships, and Volunteers were emphasized by commissioners.

10. OLD BUSINESS

10.1 Quarter Review of Parks and Recreation Work Plan

- John Doughty initiated the discussion on the Parks and Recreation work plan.
- Commissioner Miller noted the Plant Sale, Earth Day Resource Fair, and Cinco de Mayo events the commission participated in were absent in the report. Additionally, Commissioner Miller noted the upcoming CRPD Regional Mini Conference on November 6th, 2025, as an additional opportunity for commissioner engagement.
- Chair Ramirez noted the GUSD is having a board meeting on November 6th, 2025, to discuss joint use. Commissioner Miller expressed support in furthering joint use opportunities with GUSD. Staff recommended bringing back the parks and recreation commission work plan to discuss joint use.
- Vice Chair Martinez noted last year's Arbor Day event and how a tree from the event did not have proper irrigation and recommended reviewing irrigation plans ahead of this year's event.

11. DEPARTMENT UPDATES

11.1 Public Works Parks Updates

- Council approved reappropriation for Del Rey Park Playground and Hecker Pass Shade Structure.
- Christmas Hill Park structure was serviced with future plans for a cover.

11.2 Public Works Capital Improvement Project (CIP) Updates

- Civic Center master plan continues in environmental review.
- San Ysidro Park plans are paused while staff initiated the pickleball court project.
- Staff is looking for spring for sports court resurfacing at Las Animas Veteran Park.

11.3 Recreation Division Updates

- Adam Henig provided an update on recreation programming and contract classes.
- There is a Request for Proposals to serve as the pool operator for the Christopher High School Aquatic Center in 2026 currently open.
- Adam shared a list of upcoming special events.
- Commissioner Miller noted a potential missing costal clean up event information online. Staff noted the need to investigate the issue.

Vice Chair Martinez excused themselves at 7:01 pm.

12. COMMISSIONER PARK REPORTS & COMMENTS

- **Bozzo**
 - Carriage Hill was looking good.
 - Gateway Park may be getting fall flowers.
 - Miller Park has some trash collection issues but is getting addressed.
- **Miller**
 - Visited Cydney Casper, De Ray, and Gilroy Sports.
 - Cydney Casper's flooding was taken care of.
 - There was litter scattered around.
 - Del Ray was super busy.
 - The playground is old, with pavement shavings on the sidewalk, and some sidewalk uplifting is not marked.
 - Gilroy Sports park looks fabulous and was well done during the 5K event.
- **Ramirez**
 - Received some questions about the tennis courts at El Roble Park.
 - John Doughty noted they may need to be turned into an alternative use and be demolished.
 - Noted Sunrise Park and Renz Park looked good.
- **Vargas**
 - Asked questions about the park closure times and lighting options at Christmas Hill Park.
 - John noted there may need to be a review of the park closure policy.
 - Noted a lot of dog waste and dog activity at the park.
 - The major softball field electrical box may not be secure at Christmas Hill Park.
 - Noted a lot of use at the Ranch site and Christmas Hill Park and the conditions have improved. John noted his interested in adding a rapid reflecting flashing beacon.
 - Commissioner Vargas also noted the gopher and squirrel population at Christmas Hill Park.
 - John noted potentially doing a no feeding animals' ordinance.

13. DIRECTOR REPORT

13.1 Las Animas Veteran Park Pickleball Court Update

- Council moved forward with a six-court design.
- Added a six foot and eight-foot fence bid alternates.

13.2 Little League Update

- John Doughty and Matt Jones walked Christmas Hill Park and Las Animas Veteran Park with the little league representatives.
- Staff are looking at the varmint holes at Christmas Hill Park.
- Staff are looking at fence replacement work and improving drainage.
- The plan is to use the little league funds to add shade covers at the dugouts.
 - An MOU is on hold until the assessment is completed.

13.2 Arbor Day Update

- Chair Ramirez will accept the proclamation from Council on November 3rd.
- Commissioners were reminded the event will be held at Cydney Casper Park on November 5th.

13.3 San Ysidro Story Walk

- Commissioner Bozzo shared he and the Gilroy Elks Lodge were able to fundraise five thousand dollars for the San Ysidro Story Walk.
- He expressed a desire to present the check at the Christmas Hill Story Walk.

13.4 Christmas Hill Grand Opening Story Celebration Story Walk

- Chair Ramirez noted he will be in attendance for the Grand Opening.
- John Doughty noted the Library District is interested in creating a new MOU.
- John Doughty noted potential water damage in the story walk boards after the storms and was interested in learning more about the story replacement schedule from the Library District.
- Commissioner Bozzo was interested in having the Elk Lodge donation acknowledged on the boards at San Ysidro.

14. FUTURE COMMISSIONER INITIATED ITEMS

15. ADJOURNMENT

The meeting adjourned at 7:48 pm.